

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH




Deidre S. Gifford, MD, MPH
Acting Commissioner

Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

BLAST FAX 2021-15

TO: Nursing Homes, Home Health Agencies, Homemaker-Home Health Aide Agencies, Assisted Living Service Agencies, Hospice Care Agencies, Intermediate Care Facilities for individuals with intellectual disabilities (ICF/IID), Chronic Disease Hospitals, and Residential Care Homes

FROM: Acting Commissioner Deidre S. Gifford, MD, MPH 

CC: Deputy Commissioner Heather Aaron, MPH, LNHA
Adelita Orefice, MPM, JD, CHC, Chief of Staff
Barbara Cass, RN., Branch Chief, Healthcare Quality and Safety Branch
Donna Ortelle, Section Chief, Facility Licensing and Investigations Section
Patricia Trella, Health Program Associate, Office of Legal Compliance

DATE: May 20, 2021

SUBJECT: Applicant Background Check Management System (ABCMS) Program

The Connecticut Department of Public Health (DPH) hopes that you find this information to be helpful regarding the Applicant Background Check Management System (ABCMS) Program. Governor Lamont is ending Executive Order 7K, the temporary suspension of fingerprinting services for the ABCMS Program, at 12:00 midnight on May 19, 2021 for new hires. The Executive Order will continue to apply to applicants hired from March 23, 2020 through May 19, 2021. DPH is working on a plan to address the fingerprinting of these individuals.



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www.ct.gov/dph

Affirmative Action/Equal Opportunity Employer



As of Thursday, May 20, 2021, the fingerprinting requirement for new hires is going to be back in place to track the mandated background searches as may be required pursuant to Connecticut General Statutes, Section 19a-491c. Beginning on May 20, 2021, to comply with C.G.S. Section 19a-491c, your organization is required to have new hires fingerprinted before working for your organization.

Fingerprinting Related Information

Fingerprinting services are temporarily not available at Headquarters (HQ) in Middletown, CT for your applicants. We apologize for any inconvenience to your applicants, however the other State Troop locations* are open for fingerprinting services.

Fingerprinting is available Monday through Friday; hours are from 8:00 a.m. to 4:30 p.m. Applicants should call their preferred Connecticut troop location to confirm the availability and should indicate that this is for the DPH long-term care background check program. No appointments are necessary. Fingerprinting is done on a “first come, first serve” basis. Upon arrival at the CT State troop, your applicant needs to present the provider-generated “Fingerprinting Authorization Form” to the CT State Police Trooper at time of fingerprinting.

The following instructions for applicants and the CT State troop locations are listed on your applicant’s “Fingerprinting Authorization Form”.

- Anyone who is currently sick OR experiencing any symptoms associated with COVID-19 is asked to delay being fingerprinted until the individual has been symptom free for 14 days.
- Upon your arrival at the troop, you will be required to:
Submit to temporal scan. Anyone with an elevated temperature will be asked to return at a later time, once their temperature has normalized. Anyone refusing the temporal scan will not be admitted into the building.
- Wear a mask at all times.
- Maintain the required social distancing protocols.
- Only the person being fingerprinted will be allowed in the building. The exceptions to this are: someone acting as a translator or someone providing medical assistance services to the person being printed.
- If there are any questions about the health-related instructions for fingerprinting, please call 860-685-8270.

Payment Processing

NIC Connecticut (formerly Connecticut Interactive) is the electronic payment processing vendor providing the automated payment processing solution for long-term care organizations tied to completed transactions at all fingerprinting locations. For fingerprinting processing charges, organizations must maintain active payment subscriber accounts in the NIC CT payment portal for the online payment of fees required for fingerprint processing and will be required to pay for fingerprint processing online through NIC CT's payment portal.

NIC CT continues working with organizations to confirm payment account setup. If you have any questions about the payment process, please contact:

Kayla Oquendo - NIC CT

Email: kayla.oquendo@egov.com

Phone: (860) 519-0433

For general information relating to your responsibilities under Section 19a-491c, please visit the DPH's website at www.ct.gov/dph/ABCMS.

The Department looks forward to working closely with you as fingerprinting services restart for your new hires. For additional information on the program, please visit the DPH's ABCMS website at www.ct.gov/dph/ABCMS. For questions, please contact the ABCMS Program by email at dph.ABCMS@ct.gov or at (860) 509-8366. Thank you for your anticipated cooperation.

* Connecticut State Police Troops - *Note: 800 numbers are only accessible within CT.*

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| TROOP A - Southbury 90 Lakeside Road Southbury, CT 06488 (800) 376-1554 (203) 267-2200 | TROOP F - Westbrook 315 Spencer Plains Road Westbrook, CT 06498 (800) 256-5761 (860) 399-2100 |
| TROOP B - Canaan Route 7, 463 Ashley Falls Road North Canaan, CT 06018 (800) 497-0403 (860) 626-1820 | TROOP H - Hartford 100R Washington Street Hartford, CT 06106 (800) 968-0664 (860) 534-1000 |
| TROOP G - Bridgeport 149 Prospect Street Bridgeport, CT 06604 (800) 575-6330 (203) 696-2500 | TROOP K - Colchester 15A Old Hartford Road Colchester, CT 06415 (800) 546-5005 (860) 465-5400 |

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| <p>TROOP L - Litchfield 452A Bantam Road Litchfield, CT 06759</p> <p>(800) 953-9949 (860) 626-7900</p> | <p>TROOP I - Bethany 631 Amity Road Bethany, CT 06525</p> <p>(800) 956-8818 (203) 393-4200</p> |
| <p>TROOP C - Tolland 1320 Tolland Stage Tolland, CT 06084</p> <p>(800) 318-7633 (860) 896-3200</p> | <p>TROOP D - Danielson 55 Westcott Road Danielson, CT 06239</p> <p>(800) 954-8828 (860) 779-4900</p> |
| <p>TROOP E – MONTVILLE I-395 North (between exits 79 & 79a) Uncasville, CT 06335</p> <p>(800) 953-7747 (860) 848-6500</p> | |