**Sample Waiting List Letter to Participants**

Dear Participant-

The Connecticut WIC Program (Special Supplemental Nutrition Program for Women, Infants and Children) and the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ values your participation.

Due to cuts in Federal WIC Program funding, we are forced to place certain types of participants on a “waiting list” for WIC program services.

A waiting list means that your child (children) will no longer be able to receive WIC nutrition services or WIC benefits once his/her current WIC certification period is over. At this time, we are no longer able to serve children ages three (3) to five (5) years old.

Your child (children) will be placed on a waiting list, the next time you re-apply/re-certify for WIC services.

The following member(s) of your family are affected.

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Included in this mailing is a list of local resources (*each agency insert your local resources*) that you may be able to qualify for during this time.

Please know that it was necessary due to the lack of funding that we take this action and we regret any hardship on you and your family. We hope that this situation will be over soon.

You will be contacted right away, if there are any changes in your child’s (children’s) waiting list status. Please contact us in \_\_ months to see if there are changes.

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