

Local agency Breastfeeding Coordinators Meeting Summary
September 15, 2023
Meriden Health Department: Teen Room
165 Miller Street, Meriden
12:30-3:30pm

Time	Topic	Actions/Outcome	Lead
12:30 pm-12:35 pm	Welcome	Review agenda, introductions	
12:35 pm-1:00pm	Networking	Another fun, if not challenging activity!	All
1:00pm- 2:30pm	Local Agency Plan (LAP) Breastfeeding Strategies group updates	<p>Productive discussion on both initiation and duration training and evaluation measures. Clarified that training doesn't need to occur on the same day at all local agencies, however it must occur as soon as possible within the first quarter.</p> <p>Initiation Next Steps:</p> <ol style="list-style-type: none"> 1. Provide talking points for WIC staff for training. 2. Include examples of how to discuss the tool with participants, based on trimester of pregnancy. 3. Provide examples (case studies) of documentation expectations. 4. Marilyn to set up call for group to finalize. <p>Duration Next Steps:</p> <ol style="list-style-type: none"> 1. Bianca agreed to take the lead. Yay! 2. Develop sample policy for breastfeeding follow-up appointments (not tied to BI). 3. Provide case studies for staff related to participant calls and/or appointment scenarios. 4. Develop documentation standards for follow-up visits. 5. Develop training outline. 	<p>Kalpita, and All</p> <p>ML and LG</p>

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2:30pm- 3:00pm	Data discussions, Draft Yielding Matrix	Marilyn discussed changes to the BF duration reports that are forthcoming, review PC data and how it aligns with revised reports. We will continue to have reports related to BF duration for those participants that ever breastfed as well. Yielding matrix is attached to email, please review, and provide final feedback by October 6 th .	
3:00pm-3:30pm	Future Meetings 2024, Adjourn	December meeting is cancelled d/t conflict with Statewide meeting. In the calendar year 2024, we will resume meeting for 1 hour virtually. We are planning an in-person meeting in May and September.	

Please plan schedules and budgets accordingly. If we cancel a meeting, please use the scheduled meeting time to work on breastfeeding coordinator related duties. We will have 2 in person meetings in the calendar year 2024.

2023

Friday, October 20 th	12:30-1:15pm	Teams Meeting
Friday, November 17 th	12:30-1:15pm	Teams Meeting
December Meeting cancelled.		
Friday, January 19 th	12:30-1:30pm	Teams Meeting
Friday, February 16 th	12:30-1:30pm	Teams Meeting
Friday, March 15 th	12:30-1:30pm	Teams Meeting
April	NO meeting	
Friday, May 17 th	12:30-3:30pm	In person- TBD
Friday, June 14 th	12:30-1:30pm	Teams Meeting-moved to accommodate local agency orientation dates.
Friday, July 19 th	12:30-1:30pm	Teams Meeting
August	NO meeting d/t National Breastfeeding Month	
Friday, September 20 th	12:30-3:30pm	In person- TBD
Friday, October 18 th	12:20-1:30pm	Teams Meeting

Information about WIC Breastfeeding Curriculum training in 2024 will be provided shortly. Note, Levels 1-4 will be offered in the Spring 2024. Only Levels 1 and 2 will be offered in the Fall 2024.