

WHAT CAN YOU DO TO HELP DPH ACHIEVE NATIONAL ACCREDITATION?



Your DPH National Accreditation team from across the agency is working hard to achieve PHAB Accreditation for the entire department. How can you help **PHABuloCity??**

- ✓ If you receive an email from an Accreditation team requesting documentation, **connect them ASAP** with the material or forward them to someone you know can help!
- ✓ Make sure all agendas, communications, presentations, reports, fact sheets, brochures and policies are **CLEARLY DATED** as they are developed
- ✓ Make sure all **contracts are SIGNED and DATED**
- ✓ **Keep sign in sheets** for all trainings and meetings
- ✓ Make sure **all documents include evidence of authenticity**
- i.e. a signature, logo, name of health department
- ✓ **Policies and protocols should be kept up to date and revision dates noted.**



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