

The Board of Examiners of Electrologists held a meeting on Wednesday, February 27, 2019 at the Department of Public Health, 410 Capitol Avenue, Hartford, CT

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BOARD MEMBERS PRESENT:      Tatiana Eirmann, Esq. Chairperson  
   Arlene Romajas, LPN, CPE  
   Jan O'Neil, CPE  
   Jeanne Scranton-Lloyd - via telephone  
   Alicia Zalka M.D

BOARD MEMBERS ABSENT      None

ALSO PRESENT:                      Alfreda Gaither, Hearing Officer, DPH

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Ms. Tatiana Eirmann, Esq. called the meeting to order at 9:29 a.m.

**I.        MINUTES**

The board reviewed the minutes from Wednesday, November 28, 2018. Grammar corrections were addressed. The motion was made to approve the minutes by Arlene Romajas and seconded by Tatiana Eirmann. The motion was passed unanimously.

**II.       CHAIR UPDATE ~**

Tatiana Eirmann requested to change dates for the next two board meeting. The board approved the changes as follows:

Original date May 15, 2019 now scheduled for June 12, 2019.

Original date September 18, 2019 now scheduled for September 25, 2019.

**III.      DEPARTMENT OF PUBLIC HEALTH UPDATES**

A.       Investigations Update

No updates at this time

B.       Examination Update

Mr. Jeffrey Kardys shared a report from Celeste Dowdell, License and Application Analyst. There are currently eight applicants scheduled for the next examination, three are retaking the examination.

**IV.      OLD BUSINESS**

Board continues to wait on approval for the following:

A.       Legislation change from 3 to 4 hours of continuing education units for CPR hours to coincide with the American Heart Association guidelines.

B.       The investigation into statutory changes for approval that would include the use of initials for each field that we are licensed by the State of Connecticut as well as "L.E." initials for Licensed Electrologist.

**V. New Business**

Jan O'Neil shared Marsha Sawdon's, CSEA president, letter informing members of the current proposed budget by Governor Lamont on behalf of all state electrologists. The Proposal requested elimination of the sales tax exemption status for electrology services.

Jan O'Neil and Arlene Romajas shared their concern with being in the allied health field that many of their patients are struggling with medical conditions and the added burden of this tax

would endure a great hardship. This hardship would result in patients unable to afford to continue their treatments. This not only affects the patients but every electrologist would incur additional costs and as we know the last thing a small business owner in Connecticut needs are additional taxes. Jan O'Neil inquired as to whether the Board and DPH could assist with letters and would they guide all electrologists on this dilemma. Mr. Jeffery Kardys stated the Board as a whole or DPH cannot write a letter without approval from the State Attorney General office, however, each Board member can write their own personal letter to representatives as well as each electrologist. Mr. Kardys will investigate and inform the board if a bill number has been assigned to this proposal. Alfreda Gaither will also keep the board posted on government relations information with this upcoming proposal.

**VI. Adjournment**

The meeting was adjourned at 10:00am on a motion by Ms. Jan O'Neil which was seconded by Ms. Tatiana Eirmann.

Note: Prior to submission of minutes Mr. Jeff Kardys had responded with Governors Bill No. 877 pages 68-69, regarding elimination of sales tax exemption status for electrology services. Information was forwarded to CSEA president.

Respectfully submitted,  
Jan M. O'Neil, CPE  
Board of Examiners of Electrologists

The Board of Examiners of Electrologists held a meeting on Wednesday, June 12, 2019 at the Department of Public Health, 410 Capitol Avenue, Hartford, CT

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BOARD MEMBERS PRESENT:      Tatiana Eirmann, Esq. Chairperson – via telephone  
   Arlene Romajas, LPN, CPE  
   Jan O'Neil, CPE  
   Jeanne Scranton-Lloyd – via telephone  
   Alicia Zalka M.D

BOARD MEMBERS ABSENT      Alicia Zalka M.D

ALSO PRESENT:                      Alfreda Gaither, Hearing Officer, DPH

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Ms. Tatiana Eirmann, Esq. called the meeting to order at 9:30 a.m.

**I.      MINUTES**

The board reviewed the minutes from Wednesday, February 27, 2019. The motion was made to approve the minutes by Arlene Romajas and seconded by Jan O'Neil. The motion was passed unanimously.

**II.     CHAIR UPDATE**

None

**III.    DEPARTMENT OF PUBLIC HEALTH UPDATES**

A.      Investigations Update

No updates at this time

B.      Examination Update

Mr. Jeffrey Kardys, Board Liaison, shared a report from Celeste Dowdell, License and Application Analyst. There were nine applicants scheduled for the last examination. Five passed and four failed.

**IV.    OLD BUSINESS**

Board continues to wait on approval for the following:

A.      Legislation change from 3 to 4 hours of continuing education units for CPR hours to coincide with the American Heart Association guidelines.

B.      A statutory change to allow for the use of initials for each field that we are licensed by the State of Connecticut as well as "L.E." initials for Licensed Electrologist.

C.      A sales tax on electrologist services did not pass in the legislature.

**V.     New Business**

The Board would like to discuss examination content with DPH staff at the next meeting.

**VI.    Adjournment**

The meeting was adjourned at 9:46 a.m. on a motion by Jan O'Neil which was seconded by Ms. Arlene Romajas.

Respectfully submitted,  
Arlene Romajas, LPN, CPE

## Board of Examiners of Electrologists

The Board of Examiners of Electrologists held a meeting on Wednesday, September 25, 2019 at the Department of Public Health, 410 Capitol Avenue, Hartford, CT

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BOARD MEMBERS PRESENT:	Alicia Zalka M.D Arlene Romajas, LPN, CPE Jan O'Neil, CPE Jeanne Scranton-Lloyd – <i>via telephone</i>
BOARD MEMBERS ABSENT	Tatiana Eirmann, Esq. Chairperson
ALSO PRESENT	Alfreda Gaither, Hearing Officer, DPH Stephen Carragher, Public Health Service manager, DPH Deb Brown, Health Program Assistant, DPH Celeste Dowdell, License & Application Analyst Judith Bailey, License & Application Analyst Sandy Gazdowicz, VP, CT State Electrology Association

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Alicia Zalka, M.D. called the meeting to order at 9:30 a.m.

### I. **MINUTES**

The board reviewed the minutes from Wednesday, June 12, 2019. Arlene Romajas made a motion seconded by Jan O'Neil to approve the minutes as edited. The motion passed unanimously.

### II. **CHAIR UPDATE**

None

### III. **DEPARTMENT OF PUBLIC HEALTH UPDATES**

#### A. Investigations Update

No updates at this time

#### B. Examination Update

Celeste Dowdell, License and Application Analyst, shared that there will be four candidates attending the October 29, 2019 examination. Three will be retaking the examination and one new candidate.

### IV. **OLD BUSINESS**

Board continues to wait on approval for the following:

A. Legislation change from 3 to 4 hours of continuing education units for CPR hours to coincide with the American Heart Association guidelines.

B. A statutory change to allow for the use of initials for each field that we are licensed by the State of Connecticut as well as "L.E." initials for Licensed Electrologist.

**V. NEW BUSINESS**

A. Reinstatement process for the individuals who have continued to practice with a lapsed license is as follows:

Nine months to one year a warning letter would be sent to electrologist.

One year and beyond, an investigation section review would be conducted and the electrologist would need to apply for reinstatement of the license.

A consent order and reprimand would be on record with Civil Penalty.

Arlene Romajas made a motion to accept and Jeannie Scranton-Lloyd seconded.

B. Discussion of examination content with DPH Staff.

Alicia Zalka M.D. made a motion, and Arlene Romajas seconded, to proceed into executive session to have a discussion regarding license examination content

No motions were made and no votes were taken during executive session.

C. Tatianna Eirmann had requested a date change for our next meeting. The meeting is currently scheduled for November 20, 2019. November 13, 2019, will to be the new date.

**VI. ADJOURNMENT**

The meeting was adjourned at 9:56 a.m. on a motion by Alicia Zalka M.D, seconded by Jan O'Neil.

Respectfully submitted,  
Jan O'Neil, CPE  
Board of Examiners of Electrologists

The Board of Examiners of Electrologists held a meeting on Wednesday, November 13, 2019 at the Department of Public Health, 410 Capitol Avenue, Hartford, CT

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BOARD MEMBERS PRESENT:     Alicia Zalka M.D- via telephone  
  Arlene Romajas, LPN, CPE  
  Jan O'Neil, CPE  
  Jeanne Scranton-Lloyd – via telephone

BOARD MEMBERS ABSENT       Tatiana Eirmann, Esq. Chairperson

ALSO PRESENT                   Jeffrey Kardys, Board Liaison  
  Stacy Schulman, Hearing Officer, DPH  
  Celeste Dowdell, License & Application Analyst  
  Judith Bailey, License & Application Analyst

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Arlene Romajas called the meeting to order at 9:34 a.m.

**I.     MINUTES**

The board reviewed the minutes from Wednesday, September 25, 2019. Jeanne Scranton-Lloyd made a motion seconded by Alicia Zalka to approve the minutes as edited. The motion passed unanimously.

**II.    CHAIR UPDATE**

None

**III.   DEPARTMENT OF PUBLIC HEALTH UPDATES**

A.     Investigations Update

No ongoing investigations at this time.

B.     Examination Update

Celeste Dowdell, License and Application Analyst, reported examination results as follows: Five candidates were scheduled for the examination, one did not show. Four candidates showed, one was excused. Two passed and two failed.

**IV.    OLD BUSINESS**

Board continues to wait on approval for the following:

A.     Legislation change from 3 to 4 hours of continuing education units for CPR hours to coincide with the American Heart Association guidelines.

B.     A statutory change to allow for the use of initials for each field that we are licensed by the State of Connecticut as well as "L.E." initials for Licensed Electrologists. Jeff Kardys, Board Liaison, will check with Chris Andresen for an update on approval.

**V.     NEW BUSINESS**

A.     Discussion of Examination Content with DPH Staff. Jan O'Neil made a motion to proceed into executive session and Jeanne Scranton-Lloyd seconded. No motions were made and no votes were taken during executive session.

Arlene Romajas made a motion to proceed out of executive session and Jan O'Neil seconded.

- B. Schedule for 2020 Meeting dates are as follows:  
February 19, 2020 with a snow date of February 26, 2020.  
May 13, 2020  
September 16, 2020  
November 4, 2020

**VI. ADJOURNMENT**

The meeting was adjourned at 10:00 a.m. on a motion by Jeanne Scranton-Lloyd and seconded by Jan O'Neil.

Respectfully submitted,  
Jan O'Neil, CPE  
Board of Examiners of Electrologists