

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH



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Commissioner

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Governor
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Lt. Governor

Environmental Health Section

Circular Letter EHDW #2023-27

Date: July 18, 2023

To: Directors of Health and Chief Sanitarians

From: Matthew A. Pawlik, PE, RS, Supervising Sanitary Engineer *MP*
Environmental Engineering Program

Re: Phase I & II Subsurface Sewage Disposal System Local Health Agent Training Courses

Department staff will be conducting training courses for local health agents involved with subsurface sewage disposal system (SSDS) investigations, inspections, and plan approvals. The courses are open to sanitarians, local health officials, and other municipal officials currently employed by a local health department and/or a municipality in the capacity of regulating SSDSs. Attendance of the training sessions and successful completion of the examination is required for all SSDS regulatory officials pursuant to Public Health Code Section 19-13-B103e(b)(2). If space allows local health agents already Phase I or Phase II approved may attend these trainings as a refresher with approval from their Local Director of Health; full attendance for a refresher is not required.

Training sessions are from 9:00 AM to 4:00 PM and will be held online and in person at the South Windsor EOC. Preregistration for the training is required. Registration will be through TRAIN at <https://ct.train.org>. Existing TrainCT users should login to their account using their current username and password. New users will need to create a new member profile. After login, the training courses will be listed in the upcoming events.

PHASE I	PHASE II
REGULATIONS, TECHNICAL STANDARDS SSDSs, & NON-ENGINEERED SSDS PLAN REVIEWS & APPROVALS	SSDS ENGINEERED PLAN REVIEWS & APPROVALS
Training Sessions: September 13, 20, 27 and October 4 and 11, 2023	Training Sessions: November 1, 8, 15 and 20, 2023
Exam: Wednesday, October 18, 2023	Exam: Wednesday, November 29, 2023 Snow Day: December 6, 2023



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The Phase II training course is only offered to local health officials with documented field experience pertaining to SSDSs. Please note that the Department requires that the Local Director of Health confirm in writing that the Phase II applicant has sufficient experience related to SSDS investigations, inspections, and approvals. E-mail confirmation of the requisite experience for the Phase II applicants can be sent to Amanda Clark at amanda.clark@ct.gov

If you have any questions or difficulty registering, please contact Amanda Clark at Amanda.Clark@ct.gov or (860) 209-5867.

Cc: Lori Mathieu, Branch Chief, Environmental Health & Drinking Water Branch, DPH
Jim Vannoy, Section Chief, Environmental Health Section, DPH