

**Connecticut Emergency Medical Services Advisory Board
CMED Communications Committee
DESPP HQ – 1111 Country Club Road
Conference Room 252, Middletown CT**

March 20, 2019

A G E N D A

- 1.0** Call to Order
- 2.0** Introductions
- *3.0** Approval of Minutes from April
- 4.0** Old Business
 - 4.1 Documents - Previously Distributed - To be finalized/updated
 - 4.1.1 CMED System Overview - April 2017 *Draft*
 - 4.1.2 UHF MED Channel Assignments and PL Tone List
 - 4.1.3 CMED Participating Hospitals List
 - 4.1.4 CMED Inventory List
 - 4.2 Statewide CMED Manual Update
 - 4.2.1 2017 Version of the Recreated 1991 State of Connecticut Emergency Medical Communications Directory - Each CMED/RCC to update their section
 - 4.3 CMED Statewide Talk Group
 - 4.4 MEDNET / HEAR System Discussion
- 5.0** New Business
 - 5.1 MCI Coordination and Forward Movement of Patients Plan
 - 5.2 2019 Schedule of Meetings
- 6.0** Regional Events
- 7.0** Adjournment - Next Meeting

The next meeting is on April 10, 2019 at Midstate Medical Center, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, 1:30p.m.-3:30 p.m.

**CMED Strategic Planning Committee Meeting
DESPP HQ – 1111Country Club Road
Conference Room 252, Middletown
March 20, 2019**

Present: Betty Morris, Chair/NC CMED, Gregg Prevost – VSECI,
Richard Darin – VSECI, Judi Reynolds – DPH/OEMS, Dan Soule – LCD,
Matt Duval – Norwich CMED, Brian Baldwin – NC CMED,
Doug Racicot – Tolland County 911, Steven Savage - NWCTPS

1. Call to Order

Betty Morris called the meeting to order at 13:00 at DESPP HQ.

2. Introductions

Introductions were done. Betty Morris reviewed the committee purpose and referenced the NHTSA and the State Plan status report and goals. Discussion followed on the importance of re-establishing the committee especially with current legislation that MIH.

3. Approval of meeting minutes

The last meeting of the committee was held on April 26, 2017, those minutes were distributed to the group for review. No action was taken. Today's agenda is based on past committee discussions and current initiatives.

4. Old Business

4.1 Documents previously distributed

4.1.1 CMED System Overview – April 2017 draft

Gregg Prevost previously worked on developing the overview, he noted the intent of the document was an introduction to the CMED Communications Manual. Discussion filed on content and changes that will need to be integrated. Betty Morris spoke about inserting a closing paragraph. Please send any suggestions or changes to Gregg Prevost.

4.1.2 UHF MED Channel Assignments and PL Tone List

Gregg noted the document should be complete with changes made. Any other changes please send to Gregg. There was discussion on the coordination of channels and proper usage.

4.1.3 CMED Participating Hospitals List

There was discussion concerning compliance with use of CMED by services to contact hospitals.

4.1.4 CMED Inventory List

Gregg has been updating the list with available information.

4.2 Statewide CMED Manual Update

4.2.1 2017 Version – Betty Morris noted Brian Baldwin had recreated the 1991 State of Connecticut Emergency Medical Communications Directory in word. Discussion followed on updating the document, each CMED RCC should update their section during the rewrite. Doug Racicot will assist with the maps. Betty asked if there was anyone either in the group or that we aware of that could assist with the presentation/appearance of the document, any volunteers or suggestions let her know.

4.3 CMED Statewide Talk Group

Gregg Prevost reviewed the system in place noting tests have been conducted with positive results.

4.4 MEDNET/HEAR System Discussion

Discussion included current radio location in the hospitals, compliance issues and possible lack of awareness of staff concerning the radios.

Discussion followed on monthly roll call compliance. Dan Soule commented that during a First Net presentation there was a slide that stated First Net could be utilized for ambulance to hospital communications. There was concern among the group about the services bypassing the CMEDs.

5. New Business

5.1 MCI Coordination and Forward Movement of Patients Plan

Betty Morris noted the Forward Movement of Patient Plan is under review and revision, there are areas that will impact the CMED's so she would like to keep it on the agenda.

5.2 2019 Schedule of Meeting

Betty will put together a meeting schedule and forward it out to the group.

5.2 Richard Darin - VSECI

Rick spoke about the per capita CMED funding received by the centers, he has towns that he provides CMED service to that he does not have contracts with but who do assign their CMED credit to VSECI. He would like to charge those towns a per call fee to help cover infrastructure costs in fairness to the member towns but is experiencing push back. Discussion followed on whether there is anything that requires a town to contract for CMED services and the difficulty in ceasing service for a member or nonmember town.

6. Regional Events

South West CMED will be opening their new location, there will be an open house this week. The group reviewed recent and upcoming events in their areas.

7. Adjournment

The next meeting is on April 10, 2019 at Midstate Family Health Center, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, 13:30 to 15:30. Meeting adjourned at 14:20.

Respectfully Submitted:

Judi Reynolds
Region 2 Coordinator – DPH/OEMS

Connecticut Emergency Medical Services Advisory Board
CMED Communications Committee
Midstate Medical Center, Pomeroy Campus,
61 Pomeroy Avenue, Meriden, CT ~ 1:30 pm - 3:30 pm
April 10, 2019

A G E N D A

- 1.0 Call to Order
- *2.0 Approval of Minutes from March 20, 2019
- 3.0 Business Arising from the Minutes
 - 3.1 Statewide CMED Manual
 - * 3.1.1 2017 Version of the Recreated 1991 State of Connecticut Emergency Medical Communications Directory - Each CMED/RCC to update Their section [*Doug will work on maps*]
 - 3.2 Establish Standard Operating Procedures/Roll Call for CMED Talk Group
 - 3.3 MEDNET /HEAR System [*Back up radio system for hospital communication*]
 - 3.4 MCI Coordination and Forward Movement of Patients Plan
 - 3.4.1 Healthcare Coalition (ESF8) Hospital Surge Tests
 - 3.5 DSET CMED Service Credit and Contracts with Communities
- 4.0 Other Business
 - * 4.1 National Public Safety Telecommunications Council (NPSTC)- Pre Hospital Notification in Time-Sensitive Medical Emergencies
- 5.0 Regional Events
 - 5.1 Southwest CMED's New Center
 - 5.2 Coordination of Upcoming Large Scale Events - Cromwell TPC, Riverfest, Sailfest,
- 6.0 Information Sharing
 - 6.1 Rapid SOS- Farmington Police Department Presentation
 - * 6.2 2019 Schedule of Meetings
- 7.0 Adjournment - Next Meeting

The next meeting is May 8, 2019 at Midstate Medical Center,
Pomeroy Campus, 61 Pomeroy Avenue, Meriden, CT 1:30pm-3:30 pm

*** attached with agenda**

MINUTES
CONNECTICUT EMS MEDICAL ADVISORY BOARD
COMMUNICATIONS COMMITTEE

April 10, 2019

Location: Hartford Healthcare, 61 Pomeroy Avenue, Meriden, CT

Member Attendees: Betty Morris, Chair/NC CMED, Gregg Prevost – VSECI, Judi Reynolds – DPH/OEMS, Dan Soule – LCD,
 Brian Baldwin – NC CMED, Steven Savage - NWCTPS

Unable to attend: Matt Duval – Norwich CMED, Doug Racicot – Tolland County 911,

TOPIC	DISCUSSION	ACTION
Meeting called to order at 1:30 p.m.	Reviewed the minutes of the March 20, 2019 Communications Committee.	<ul style="list-style-type: none"> • Motion and second to approve – unanimous approval.
Statewide CMED Manual	As distributed <ul style="list-style-type: none"> • Request for desktop publisher 	<ul style="list-style-type: none"> • Each CMED/RCC will revise their section. Doug-Tolland County 911 assigned maps
CMED Talk Group on State System	CMED Talk Group is set up on the 8Call/8TAC system	<ul style="list-style-type: none"> • Each CMED/RCC locate the channel. Establish Standard Operating Procedures and Roll Call schedule
MEDNET/ HEAR System	Discussed locations within hospitals/facilities	Define usage/operating procedures
MCI Coordination Forward Movement of Patients	<ul style="list-style-type: none"> • Report to State Interoperability Executive Committee • CEMSAB and CHA formed work group to review the Forward Movement of Patients Plan 	<ul style="list-style-type: none"> • Each RCC/CMED will send MCI Coordinated events sent to the Chair. Events reported to SIEC monthly. • Review minutes from work group concentrating on CMED's responsibilities
DSET CMED Service Credit Municipal Contracts	<ul style="list-style-type: none"> • CMED Credit is \$.30 per capita since inception. Increase needed to keep with up with equipment maintenance costs 	<ul style="list-style-type: none"> • Research funding options

	<ul style="list-style-type: none"> Determine contract requirements with member towns/communities 	<ul style="list-style-type: none"> Research statutes and regulations for municipal requirement designating a CMED
(NPSTC) Pre Hospital Notification in time-sensitive Medical Emergencies	<ul style="list-style-type: none"> As distributed. 	
Regional Events Project tracking	<ul style="list-style-type: none"> Southwest CMED moves to new location in Shelton, CT Request that RCCs/CMEDs send updated contact information Develop spreadsheet on committee projects 	
Education	<ul style="list-style-type: none"> Develop mechanism to educate public safety personnel and municipal officials about available communication resources available for MCI coordination and helping 9-1-1 dispatchers during large scale events 	

Respectfully submitted: Betty Morris, Chair

Upcoming Meeting Dates: All at Hartford Healthcare – 61 Pomeroy Avenue, Meriden, CT

- 5/8/19
- 6/12/19
- 7/10/19
- 8/14/19
- 9/11/19
- 10/9/19
- 11/13/19
- 12/11/19
- 1/8/20

**Connecticut Emergency Medical Services Advisory Board
Communications Committee
Hartford Healthcare, Pomeroy Campus,
61 Pomeroy Avenue, Meriden, CT ~ 1:30 pm - 3:30 pm
May 8, 2019**

A G E N D A

- 1.0 Call to Order
- * 2.0 Approval of Minutes from April 10, 2019
- 3.0 Business Arising from the Minutes
 - 3.1 Statewide CMED Manual
 - 3.1.1 2017 Version of the Recreated 1991 State of Connecticut Emergency Medical Communications Directory - Each CMED/RCC to update Their section *[Doug will work on maps]*
 - 3.2 Establish Standard Operating Procedures/Roll Call for CMED Talk Group
 - 3.3 MEDNET /HEAR System *[Back up radio system for hospital communication?]*
 - 3.4 MCI Coordination and Forward Movement of Patients Plan
 - 3.5 DSET CMED Service Credit and Contracts with Communities
- 4.0 Other Business
 - 4.1 Develop Project Tracking Spreadsheet
 - 4.2 CEMSAB Communications Committee Report to State Interoperability Executive Committee
 - 4.3 Governor's Bill #7192 - 9-1-1 PSAP Regionalization
- 5.0 Regional Events
- 6.0 Information Sharing
- 7.0 Adjournment - Next Meeting

The next meeting is scheduled for June 12, 2019, Hartford Healthcare, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, CT 1:30pm-3:30 pm
*** attached with agenda**

MINUTES
CONNECTICUT EMS MEDICAL ADVISORY BOARD
COMMUNICATIONS COMMITTEE

May 8, 2019

Location: Hartford Healthcare, 61 Pomeroy Avenue, Meriden, CT

Member Attendees: Betty Morris, Chair/NC CMED, Gregg Prevost – VSECI, Judi Reynolds – DPH/OEMS, Brian Baldwin – NC CMED, Steven Savage – NWCTPS; Matt Duval – Norwich CMED,
Unable to attend: Doug Racicot – Tolland County 911, Joann Miles, Willimantic ECC, Scott Wright, DESPP/DSET Dan Soule – LCD, Frank Kiernan, SWECC

TOPIC	DISCUSSION	ACTION
Meeting called to order at 1:37 p.m.	Reviewed the minutes of the April 10, 2019 Communications Committee.	<ul style="list-style-type: none">• Motion and second to approve – unanimous approval.
Statewide CMED Manual	As distributed <ul style="list-style-type: none">• Request for desktop publisher	<ul style="list-style-type: none">• In progress. First Draft soft deadline date is July 1, 2019. Each CMED/RCC will revise their section. Doug-Tolland County 911 assigned maps
CMED Talk Group on State System and MEDNET	CMED Talk Group is on the 8Call/8TAC system. Gregg Provost will develop language for the State Interoperability Plan incorporating the MEDNET with the CMED P25 Talk Group.	<ul style="list-style-type: none">• Each CMED/RCC locate the channel. Establish Standard Operating Procedures and Roll Call schedule
MCI Coordination	Several Response Plans (i.e., individual agencies, fire, police, county, region, etc.) are in use for responses to mass casualty incidents, evacuation and general emergencies. Plans are doing the same thing but are not integrated.	

TOPIC	DISCUSSION	ACTION
Forward Movement of Patients	CEMSAB and CHA formed work group to review the Forward Movement of Patients Plan. The meeting with stakeholders will be June 4, 2019 at CHA at 9 a.m.	Betty Morris plans to attend the June 4 meeting representing the CEMSAB Communications Committee
DSET CMED Service Credit Municipal Contracts	<ul style="list-style-type: none"> • CMED Credit is \$.30 per capita since inception. Recommend an increase to keep with up with equipment maintenance costs. • Determine contract requirements with member towns/communities 	<ul style="list-style-type: none"> • Speak with OSET and 9-1-1 Commission representative regarding CMED Service Credit. Research funding options • Research statutes and regulations for municipal requirement designating a CMED
Project Tracking Spreadsheet		<ul style="list-style-type: none"> • Spreadsheet in progress
Report to SIEC Governor's Bill 7192 – 9-1-1 PSAP Consolidation Information Sharing	<ul style="list-style-type: none"> • Betty Morris attended April 16 Meeting. Reported on our projects and soft deadline date of July 1, 2019. I let them know that we will report on the coordination of largescale incidents monthly. • Regionalization / Consolidation of 911 centers: Bill is dead for this year. They agreed to start the process in the off session and bring it back as a committee bill next year. • Develop mechanism to educate public safety personnel and municipal officials on the communication resources available for MCI coordination and helping 9-1-1 dispatchers during large-scale events. 	

State P25 System Presentation	<ul style="list-style-type: none"> • Gregg Provost reported that municipal officials are receiving information on the benefits of joining the State P25 system. Approximately seven towns have entered into MOU's with the State to join the system. Individual agencies are considering it as well. • Discussion on the CMEDs collectively integrating onto the State P25 system. Upgrading to an IP based console is ideal for compatibility. 	
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Meeting adjourned at 3:20 p.m.

Respectfully submitted: Betty Morris, Chair

Upcoming Meeting Dates: All at Hartford Healthcare – 61 Pomeroy Avenue, Meriden, CT

- 6/12/19 1/8/2020
- 7/10/19
- 8/14/19
- 9/11/19
- 10/9/19
- 11/13/19
- 12/11/19

CEMSAB2019_5_8-minutes-

Connecticut Emergency Medical Services Advisory Board
Communications Committee
Hartford Healthcare, Pomeroy Campus,
61 Pomeroy Avenue, Meriden, CT ~ 1:30 pm - 3:30 pm
June 12, 2019

A G E N D A

- 1.0 Call to Order
- *2.0 Approval of Minutes from May 8, 2019
- 3.0 Business Arising from the Minutes
 - 3.1 Statewide CMED Manual - All
 - 3.1.1 2017 Version of the Recreated 1991 State of Connecticut Emergency Medical Communications Directory - Each CMED/RCC to update Their section *[Doug will work on maps]*
 - 3.2 State Interoperability Description for CMED Talk Group and MEDNET *[SOP - Roll Call]* – G. Provost
 - 3.3 MCI Coordination and Forward Movement of Patients Plan – B. Morris
 - 3.4 DSET CMED Service Credit and Contracts with Communities - All
- 4.0 Other Business
 - 4.1 Develop Project Tracking Spreadsheet – B. Baldwin
 - 4.2 CEMSAB Communications Committee Report to State Interoperability Executive Committee – B. Morris
 - * 4.3 Senate Bill #1082 “An Act Concerning the Consolidation of Public Safety Answering Points” (Passed the House and Senate June 4, 2019)
- 5.0 Regional Events
 - 5.1 Reportable MCI Events – Any?
 - 5.2 Update on Upcoming Large Scale Events *[i.e., Cromwell TPC, Riverfest, Sailfest]*
- 6.0 Information Sharing
- 7.0 Adjournment - Next Meeting

The next meeting is scheduled for July 10, 2019, Hartford Healthcare, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, CT 1:30pm-3:30 pm

*** attached with agenda**

MINUTES
CONNECTICUT EMS MEDICAL ADVISORY BOARD
CMED COMMUNICATIONS COMMITTEE

June 12, 2019

Location: Hartford Healthcare, 61 Pomeroy Avenue, Meriden, CT

Member Attendees: Betty Morris, Chair/North Central CMED, Gregg Prevost – Valley Shore Emergency Communications, David Martin-Northwest Public Safety; Vaughan Dumas -Southwest Regional Communications ; Brian Baldwin - North Central CMED, Chris Medeiros, Northwest Public Safety

Unable to attend: Doug Racicot - Tolland County 911; Joann Miles - Willimantic Emergency Communications; Scott Wright - DESPP/DSET Dan Soule – Litchfield County Dispatch; Frank Kiernan, - Southwest Regional Communications; Judi Reynolds – DPH/OEMS, Steven Savage – Northwest Public Safety; Matt Duval – Norwich CMED,

TOPIC	DISCUSSION	ACTION
Meeting called to order at 1:37 p.m.	Vaughan Dumas, David Martin and Chris Medeiros are first time attendees. Reviewed the minutes of the May 8, 2019 Communications Committee. Confirmed email addresses.	<ul style="list-style-type: none"> Minutes approved by consensus
Statewide CMED Manual	As distributed <ul style="list-style-type: none"> Request for desktop publisher 	<ul style="list-style-type: none"> In progress. Each CMED/RCC will revise their section. Doug-Tolland County 911 assigned maps – Set final draft deadline
Statewide Interoperability Description for CMED Talk Group and MEDNET	Gregg Provost distributed language for the State of Connecticut – CMED Coordination / MEDNET/ HEAR System. CMED's have a statewide talk-group on the State P25 700/800 MHz radio network.	<ul style="list-style-type: none"> Confirm whether to include DPH's command center on the list along with CMEDs and Hospital's EOCs.
MCI Coordination and Forward Movement of Patients Plan	The CEMSAB and CHA work group met on June 4. Carmine Centrella, Capitol Region Council of Governments, Metropolitan Medical Response System presented an overview of the FMOP plan and its origin.	<ul style="list-style-type: none"> Bill Ackley, Chair CEMSAB Emergency Preparedness Committee, scheduled the next meeting on Tuesday, September 3, 2019, 9 a.m. at the Connecticut Hospital Association.
DSET CMED Service Credit Municipal Contracts	<ul style="list-style-type: none"> CMED Credit is \$.30 per capita since inception. Recommend an increase to keep with up with equipment maintenance costs. Determine contract requirements with member towns/communities 	<ul style="list-style-type: none"> Speak with OSET and 9-1-1 Commission representative regarding CMED Service Credit. Research funding options

		<ul style="list-style-type: none"> Research statutes and regulations for municipal requirement designating a CMED
Project Tracking Spreadsheet	<ul style="list-style-type: none"> Requested Brian Baldwin set up the Project Tracking spreadsheet. 	<ul style="list-style-type: none"> Spreadsheet in progress
Report to State Interoperability Executive Committee (SIEC)	<ul style="list-style-type: none"> CEMSAB Communications Committee agreed to report on events that required mutual aid coordination and multiple patient distribution to the hospitals. Betty reported that North Central coordinated a multi-vehicle rollover, 15 EMS resources responded and 14 people transported to area hospitals. 	<ul style="list-style-type: none"> Send significant event information to Betty prior to SIEC meeting on the 3rd Tuesday of each month.
Senate Bill #1082 – Act Concerning the Consolidation of PSAPs	<ul style="list-style-type: none"> Vaughan Dumas and David Martin reported that there was another amendment. The last LCO number is 10368 	
Reportable MCI Events	<ul style="list-style-type: none"> CEMSAB CC will reply on the Operations Managers to provide information on significant events to report to SIEC and the CT EMS Advisory Board monthly meeting 	
Upcoming Large Scale Events	Upcoming events include TPC in Cromwell, Sail-fest (New London) and River-fest (Hartford). Municipalities plan for these events annually.	

Meeting adjourned at 3:07 p.m.

Respectfully submitted: Betty Morris, Chair

Upcoming Meeting Dates: All at Hartford Healthcare – 61 Pomeroy Avenue, Meriden, CT

- 9/11/19; -- 10/9/19; -- 11/13/19; -- 12/11/19; -- 1/8/2020

Other topics: Educating public safety personnel and municipal officials on communications resources available for MCI coordination and helping 9-1-1 dispatchers during large-scale events; CMEDs collectively integrating onto the State P25 system;

CEMSABCMED Communications2019_6_12-minutes-

**Connecticut Emergency Medical Services Advisory Board
CMED Communications Committee
Hartford Healthcare, Pomeroy Campus,
61 Pomeroy Avenue, Meriden, CT ~ 1:30 pm - 3:30 pm
September 11, 2019**

A G E N D A

- 1.0 Call to Order
- *2.0 Approval of Minutes from June 12, 2019 - B. Morris
- 3.0 Business Arising from the Minutes
 - 3.1 Statewide CMED Manual - All
 - 3.1.1 2017 Version of the Recreated 1991 State of Connecticut Emergency Medical Communications Directory - Each CMED/RCC to update Their section *[Doug will work on maps]*
 - 3.2 State Interoperability Description for CMED Talk Group and MEDNET *[SOP - Roll Call]* – G. Provost
 - 3.3 MCI Coordination and Forward Movement of Patients Plan – B. Morris
 - * 3.3.1 CEMSAB Forward Movement of Patients Sub Committee June Minutes
 - 3.4 DSET CMED Service Credit and Contracts with Communities - All
- 4.0 Other Business
 - 4.1 Project Tracking Spreadsheet – B. Baldwin
 - 4.2 CEMSAB Communications Committee Report to State Interoperability Executive Committee – *[Any Reportable Events July/August]* - B. Morris
- 5.0 Information Sharing
 - * 5.1 CEMSAB Regionalization Sub Committee June Minutes
- 6.0 Adjournment - Next Meeting

The next meeting is scheduled for October 9, 2019, Hartford Healthcare, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, CT 1:30pm-3:30 pm

*** attached with agenda**

MINUTES
CONNECTICUT EMS MEDICAL ADVISORY BOARD
CMED COMMUNICATIONS COMMITTEE
September 11, 2019, 1:30 pm
Location: Hartford Healthcare, 61 Pomeroy Avenue, Meriden, CT

Member Attendees: Betty Morris, Chair/North Central CMED, Gregg Prevost – Valley Shore Emergency Communications,; Brian Baldwin - North Central CMED, Steven Savage – Northwest Public Safety;

Unable to attend: Chris Medeiros, Northwest Public Safety; David Martin- Northwest Public Safety; Vaughan Dumas -Southwest Regional Communications Doug Racicot - Tolland County 911; Joann Miles - Willimantic Emergency Communications; Scott Wright - DESPP/DSET Dan Soule – Litchfield County Dispatch; Frank Kiernan, - Southwest Regional Communications; Judi Reynolds – DPH/OEMS, Matt Duval – Norwich CMED

TOPIC	DISCUSSION	ACTION
Meeting called to order at 1:37 p.m.	Reviewed June 12, 2019 Minutes	<ul style="list-style-type: none"> Minutes approved by consensus
Statewide CMED Manual	Discussion ensued on the importance of the CMED manual. An Emergency Management Performance Grant (ESF2) deliverable is to ensure interoperable communication training in each region. This is an opportunity to educate EMS Providers on the CMED System and standardize the language for reporting patient information via radio.	<ul style="list-style-type: none"> In progress. Each CMED/RCC will revise their section. Doug-Tolland County 911 reports (via email) that the maps are almost finished.
Statewide Interoperability Description for CMED Talk Group and MEDNET	State Interoperability Executive Committee did not meet over the summer. The next meeting is September 17, 2019.	
MCI Coordination and Forward Movement of Patients Plan	The CEMSAB and CHA work group met on June 4, 2019. I attached the FMOP minutes with the meeting agenda.	<ul style="list-style-type: none"> Bill Ackley, Chair CEMSAB Emergency Preparedness Committee, scheduled the next meeting on Monday, September 9, 2019, 9 a.m. at the Connecticut Hospital Association.

DSET CMED Service Credit Municipal Contracts TOPIC	<ul style="list-style-type: none"> Discussion ensued on the CMED \$.30 per capita CMED Credit and the workload. DISCUSSION	ACTION
Project Tracking Spreadsheet	<ul style="list-style-type: none"> Brian Baldwin requested clarification on the content. Gregg updates the inventory spreadsheet for changes to CMED equipment sites. Brian will track projects generated from discussions in the monthly meetings. 	
Report to State Interoperability Executive Committee (SIEC) – Reportable MCI/Mass Gathering Events	<ul style="list-style-type: none"> CEMSAB Communications Committee did not meet in July and August. We will solicit information on incidents requiring mutual aid resources and patient distribution to hospitals to report to SIEC. 	
CEMSAB Regionalization Sub Committee June Minutes	<ul style="list-style-type: none"> Minutes attached for informational purposes 	
Upcoming Large Scale Events	Upcoming events include Durham Fair and Hartford Marathon	

Meeting adjourned at 3:30 p.m. The next meeting is Wednesday, October 9, 2019 at 61 Pomeroy Avenue, Meriden, CT
Respectfully submitted: Betty Morris, Chair

Upcoming Meeting Dates: All at Hartford Healthcare – 61 Pomeroy Avenue, Meriden, CT
-- 10/9/19; -- 11/13/19; -- 12/11/19; -- 1/8/2020

Other topics: Educating public safety personnel and municipal officials on communications resources available for MCI coordination and helping 9-1-1 dispatchers during large-scale events; CMEDs collectively integrating onto the State P25 system;

CEMSABCMED Communications2019_9_11-minutes-Approved

**Connecticut Emergency Medical Services Advisory Board
CMED Communications Committee
Hartford Healthcare, Pomeroy Campus,
61 Pomeroy Avenue, Meriden, CT ~ 1:30 pm - 3:30 pm
October 9, 2019**

A G E N D A

1.0 Call to Order

***2.0 Approval of Minutes from September 11, 2019 - B. Morris

3.0 Business Arising from the Minutes

3.1 Statewide CMED Manual - All

3.1.1 2017 Version of the Recreated 1991 State of Connecticut Emergency Medical Communications Directory - Each CMED/RCC to update Their section [*Doug has a draft version of the maps*]

3.2 State Interoperability Description for CMED Talk Group and MEDNET [*SOP - Roll Call*] – G. Provost

3.3 MCI Coordination and Forward Movement of Patients Plan – B. Morris

* 3.3.1 CEMSAB Forward Movement of Patients Working Draft 2008-9-11-19 and Comments

3.4 DSET CMED Service Credit and Contracts with Communities - All

4.0 Other Business

4.1 Project Tracking Spreadsheet – B. Baldwin

4.2 CEMSAB Communications Committee Report to State Interoperability Executive Committee – [*Any Reportable Events July/August/September*] - B. Morris

5.0 Information Sharing

6.0 Adjournment - Next Meeting

The next meeting is scheduled for November 13, 2019, Hartford Healthcare, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, CT 1:30pm-3:30 pm

* **attached with agenda** *** to be distributed

MINUTES
CONNECTICUT EMS MEDICAL ADVISORY BOARD
CMED COMMUNICATIONS COMMITTEE
October 9, 2019, 1:30 pm
Location: Hartford Healthcare, 61 Pomeroy Avenue, Meriden, CT

Member Attendees: Betty Morris, Chair/North Central CMED, Gregg Prevost – Valley Shore Emergency Communications;; Brian Baldwin - North Central CMED, Steven Savage – Northwest Public Safety; Vaughan Dumas -Southwest Regional Communications; Doug Racicot - Tolland County 911; Dan Soule – Litchfield County Dispatch; Judi Reynolds – DPH/OEMS; Matt Duval – Norwich CMED

Unable to attend: Chris Medeiros, Northwest Public Safety; David Martin- Northwest Public Safety; Joann Miles - Willimantic Emergency Communications; Scott Wright - DESPP/DSET Frank Kiernan, - Southwest Regional Communications;;

TOPIC	DISCUSSION	ACTION
Meeting called to order at 1:37 p.m.	Reviewed September 11, 2019 Minutes	<ul style="list-style-type: none">Minutes approved by consensus
Statewide CMED Manual	Doug Racicot presented a draft of the map/information page that will be set up for each of the CMEDs. The information includes the geographic area where the CMED is located, 10-digit telephone numbers, hospitals connected to the CMED and channels used for patching.	<ul style="list-style-type: none">Doug asked each CMED to get their information to him as quickly as possible.
Statewide Interoperability Description for CMED Talk Group and MEDNET	Discussion ensued on the capability of the State P25 system, particularly the capacity for mobile radio coverage statewide. Several of the Regional Communications Centers were connected/using the resources of the State P25 system. Others were in the planning phase. A P25 subgroup formed to research opportunities for CMEDs collectively to leverage the benefits of the State's P25 system.	<ul style="list-style-type: none">Formed a P25 Subgroup. Betty Morris will confirm a meeting date with Clayton Northgraves and Scott Wright.

Page 2		
TOPIC	DISCUSSION	ACTION
DSET CMED Service Credit Municipal Contracts	Nothing new to report	
Report to State Interoperability Executive Committee (SIEC) – Reportable MCI/Mass Gathering Events	<ul style="list-style-type: none"> State Interoperability Executive Committee will meet on October 15. Valley Shore reported another Casino bus accident on I95 – 35 patients with 11 transported. Durham Fair held 9/26-29 North Central reported the Bradley Airport Incident EMS After-Action meeting is scheduled for October 15. 	
Upcoming Large Scale Events	Hartford Marathon scheduled for October 12 – Capitol City Unified Command Center will be operational. Race spans 4 towns. 3 -MCI trailers assigned.	

Meeting adjourned at 3:30 p.m. The next meeting is Wednesday, November 13, 2019 at 61 Pomeroy Avenue, Meriden, CT

Respectfully submitted: Betty Morris, Chair

Upcoming Meeting Dates: All at Hartford Healthcare – 61 Pomeroy Avenue, Meriden, CT

-- 11/13/19; -- 12/11/19; -- 1/8/2020

Other topics: Educating public safety personnel and municipal officials on communications resources available for MCI coordination and helping 9-1-1 dispatchers during large-scale events; CMEDs collectively integrating onto the State P25 system;

**Connecticut Emergency Medical Services Advisory Board
CMED Communications Committee
Hartford Healthcare, Pomeroy Campus,
61 Pomeroy Avenue, Meriden, CT ~ 1:30 pm - 3:30 pm
December 11, 2019**

A G E N D A

- 1.0 Call to Order
- *2.0 Approval of Minutes from October 8, 2019 - B. Morris
- 3.0 Business Arising from the Minutes
 - 3.1 Statewide CMED Manual - All
 - 3.1.1 2017 Version of the Recreated 1991 State of Connecticut Emergency Medical Communications Directory - Each CMED/RCC to update Their section [*Doug has a draft version of the maps*]
 - 3.2 P 25 Sub Committee and CMED Talk Group - G. Provost
 - * 3.2.1 Draft Concept for Discussion at Meeting Held October 30 at DESPP
 - 3.3 MCI Coordination and Forward Movement of Patients Plan – B. Morris
 - * 3.3.1 CEMSAB Forward Movement of Patients Comment Section Numbers 1-196 and Section Numbers 1125-1446
 - 3.4 DSET CMED Service Credit and Contracts with Communities - All
- 4.0 Other Business
 - 4.1 CEMSAB Communications Committee Report to State Interoperability Executive Committee – [*Any Reportable Events*] - B. Morris
- 5.0 Information Sharing
- 6.0 Adjournment - Next Meeting

The next meeting is scheduled for January 8, 2020, Hartford Healthcare, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, CT 1:30pm-3:30 pm

*** attached with agenda** *** to be distributed

DRAFT
MINUTES

CONNECTICUT EMS MEDICAL ADVISORY BOARD
CMED COMMUNICATIONS COMMITTEE

December 11, 2019, 1:30 pm

Location: Hartford Healthcare, 61 Pomeroy Avenue, Meriden, CT

Member Attendees: Betty Morris, Chair/North Central CMED, Gregg Prevost – Valley Shore Emergency Communications,, Brian Baldwin - North Central CMED, Steven Savage – Northwest Public Safety; Vaughan Dumas -Southwest Regional Communications; Doug Racicot - Tolland County 911; Dan Soule – Litchfield County Dispatch; Judi Reynolds – DPH/OEMS; Matt Duval – Norwich CMED; Scott Wright - DESPP/DSET

Unable to attend: Chris Medeiros, Northwest Public Safety; David Martin- Northwest Public Safety; Joann Miles - Willimantic Emergency Communications; Frank Kiernan, - Southwest Regional Communications; Jeffrey Otto, Quinebaug Valley Emergency Communications; Chuck Kelleher, Groton Communications, MEDCOM

TOPIC	DISCUSSION	ACTION
Meeting called to order at 1:30 p.m. – October 8, 2019 Minutes	Reviewed October 8, 2019 Minutes	<ul style="list-style-type: none">Minutes approved by consensus
Statewide CMED Manual	Doug Racicot presented a draft including the cover, statewide placement of the CMED/RCC centers and the individual center’s maps with hospitals. Betty and Gregg will finalize the other sections of the manual and get them to Doug for formatting.	<ul style="list-style-type: none">Soft Publication Deadline – Early Spring 2020 <i>[Electronic format]</i>
Statewide Interoperability Description for CMED Talk Group and MEDNET	Gregg Provost reported that the P25 Subgroup met with representatives from CTS/DSET to discuss the “Draft Concept CT State P25 Network – CMED Use” collectively to leverage the benefits of the State’s P25 system. The discussion continued regarding the proposed replacement of the current Statewide UHF CMED system utilizing the benefits of the State of CT P25 700/800 Mhz radio system. Discussion ensued on presenting this idea first to CEMSAB, EMS Services and the Hospitals. Migration from the UHF CMED Network to the P25 system is a large undertaking. We must be confident that moving away	

	from the CMED Network would be in the best interest of EMS and the Hospitals. Dan Soule and others reported that radio coverage and cost savings (replacing UHF MED radio base stations) are benefits that cannot be overlooked. Manufacturers are producing dual-band radios that work for both UHF and another frequency. The P25 Subgroup will continue working on the project using the Concept paper as a template. We will develop a survey to help us identify when EMS Services anticipate replacing the UHF radios.	<ul style="list-style-type: none"> • P25 Subgroup will continue to work using the Concept document as a template Identify benefits and issues migrating off UHF to P25 system. Report findings to CEMSAB and ask for direction. • Develop a survey for Services to determine when they will replace the UHF radio • Identify vendors of the dual band radios and cost
MCI Coordination and Forward Movement of Patients Plan	Betty Morris distributed FMOP section numbers 1-196 and 1125-1446. She reported that the FMOP Collaborative group met on December 10. They suggested that we form a subgroup to include members of the CMED Communications Committee and Hospital Bed Management personnel. Steve Savage and Doug Racicot will represent us. Betty Morris will contact the FMOP Chair and get the contact information.	
Report to State Interoperability Executive Committee (SIEC) –	SIEC cancelled the December meeting.	
DSET CMED Service Credit Municipal Contracts	The DSET Director will discuss the CMED Service credit at the Managers of Emergency Communications Centers Association (MECCA) meeting on January 21.	

Meeting adjourned at 3:30 p.m. The next meeting is Wednesday, January 8, 2020 at 61 Pomeroy Avenue, Meriden, CT

Respectfully submitted: Betty Morris, Chair

2020 Meeting Dates: January 8 (cancelled); February 12; March 11; April 8; May 13; June 10 (Location to be determined); July 8; August 12; September 9; October 14; November 11; December 9

Other topics: Educating public safety personnel and municipal officials on communications resources available for MCI coordination and helping 9-1-1 dispatchers during large-scale events; CMEDs collectively integrating onto the State P25 system;
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