



## MEETING NOTICE

Hunter's Ambulance Service  
450 West Main Street, Meriden CT

AGENDA – January 23, 2019 0900-1130

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

**APPROVAL OF PREVIOUS MEETING MINUTES** – December 2018 (actually held 1/3/19)

**PRESENTATIONS** – None Scheduled

**PUBLIC COMMENT** -

**CHAIR'S REPORT** – Greg Allard

- Fire/EMS Caucus
- Committee Reports to me as soon as possible
- Make up of an ALS crew - EMR
- Minimum Equipment List
  - Distribute in January, Discuss concerns in February, Vote on in March
  
- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
    - Draft Legislation
  - Trauma Committee - Standing Committee
  - National Registration State - Legislation Support/Pass
  - Establish a guide to help Regionalize Services
  - Complete Regulation re-write project
    - Begin review for next update

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSIONS** – time permitting

- Legislative - Loiz/Allard



- EMS to ED turnover documentation standard - McClaine/Kamin
- How to Regionalize - Laucella

#### **COMMITTEE REPORTS –**

- **List of “Duties and Goals” is required every January from each Committee**
- Written report must be submitted

**CEMSMAC:** Kamin/McClaine

**CMED and SIEC:** Morris

**CORC:** Fitzmaurice

**Data and QI:** Yeno

**Education and Training:** Zacchera

**Emerg. Preparedness:** Ackley

**Legislative:** Loiz

**Mobile Integrated Healthcare:** Beaulieu

**Nominating and Membership:** Campion

**Paramedic:** Dole

**Public Information and Education:** Ziegler

**Trauma:** Gregg

**Volunteer:** Paretzky

#### **ACTION ITEMS –**

##### **OLD BUSINESS –**

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
  - *Letters written to CABE, CAPSS and CTCASA*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*

##### **NEW BUSINESS –**



**ADJOURNMENT** – Is there further business to come before this meeting?

**IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.
- **List of Duties and Goals from each Committee is required every year – BYLAWS**
- Only Board members can make and second motions and vote on motions.

**OUR MISSION STATEMENT:**

**To represent all persons and agencies in the state concerned with the delivery of the EMS system by making recommendations to improve the EMS patient care delivery system to the Commissioner of Public Health, the Legislature and the Governor.**

**EMS Advisory Board Meeting Schedule 2018/19**

**2019**

Thursday, January 3-CHA

**January 23 Hunters**

February 27 Hunters

March 27 Hunters

April 24 Hunters

May 22 Hunters

June 26 CHA

July 24 CHA

August 28 CHA



## Committee Rules

Except as required by separate legislation, the following rules apply to all committees of the Connecticut EMS Advisory Board.

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  - a. membership roster including affiliations.
  - b. goals, objectives and deliverables, established in consideration of the CT State EMS Plan.
2. Minutes:
  - a. shall be submitted to the Chair at least eight days prior to the scheduled Board meetings in order for the Steering Committee to set the agenda for the Board meeting (It is understood that minutes may be in draft form.), and;
  - b. shall contain the date of the meeting, attendance, contact information of the author of the minutes and page numbers, and;
  - c. final minutes will be sent electronically to:
    - i. the Chair and;
    - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.

Approved February 27, 2019  
CONNECTICUT EMS ADVISORY BOARD  
Wednesday, January 23, 2019 at 0900 hours  
At Hunters Ambulance

Members Attendees: G. Allard, S. Gelati, R. Guthrie, R. Lanouette, N. Mayeda-Brescia, K. McClaine, J. Paretzky, F. Potter, J. Quinlavin, F. Rosa, W. Schietinger, R. Ziegler and I. Smith.

OEMS Staff: R. Kamin, R. Coler,

Regional Coordinators: J. Reynolds, J. Speck, S. Durante

Regional Presidents: M. Blake, W. Fitzmaurice, S. Gelati.

Committee Chairs: R, Kamin (CEMSMAC), D. Dole (Paramedic), J. Paretzky, (Volunteer), J. Beaulieu (MIH), B. Morris (Communications), S. Gregg (Trauma) and V. Barnes, (EMSC).

Guests: Jim Santacroce, Kate Coupe.

Board Chair: Greg Allard

Request for written reports may be made to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 0910 hours.

TOPIC	ISSUE	DISCUSSION	ACTION
Minutes	Minutes of January 3, 2019	No corrections.	<p>Motion to accept the minutes of January 3, 2019 by R. Lanouette and 2<sup>nd</sup> by R. Guthrie.</p> <p>Motion passed unanimously.</p>
Moment of silence	Honoring	<p>Pat Holyfield, EMS-I</p> <p>Newington EMS Asst. Chief John Szczerkowski</p>	
Chair's report	2019 Board goals	<ul style="list-style-type: none"> <li>*EMS to ED turnover document</li> <li>*CCT Process</li> <li>*MIH Program               <ul style="list-style-type: none"> <li>Develop Educational Requirements</li> <li>Draft Legislation</li> </ul> </li> <li>*Trauma Committee, Standing Committee</li> <li>*National Registry State-Legislative support/pass</li> <li>*Establish a guide to help Regionalize Services</li> <li>*Complete Regulation re-write project               <ul style="list-style-type: none"> <li>Begin review for next update</li> </ul> </li> </ul>	
	Fire EMS Caucus	<p>This Caucus will meet monthly.</p> <p>Discussion including the benefits of this</p>	

		Caucus and the contributions presented regarding EMS.	
DPH/OEMS	Written report submitted.	<p>Review of written report.</p> <p>Discussion regarding reporting of Opioid Overdoses reporting to Poison Control.</p> <p>The goal is to have protocol in place by April 1, 2019.</p> <p>Question regarding what makes up an ALS crew. Discussion regarding regulations and current practices.</p> <p>MIH update. April 1 goal for submitting MIH report to Legislators.</p> <p>Regional Coordinators now do application reviews.</p>	<p>Opioid Conferences are on line at CT-TRAIN. Continuing education credits are granted for Participation.</p> <p>Minutes of MIH are available on CT-N website.</p>
	EMSC	<p>25 new agencies have submitted contact persons for EMSC.</p> <p>Report on classes scheduled.</p> <p>Agenda includes incorporating Moment of Silence and hand off documentation into Pediatric protocols.</p>	
Breakout sessions	See notes following these minutes.	Regionalization	
		Documentation	Hand off data set will be on the February Board agenda.

		Legislative	
Committee reports	CEMSMAC Written report submitted	Equipment list provided. Discussion of minutes. EMT Epi. Will be submitted to the Commissioner soon. Lights and Sirens discussed.	Vote at February board meeting.
	CORC	Name to change to Council of Regional Presidents. Committee by-laws have been updated. Regional Plan submitted. 2018 report submitted. Agenda will focus on Strategic Planning.	
	Communications	Working to pull the Communications group together again.	
	CORC Written report submitted	Name change to COR"P", for "Presidents". Review of minutes was done including awards and local EMS plans.	
	Emergency Planning Written report submitted	No comments.	
	Legislative	EMS and CSFA legislative submissions were provided.	
	Paramedic		Meeting scheduled for February.



	Trauma	<p>Moving ahead with upgrading V5 data.</p> <p>Field Triage Protocol are a part of proposed Legislative changes.</p> <p>There will be a 25 minute Trauma presentation at the EMS conference.</p> <p>Hemorrhage control programs discussed.</p> <p>Gun violence as a Public Health issue is under discussion.</p>	
	Volunteer		Meeting February 18, 2019.
	MIH		
Other	Committee Chairs	Chair needs to appoint chairs again.	
	Clinical Coordinators	<p>Have not been meeting.</p> <p>J. Santacroce will reach out to Coordinators.</p>	
New business	Documentation, PCRs	<p>What is preventing timely documentation?</p> <p>Each service needs to look at this and submit comments.</p>	
Adjournment	At 1138 hours		<p>Motion to adjourn by I. Smith and 2<sup>nd</sup> by F. Rosa.</p> <p>Motion passed unanimously.</p>
Next meeting	February 27, 2019,	At Hunters Ambulance	0900 hours

Irene C. Smith RN, Secretary

860-646-2175

[icsmith@cox.net](mailto:icsmith@cox.net)

## Breakout Session Notes

### Regionalization Discussion – 1/23/2019

Our breakout group discussed EMS regionalization. The group was told about a consulting report being completed by the Holdsworth group for several communities in the Northwest area of the State. The agencies involved with this study appear open to the idea of sharing resources. The draft report will be out by the end of this month. It is likely that this report will provide suggestions for resource sharing among communities experiencing service delivery challenges that could potentially be shared and considered in other areas of the State.

Several reasons for reluctance to sharing service resources were discussed. Anecdotally it is believed that the concept of local control as the preferred business model (a reluctance to give up a local fiefdom) is seen as a primary limiter to greater regionalization discussion.

It was also discussed that agency leadership and municipality leadership are both likely to change regularly in many communities, making progress in these areas difficult to maintain.

A primary alternative to deeper cooperation among agencies is an increased reliance on paying for additional staff or contracting out to another provider agency.

Respectfully submitted,

Joshua Beaulieu, MBA, LP

Legislative group discussed the following:

- Lack of engagement from field providers when it comes to legislative issues. This is due to lack of knowledge as to what is affecting them and/or lack of interest in helping.
- An idea using Survey Monkey to get something out to all CT providers to ask them about legislative matters.
- Talked about a 'plug-in' being added to the [ctemscouncils.org](http://ctemscouncils.org) website
  - Plug-in for letter creation to CT Representatives and Senators
  - Create a supportive letter and lack of support letter
- An idea to add the bills we are tracking to the [ctemscouncils.org](http://ctemscouncils.org) website
- Discussed the couple bills related to Stretcher Vans and the fact that we do not support them here in CT
- Discussed strengthening the definition of injury which in turn should help police press charges on those people assaulting EMS
  - Need to discuss with CPCA and CSP to see if we can gain their support

1/23/19 - Hand off Sub-committee

Kyle, Art, Jean, Jay, Irene

Solutions:

Suggested full page report if done on paper

Space for patient identifier/sticker

1. Standard set of data to handoff

1. Name

2. DOB

3. Transporting EMS service

4. Date of service/time of arrival

5. Language barrier/limitations (MR, autism, etc)

6. Allergies
7. Meds
8. Presenting problem/CC
9. Vitals
10. Critical Findings
  1. Stroke, STEMI, trauma, sepsis
11. Interventions
  1. Meds, splinting, TQ, etc
  2. Hand-off technique (example - moment of silence)

Measure:

Time in triage

Frequency of stacked calls

Number of times there is a call to be answered (not stacked)

Mutual aid utilized

Time paid to providers to finish charts at end of day



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  - Establish a guide to help Regionalize Services
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    - Begin review for next update

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update
- MIH Work Group Report update
- New DPH Commissioner

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSIONS – time permitting**

- Legislative - Loiz/Allard
- EMS to ED turnover documentation standard - McClaine/Kamin
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**Volunteer:** Paretzky

## ACTION ITEMS –

- Minimum Equipment List
- Advisory Bylaws

## OLD BUSINESS –

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*

## NEW BUSINESS –

- Perform review of Legislative Tracking List
- EMS to ED service data discussion



**ADJOURNMENT** – Is there further business to come before this meeting?

**IMPORTANT REMINDERS –**

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Approved March 27, 2019

Members Attendees: G. Allard, L. Bolton, W. Champion, S. Gelati, M. Loiz, N. Mayeda-Brescia, K. McClaine, J. Oates, F. Potter, J. Quinlavin, J. Reynolds, A. Romano, F. Rosa and I. Smith.

OEMS Staff: R. Kamin, R. Coler,

Regional Coordinators: J. Reynolds, J. Speck, S. Durante

Regional Presidents: W. Fitzmaurice, S. Gelati.

Committee Chairs: R, Kamin (CEMSMAC), D. Dole (Paramedic), J. Beaulieu (MIH), B. Morris (Communications), M. Zacchera (Training) and W. Fitzmaurice (CORC) and W. Champion (Nominations)

Guests: Lou Brockett, Katherine Coupe.

Board Chair: Greg Allard

Request for written reports may be made to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 0907 hours.

TOPIC	ISSUE	DISCUSSION	ACTION
Minutes	Minutes of January 23, 2019	No corrections.	Motion to accept the minutes of January 23, 2019 by F. Rosa and 2 <sup>nd</sup> by I. Smith.  Motion passed unanimously.
Moment of silence	Honoring	Alfred DeLavalee, Heidi Vaughn, Bob Harris and Christopher Buczek.	
Chair's report	Committee reports.	Please submit all reports ASAP.	
	Committee chair appointments	By-laws, G. Allard MIH, J. Beauleau CORC, W. Fitzmaurice Data, P. Yeno Emergency Preparedness, B. Ackley Paramedic, D. Dole Communications, B. Morris Training, M. Zacchera Legislative, Loiz CEMSMAC, R. Kamin, K. McClaine Nominating, W. Campion Volunteer, J. Paretzky	J. Quinlavin will follow up with Clinical Coordinators regarding Board activity.

		PI&E, R. Ziegler Trauma, S. Gregg	
OEMS report	Written report submitted.	Review of written report. Discussion followed. IM Epinephrine discussed Trauma data, 10 of 12 trauma centers have submitted data that has been received at DPH. Opioid overdose reporting was discussed at length. MCI trailers, OPM monies are available for upgrading MCI trailers and equipment. New Commissioner has been appointed by the governor and will take office on April 1.	R. Coler will send out a notice clarifying auto injection and training.  Legislative MIH report is done and will be published on the OEMS webpage.  Regulations review is on hold.  Renee Mitchell-Coleman, MPH
	CMED oversight	Discussion of who has oversight of Cmeds.	B. Morris will follow up.
	Thanks	From R. Coler to Regional Coordinators and R. Kamin for preparing application for a Block Grant for Mental Health and Resilience for EMS personnel.	
Committee reports	Postponed to next month.		
Action Items	Statewide Minimum Equipment List 2019	Discussion regarding rectal thermometer.	Motion made by I. Smith and 2 <sup>nd</sup> by F. Rosa to accept the Statewide Minimum Equipment List 2019 amended to include equipment needed to accommodate the change in Scope of Practice of the EMT

			to provide IM epinephrine via syringe. Motion passed unanimously.
By-laws	Remove from action items.	Postponed for discussion at the March Board meeting.	Updated revisions will be sent out by the Chair.
Legislative review	See 'List 2019 EMS Bills' submitted on 2.27.19	5065, Oppose, xport nsg homes 5125, support, tax abatement 5153, support and continue to do so. Armor 5155, general opposition, nearest911,watch 5156, oppose, unfunded, conceptual agreement 5222, no action, epi with aed 5364, no comment, lic. Plate 5473, no comment 5560, oppose 5749, follow 5758, remain silent, criminal checks SB66, oppose, xport stretcher 5859, watch 6128, support 6134, oppose, upgrade services 6155, no comment	Motion to support bill HB5125 by F. Rosa and seconded. Motion passed unanimously.  5156, to EMSC

		6161, support, motor helmets 6364, oppose, K9 6368, already approved 7146, watch SB327, silent, a business issue SB376, MIH, a placeholder bill	
Adjournment	At 1155 hours		Motion to adjourn by L. Bolton and 2 <sup>nd</sup> by F. Potter.  Motion passed unanimously.
Next meeting	March 27, 2019 at 0900	At Hunters Ambulance	

Irene C. Smith, RN, Secretary

lcsmith @cox.net

860-646-2175

e/Emsbadmin22719



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**CALL TO ORDER** – The meeting will come to order

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**PRESENTATIONS** – None Scheduled

**PUBLIC COMMENT** -

**CHAIR'S REPORT** – Greg Allard

- Committee Reports - to me as soon as possible
- By-law Subcommittee
- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
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  - Trauma Committee - Standing Committee
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- See report provided
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## ACTION ITEMS –

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  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
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For Approval April 24, 2019  
CONNECTICUT EMS ADVISORY BOARD  
Wednesday, March 27, 2019 at 0900 hours  
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Members Attendees: G. Allard, W. Campion, M. Daniels, S. Gelati, R. Guthrie, J. Laucella, M. Loiz, N. Mayeda-Brescia, K. McClaine, J. Paretzky, F. Potter, J. Quinlavin, J. Reynolds, A. Romano, R. Ziegler and I. Smith.

OEMS Staff: R. Kamin, R. Coler,

Regional Coordinators: J. Reynolds, J. Speck, S. Durante

Regional Presidents: M. Blake, W. Fitzmaurice, S. Gelati.

Committee Chairs: M. Loiz (Legislative), R. Kamin (CEMSMAC), D. Dole (Paramedic), J. Beuleau (MIH), B. Morris (Communications), S. Gregg (Trauma), W. Fitzmaurice (CORC) and W. Campion (Nominations)

Guests: Donald Smith, S. Conley, Katherine Coupe and C. Motes.

Board Chair: Greg Allard

Request for written reports may be made to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 0907 hours.

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Minutes	Minutes of February 27, 2019	No corrections.	Motion to accept the minutes of January 23, 2019 by I. Smith, 2 <sup>nd</sup> by F. Potter.  Motion passed with abstentions Guthrie and Daniels.
Moment of Silence	In remembrance	Barbara Curley.	
Chair's report	Committee reports	Committee reports should be submitted to the Chair ASAP.	
	By-laws, sent out.	The Committee will reconvene to edit the final draft.	Send comments to the Chair for suggested changes to the draft.
	Board goals.	Review of 2019 goals.	
DPH-OEMS	Written report submitted	Review of written report:  Issues with EMS data,  Opioid response Initiative, SWORD, mandatory reporting,  Local EMS planning, issues effecting the Planning often has nothing to do with EMS portion of the plan was discussed.	Waterbury Health is presenting a program on Opioid care on April 18, 2019  Pocket reference cards and posters will be available to EMS providers shortly.  EMS Planning is done by Town Managers.
	MIH	The Legislative report is completed and HB7278 is in review.	OEMS will not be doing rate setting for MIH.
	Trailers	One will be placed in Region 4	
	EMS Agenda 2050	Presentation will be done.	May be on the Board agenda for September.

Break-out sessions	Regionalization	Verbal report. Lengthy discussion of missed calls occurring in several services.	
	EMS to ED turnover of patients	Affirmation of data set from 1.23.19. Discussion of hand off process.	Motion developed, see CEMSMAC notes below.
	Legislative, Hand out of Bills	Review of pertinent bills.	

Committee reports	CEMSMAC, written reports and MEL 2019 submitted.	Position of EMS is pending.	<p>Motion by R. Kamin and 2<sup>nd</sup> by I. Smith for the EMSAB to formally support efforts to facilitate efficient transfer of care at patient hand off.</p> <ol style="list-style-type: none"> <li>1. Consistency using a process of focused attention at patient handoff. There are a number of already initiated process in CT (Moment of Silence, time out for EMS, etc).</li> <li>2. Completed documentation turned over to receiving facility at hand off.</li> <li>3. When completing documentation is not feasible a hand off tool will be utilized. The minimum data elements will be consistent with NEMSIS data elements and be established by the EMSAB and the CEMSMAC. The form (written or electronic) will be at the discretion of the Sponsor Hospital Medical Director.</li> </ol> <p>Motion passed unanimously.</p>
	Clinical Coordinators		Meeting on April 11, 2019 at CT Dept. of Veterans Affairs in Rocky Hill, 287 West ST.

	Communications, Interoperability minutes submitted.	The committee is developing a directory/guide to be put on the website.	
	CMED strategic Planning, written report submitted	No comments.	
	CORP, Written report submitted	Name officially changed from COR-C to P-for presidents. Focus on EMS awards at this time.	Awards will be presented Monday May 20, 2019 in the Judiciary Room.
	Emergency Preparedness, written report submitted	No comments.	
	Legislative	HB66, stretcher vans, out of committee,	Oppose. Please contact your legislators.
		HB5153, vests, needs more EMS support	
		HB7146, assaults, passed out of committee	
		HB6364, canine, no support, oppose	
		HB7278, Community paramedicine, need some revisions	
		164, workers comp, look to include EMS	Municipalities object
	Paramedic	Agenda includes EMS handoff tool.	Meet April 10, 2019
	Training	Focus on injection training especially re-dosing. Question raised regarding documentation performed by EMTs who are under age 18 years.	R. Coler will follow up on legal issues and standards.

	Trauma, Written report submitted	Data discussed. Field trauma triage. Goals for 2018 and 2019 are presented in the minutes.	Meetings will change to second Wed.
	Volunteer, written report submitted		Meetings will be held quarterly.
	MIH, written report submitted		Meet 3.28.2019 ta 1400 hours at MFRE.
Information sharing	John Oates	Is to be inducted into the CT State Firefighters Hall of Fame on April 4, 2019.	The Chair will send a congratulatory letter from the Board.
	Membership Greg Allard	Letters should be going out from the Governor's Office.	
	Stop the Bleed Instructor Course, Josh Beauleau	Manchester, MFRE	April 9, 2019, 9 am, 2.5-hour program. Free
	Active shooter program	Texas Engineering	May 10, 2019 in Shelton
Adjournment	At 1131 hours		Motion to adjourn by R. Guthrie and 2 <sup>nd</sup> by M. Daniels. Motion passed unanimously.
Next meeting	9am April 24, 2019	At Hunters Ambulance	

Irene C. Smith, RN, Secretary

860-646-2175

icsmith@cox.net



## MEETING NOTICE

Hunter's Ambulance Service  
450 West Main Street, Meriden CT

AGENDA – April 24, 2019 0900-1130

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

Marlborough - Rescue Lt. Douglas Knowlton  
Durham - Chief George Planeta (Ret.)

**APPROVAL OF PREVIOUS MEETING MINUTES** – March 27, 2019

**PRESENTATIONS** – None Scheduled

**PUBLIC COMMENT** -

**CHAIR'S REPORT** – Greg Allard

- By-law Subcommittee meeting on May 8 at AASI
- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
    - Draft Legislation (in place)
  - Trauma Committee - Standing Committee
  - National Registration State - Legislation Support/Pass
  - Establish a guide to help Regionalize Services
  - Complete Regulation re-write project
    - Begin review for next update

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSIONS** – time permitting

- Legislative - Loiz/Allard
- EMS to ED turnover documentation standard - McClaine/Kamin
- How to Regionalize - Laucella





## COMMITTEE REPORTS –

- **List of “Duties and Goals” is required every January from each Committee**
- Written report must be submitted

**CEMSMAC:** Kamin/McClaine

**Clinical Coordinators:** Quinlavin

**CMED and SIEC:** Morris

**CORP:** Fitzmaurice

**Data and QI:** Yeno

**Education and Training:** Zacchera

**Emergency Preparedness:** Ackley

**Legislative:** Loiz

**Mobile Integrated Healthcare:** Beaulieu

**Nominating and Membership:** Campion

**Paramedic:** Dole

**Public Information and Education:** Ziegler

**Trauma:** Gregg

**Volunteer:** Paretzky

## ACTION ITEMS –

Cancel May 2019 Meeting

## OLD BUSINESS –

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*

## NEW BUSINESS –

- EMS to ED service data discussion



**ADJOURNMENT** – Is there further business to come before this meeting?

**IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.
- **List of Duties and Goals from each Committee is required every year – BYLAWS**
- Only Board members can make and second motions and vote on motions.

**OUR MISSION STATEMENT:**

**To represent all persons and agencies in the state concerned with the delivery of the EMS system by making recommendations to improve the EMS patient care delivery system to the Commissioner of Public Health, the Legislature and the Governor.**

**EMS Advisory Board Meeting Schedule 2018/19**

**2019**

Thursday, January 3-CHA

January 23 Hunters

February 27 Hunters

March 27 Hunters

**April 24 Hunters**

May 22 Hunters - CANCELED

June 26 CHA

July 24 CHA

August 28 CHA



## Committee Rules

Except as required by separate legislation, the following rules apply to all committees of the Connecticut EMS Advisory Board.

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  - b. shall contain the date of the meeting, attendance, contact information of the author of the minutes and page numbers, and;
  - c. final minutes will be sent electronically to:
    - i. the Chair and;
    - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.

CONNECTICUT EMS ADVISORY BOARD

Wednesday, April 24<sup>th</sup> at 0900 hours

At Hunters Ambulance Service

Approved June 26, 2019

Members Attendees: G. Allard, W. Champion, M. Daniels, N. Mayeda-Brescia, K. McClaine MD., J. Paretzky, F. Potter, J. Quinlavin, A. Romano, F. Rosa, W. Schietinger

OEMS Staff: R. Kamin, J. Reynolds, J. Speck, S. Durante

EMSC: V. Barnes.

Regional Presidents: W. Fitzmaurice, M. Blake, Mike Zacchera

Committee Chairs: W. Champion (Nominating), K. McClaine MD (CEMSMAC Co-Chair), J. Paretzky (Volunteer), W. Ackley (Emergency Preparedness), D. Dole (Paramedic), M. Zacchera (Training & Education).

Guests: D. Smith (CPCA), C. Motes, S. Conley, J. Way

Board Chair: G. Allard presiding.

Request for written reports may be made to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 0905 hours.

TOPIC	ISSUE	DISCUSSION	ACTION
Moment of silence	In remembrance.	Doug Knowlton, George Planeta	
Minutes	Minutes of Feb 27, 2019	Discussion regarding Committee Chair list.	Motion to accept the minutes of Feb 27, 2019 with changes discussed made by A. Romano and 2 <sup>nd</sup> by F. Rosa. Motion passed unanimously.
Chair's report	Bylaws	Group to meet May 8 <sup>th</sup> at American Ambulance to review for revisions	
OEMS Report	Written report submitted.	<p>Minimum Equipment List was distributed, a few issues were noticed. MEL will be corrected and redistributed.</p> <p>Check &amp; Inject documents are on OEMS website</p> <p>Opioid conference at Waterbury Hospital was a success.</p> <p>SWORD Project has a video available that should be pushed out to all.</p> <p>Statewide Protocol revisions complete and should be available soon.</p> <p>There may be some funding available from National CARES program for State CARES.</p>	

	EMSC	Grant period has ended. Continuing with Neonatal Resuscitation Courses which are modified more for EMS. Skill sheets will be developed. This Saturday will be a trial on the beach with a water injury. Wed of EMS Week will be the kickoff of remote training.	Question raised on availability of birthing mannequins for training. There are some still in the field they are trying to get back. It might be some time before they are available again.
Breakout Sessions	EMS-ED Patient Care Turnover	Discussion around implementing a method to articulate data at patient handoff from various formats and data points. Some services use electronic form which should be reviewed. The need for paper forms in conjunction with electronic was also discussed.	Potential for CEMSMAC to develop sample form
	Regionalization	There is an upcoming committee meeting for this topic. Discussion ensued around topic of what makes a legal crew and how it may alleviate issues that services encounter with responses.	
	Legislative	Reviewed the legislative report and discussed SB 66 (MIH Bill). DPH is working with Public Health Committee on language.  Discussed the Fire EMS Caucus. Greg spoke with Dr. Pettit who mentioned that the MIH Bill in his view was the most impactful piece of legislation in the State.	Discussion ensued around the PTSD Bill. Question raised on whether there was any plan of CEMSAB working to get EMS written into it. It was mentioned that there was no one speaking up about it when it was reviewed at the Board level.
Committee reports.	CEMSMAC	No Meeting	
	Clinical Coordinators	No Meeting	

	Communications	Minutes submitted	
	CORP	Meeting being held right after this meeting. Nominations for CT EMS Awards are closed, and selections are being made at the meeting. The Awards ceremony will be held Monday, May 20 <sup>th</sup> at the State Capitol, Old Judiciary Room at 10am.	
	Date & QI	Not present. On OEMS Report	
	Training	New Vice Chair chosen. Lou Brockett.	
	Emergency Preparedness	Communicating with the OPHPR regarding the FMOP Plan and how to proceed review and revision. More to come as this gets worked out.	
	Legislative	Watch List submitted	
	MIH	Meeting tomorrow. Discussion on Education will be topic.	
	Nominating	Currently dormant.	
	Paramedic	ED Handoff tools discussed.	Question was raised regarding Paramedics having ability to do online renewal. That is a goal of the Dept.
	P.I.E.	Not present	
	Trauma	Minutes submitted.	

	Volunteer	Working on setting date for the next meeting.	
Action Items	Reminder	CT EMS Awards Ceremony on Monday, May20th at the Capital.	
Old Business	None		
New Business	None		
Adjournment	At 1035 hours		Motion to adjourn made by J. Paretzky and 2 <sup>nd</sup> by B. Ackley. Motion passed unanimously.
Next meeting	At CHA	June 26 <sup>th</sup> at 0900 hours.	

Submitted by: William Schietinger, Vice Chair





## MEETING NOTICE

Connecticut Hospital Association  
110 Barnes Road Wallingford, CT

AGENDA – June 26, 2019 0900-1130

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

**APPROVAL OF PREVIOUS MEETING MINUTES** – April 24, 2019

**PRESENTATIONS** – None Scheduled

**PUBLIC COMMENT (2 minutes)** -

**CHAIR'S REPORT** – Greg Allard

- By-laws distributed with changes after our May 8 meeting
- Discussion - Parliamentary Chart
- Meeting structure re-format - August 2019 effective date
  - Minutes by OEMS
- Governor Lamont Appointment Update
- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
    - Draft Legislation (in place)
  - Trauma Committee - Standing Committee
  - National Registration State - Legislation Support/Pass
  - Establish a guide to help Regionalize Services
  - Complete Regulation re-write project
    - Begin review for next update

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update
- Disinfection/Infection Control - possible position paper

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSIONS** – time permitting



## **COMMITTEE REPORTS –**

- **List of “Duties and Goals” is required every January from each Committee**
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**CEMSMAC:** Kamin/McClaine

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**CORP:** Fitzmaurice

**Data and QI:** Yeno

**Education and Training:** Zacchera

**Emergency Preparedness:** Ackley

**Legislative:** Loiz

**Mobile Integrated Healthcare:** Beaulieu

**Nominating and Membership:** Campion

**Paramedic:** Dole

**Public Information and Education:** Ziegler

**Trauma:** Gregg

**Volunteer:** Paretzky

## **ACTION ITEMS –**

Cancel July 2019 Meeting

## **OLD BUSINESS –**

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*



### **NEW BUSINESS –**

- Discussion - Stand-bys (permitted actions for EMS providers) - John Oates
- Discussion - EMS to ED Handoff Tool - Rich Kamin
- Discussion - PTSD

**ADJOURNMENT** – Is there further business to come before this meeting?

### **IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.
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#### **2019**

Thursday, January 3 CHA

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February 27 Hunters

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3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.

CONNECTICUT EMS ADVISORY BOARD

Wednesday, June 26<sup>th</sup> at 0900 hours

At Connecticut Hospital Association

Approval August 28, 2019

Members Attendees: G. Allard, L. Bolton, W. Campion, M. Daniels, R. Guthrie, M. Loiz, K. McClaine, J. Oates, J. Paretzky, F. Potter, J. Reynolds, A. Romano, F. Rosa, W. Schietinger and I. Smith.

OEMS Staff: R. Coler, R. Kamin, J. Reynolds, J. Speck, S. Durante, A. Pugliese

EMSC:

Regional Presidents: W. Fitzmaurice, M. Wilson, Mike Zacchera

Committee Chairs: J. Beaulieu (MIH), W. Campion (Nominating), K. McClaine MD & R. Kamin (CEMSMAC), J. Paretzky (Volunteer), D. Dole (Paramedic), M. Zacchera (Training & Education), Betty Morris (Communications), W. Fitzmaurice (CORP), S. Gregg (Trauma), M. Loiz (Legislative)

Guests: K. Coupe, GAA, S. Conley, ASM, J. Santacroce, Middlesex. Hosp.

Board Chair: G. Allard presiding.

Request for written reports may be made to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 0907 hours.

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Minutes	Minutes of April 24, 2019	No changes.	Motion to accept the minutes of April 24, 2019 made by F. Rosa, 2 <sup>nd</sup> by W. Fitzmaurice. Motion passed unanimously.
Chair's report	Bylaws, document provided.	Discussion. Please notify the Chair of comments/changes.	On agenda for August meeting.
	Parliamentary procedure	A simplified chart of Parliamentary Motions was handed out and discussed.	On August agenda.
	Meeting structure	Discussion included easier identification of members when votes are taken.	On August agenda.
	Governor appointments	The Chair sent a letter to the Governor regarding appointments to the Board.	
	New Board member	Daniel Tompkins was appointed to the Board by the House Speaker.	
OEMS Report	Written reports submitted for May and June.	Review of written reports with discussion including Opioid data, SB920 technical bill and EMS training.  Angie Pugliese was introduced. She will be mentored to enhance her knowledge of EMS and taking meeting minutes.	
	Attendance at Board meetings	Attendance at Board meetings will be posted on the website.	

Committee reports	CEMSMAC, May and June minutes submitted.  Position paper "Critical Lack of Consistency in CT EMD Dispatch Process" was submitted.	Discussion regarding EMD in CT and the need to review statute and regulations for compliance. E911 monies require QA and continuing education.  A draft of an "EMS-to-ED Handoff Tool" was presented and discussed. There was general support for the Tool with some changes to format.	
	Communications, SIEC/CMED Minutes submitted 5.21.19	Discussion including consolidation, E911 commission and EMD.	
	CORP	Announcement of 2019 Awardees.	Nominations for awards will open January 28 to March 1, 2020.
	Education/Training	Agenda items include protocol exam, MIH education planning, infection control guidelines and update of SCT.	
	Emergency Preparedness Minutes submitted.	No comments.	
	Legislative, summary of bills submitted.	Review of the status of pertinent 2019 Legislative session bills was reviewed.  Bill 164 Public Act passed the Legislature without the inclusion of EMS to be covered by worker's compensation for certain mental or emotional "personal injury". This issue sparked a lengthy discussion including how EMS can improve participation in the Legislative process.	Next Legislative meeting is to be determined.

	MIH, minutes submitted for April and May, 2019	MIH is accepted and directive in the OEMS technical bill. Review of pertinent issues of the MIH portion of SB920/Public Act 19.118 which has been submitted to the Governor.	
	Paramedic		Next meeting is July 10, 2019
	Regionalization, written report submitted.	No comments.	
	Trauma, minutes submitted	Dr. Ron Gross will represent Trauma on CEMSMAC.	
Meeting dates	December 2019	<b><u>The December 2019 Board meeting will be held on December 18, 2019</u></b>  <b><u>Steering teleconference will be held December 10, 2019</u></b>	Place TBA
	July 2019	<b><u>The July Board meeting is cancelled.</u></b>	Motion to cancel by F. Rosa and 2 <sup>nd</sup> by F. Potter.  Motion passed unanimously.
Adjournment	At 1133 hours		
Next meeting	At CHA at 900 hours	<b><u>August 28, 2019</u></b>	

Irene C. Smith, RN, Secretary

[lcsmith@cox.net](mailto:lcsmith@cox.net)

860-646-2175

E/emsbadmin62619





## MEETING NOTICE

Connecticut Hospital Association  
110 Barnes Road Wallingford, CT

AGENDA – August 28, 2019 0900-1130

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

**APPROVAL OF PREVIOUS MEETING MINUTES** – June 26, 2019

**PUBLIC COMMENT (2 minutes)** -

**PRESENTATIONS – Tom Hennick, FOI Training Expert**

**CHAIR'S REPORT** – Greg Allard

- By-laws Discussion - next month vote to accept
- Meeting structure - August 2019 effective date
  - Minutes by OEMS
- Governor Lamont Appointment Update - No new news
- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
    - Draft Legislation (in place)
  - Trauma Committee - Standing Committee
  - Establish a guide to help Regionalize Services
  - Complete Regulation re-write project
    - Begin review for next update

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update
- Disinfection/Infection Control - possible position paper

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSIONS** – time permitting



## COMMITTEE REPORTS –

- **List of “Duties and Goals” is required every January from each Committee**
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**CEMSMAC:** Kamin/McClaine

**Clinical Coordinators:** Quinlavin

**CMED and SIEC:** Morris

**CORP:** Fitzmaurice

**Data and QI:** Yeno

**Education and Training:** Zacchera

**Emergency Preparedness:** Ackley

- FMOP

**Legislative:** Loiz

- EMR?Paramedic Legal Crew
- EMD Language - Dispatch not doing EMD
- PTSD
- Trauma Triage Guideline Regulation Changes

**Mobile Integrated Healthcare:** Beaulieu

**Nominating and Membership:** Campion

**Paramedic:** Dole

**Public Information and Education:** Ziegler

- Pamphlet re-do
- Facebook Page for Advisory Board

**Regionalization:** Laucella

**Trauma:** Gregg

**Volunteer:** Paretzky

## ACTION ITEMS –



### **OLD BUSINESS –**

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*

### **NEW BUSINESS –**

- Discussion - Stand-bys (permitted actions for EMS providers) - John Oates
- Discussion - EMS to ED Handoff Tool - Rich Kamin
- Discussion - EMS EMD Statement - Rich Kamin
- Discussion - PTSD -

**ADJOURNMENT** – Is there further business to come before this meeting?

### **IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.
- **List of Duties and Goals from each Committee is required every year – BYLAWS**
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~~Thursday, January 3 CHA~~

~~January 23 Hunters~~

~~February 27 Hunters~~

~~March 27 Hunters~~

~~April 24 Hunters~~

~~May 22 Hunters - CANCELED~~

~~June 26 CHA~~

~~July 24 CHA - CANCELED~~

#### **August 28 CHA**

September 25 - Hunters

October 23 - CT Dept of Veterans Affairs - 287 West Street Rocky Hill, CT

November 27 - Hunters

December 18 - Hunters



**2020**

January 22 - Hunter's  
February 26 - Hunter's  
March 25 - Hunter's  
April 22 - Hunter's  
May - no meeting  
June 24 - CHA  
July 22 - CHA  
Aug 26 - CHA  
September 23 - Hunter's  
October 28 - Hunter's  
November 23 (Monday) - Hunter's  
December 21 (Monday) - Hunter's



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Approved September 25, 2019  
CONNECTICUT EMS ADVISORY BOARD  
Wednesday, August 28th at 0900 hours  
At Connecticut Hospital Association

Members Attendees: G. Allard, W. Champion, R. Guthrie, S. Johnson, J. Laucella, M. Loiz, J. Oates, J. Paretzky, F. Potter, John Quinlavin, J. Reynolds, W. Schietinger, I. Smith, D. Tompkins and R. Zielger

OEMS Staff: R. Coler, R. Kamin, J. Reynolds, J. Speck, S. Durante, A. Pugliese

EMSC:

Regional Presidents: W. Fitzmaurice, Mike Zacchera

Committee Chairs: W. Champion (Nominating), D. Dole (Paramedic), S. Gregg (Trauma), R. Kamin (CEMSMAC), W. Fitzmaurice (CORP), Betty Morris (Communications), J. Paretzky (Volunteer), M. Loiz (Legislative)

Guests: S. Conley, ASM, UPFFA, Steve Alsup, Wallingford FD, T. Hennick, FOIA Public Information Educator

Board Chair: G. Allard presiding

Request for written reports may be made to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)  
Meeting opened at 0908 hours.

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
June 26, 2019 Minutes		No discussion.	Motion to accept the minutes of June 26, 2019 made by R. Guthrie, 2 <sup>nd</sup> W. Fitzmaurice  Motion passed unanimously.
Public Comment		No public comment.	No action.
Presentation	Tom Hennick, FOI Training Expert	Comprehensive presentation and discussion regarding the Freedom of Information Act (FOIA); concentration on running proper meetings, public access to meetings and information/records.	
Chair's report	Bylaws	Discussion regarding the Board's process regarding document review prior to voting.	Motion by R. Kamin and 2 <sup>nd</sup> by F. Potter to modify the agenda to move By-laws to Action Items for a vote today.  Motion Passed with 11 yes and 3 No votes- J. Quinlavin, J. Laucella, W. Campion.
	Governor Lamont Appointment update	The Chair sent a letter to the Governor regarding appointments to the Board.	No updates.
	2019 Board Goals	Brief overview of board goals; EMS to ED turnover; CCT Program, MIH, Trauma Committee, Regionalize Services and Regulation re-write.	No action.

TOPIC	ISSUE	DISCUSSION	ACTION
OEMS	Written report submitted for August 2019	<p>Review of written report with discussion. Includes OEMS staffing, EMS/Trauma Data, SWORD, CEMSMAC protocols, Legislative Public Act 19-118, Local EMS Planning and MCI Trailers.</p> <p>Disinfecting ambulances, best practices position paper is in discussion.</p>	See written report.
	EMSC	<p>Some manikins are out for repairs.</p> <p>Manikins are for lending to nonprofit organizations only.</p>	Contact V. Barnes for further information regarding manikins.
Committee reports	<p>CEMSMAC, July 2019 Meeting Minutes submitted</p> <p>CT EMS/ED Handoff tool draft statement submitted.</p> <p>Buprenorphine and Suboxone</p> <p>Emergency Medical Dispatch document.</p>	<p>R. Kamin encouraged feedback regarding EMS/ED handoff statement. A few minor suggestions offered.</p> <p>Discussion around position statement of “protocol” vs. “guideline”. As long as sponsor hospital signs off and it is something that the medical oversight authorizes.</p> <p>Overview of potential additions to protocols of Buprenorphine and Suboxone.</p> <p>Discussion.</p> <p>Editorial changes suggested.</p> <p>B. Morris will follow up with DCET regarding dispatching and mandated planning.</p> <p>Special Care Transports are on the agenda.</p>	See written reports and statements.



TOPIC	ISSUE	DISCUSSION	ACTION
	Clinical Coordinators	J. Quinlavin reports.	Meeting 9.12.19
	CMED and SIEC - Morris	No July or August meeting.	Next Meeting Sept. 11, 2019
	CORP – W. Fitzmaurice	No July or August meeting	Next Meeting Sept. 2019
	Education/Training - Zacchera	No meeting in July or August	Next meeting Sept. 2019
	Emergency Preparedness June minutes submitted	Minutes focus on Forward Movement of Patients.	
	Legislative, meeting minutes submitted.	<p>Discussion around finding a better way to communicate to public.</p> <p>Education process; working on training committee; update CEMSAB flyer; possible social media, survey.</p> <p>Discussion around EMD Language.</p> <p>EMR Paramedic Legal Crew discussion.</p> <p>Trauma Triage Guideline Regulation change discussion.</p>	

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
	MIH, minutes submitted for July 2019	No discussion.	See written report.
	Paramedic, June minutes submitted	Met in July 2019; discussion around PTSD and Facebook (FB) controversial.	Next meeting is 2 <sup>nd</sup> Wednesday in Sept. 2019
	Public Information and Education	Discussion around FB Page for Advisory Board; how will mobilizing information be addressed; discussion around need to spread message to public.	No update.
	Regionalization, written report submitted for June 2019	Discussions including ideas and partnerships and different EMS delivery systems.	Next meeting Sept. 30, 2019 in Shelton.
	Volunteer, August 2019 meeting minutes submitted	There are 13 EMT intermediates in CT. Discussion of how many EMTs are active in the state. Information can be retrieved from EPR data.	Next meeting November 14, 2019 in Vernon
	Trauma	Discussion regarding the transportation of field death trauma patients.	Next meeting Sept. 4, 2019 2 PM at CHA
Action Item	By-Laws	Lengthy discussion regarding the need to preserve the method the Board uses in voting on issues.	Motion to accept EMS Advisory Board revised By-Laws dated 5.8.19 was made by I. Smith and 2 <sup>nd</sup> by J. Paretzky.  Motion withdrawn by I. Smith and 2 <sup>nd</sup> by J. Paretzky.

TOPIC	ISSUE	DISCUSSION	ACTION
			Unanimous consensus to withdraw the motion.
Information sharing		EMS pro golf tournament, Lyman orchards. Fundraiser K9 first responder – Bridgeport area, 4 seasons in Stratford, \$40.	W. Schietinger to email information.
Meeting adjourned	11:40 a.m.		
Next meeting	Sept. 25, 2019 at 0900 hours	At Hunters Ambulance	

Irene C. Smith, 860-646-2175, icsmith@cox.net



## **MEETING NOTICE**

**Hunter's Ambulance  
450 West Main Street Meriden, CT**

**AGENDA – September 25, 2019 0900-1130**

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

**APPROVAL OF PREVIOUS MEETING MINUTES** – August 2019

**PUBLIC COMMENT (2 minutes)** -

**PRESENTATION – Joel Demers, CT DPH OEMS**

**CHAIR'S REPORT** – Greg Allard

- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
  - Trauma Committee - Standing Committee
  - Establish a guide to help Regionalize Services
  - Complete Regulation re-write project
    - Begin review for next update

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update
- PA 19-191 > Mental Health Education

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSIONS – time permitting**



## **COMMITTEE REPORTS –**

- **List of “Duties and Goals” is required every January from each Committee**
- Written report must be submitted

### **CEMSMAC:** Kamin/McClaine

- Discussion - EMS to ED Handoff Tool - Rich Kamin (CHA ED Directors to review 9/25)
- Discussion - EMS EMD Statement - Rich Kamin
- Discussion - EMD Language(not doing EMD) & Light and Siren Usage - see Legislative

### **Clinical Coordinators:** Quinlavin

### **CMED and SIEC:** Morris

### **CORP:** Fitzmaurice

### **Data and QI:** Yeno

### **Education and Training:** Zacchera

### **Emergency Preparedness:** Ackley

- FMOP

### **Legislative:** Loiz

- EMR?Paramedic Legal Crew
- EMD Language - Dispatch not doing EMD & Light and Siren Usage - see CEMSMAC
- PTSD
- Trauma Triage Guideline Regulation Changes

### **Mobile Integrated Healthcare:** Beaulieu

### **Nominating and Membership:** Campion

### **Paramedic:** Dole

### **Public Information and Education:** Ziegler

### **Regionalization:** Laucella

### **Trauma:** Gregg

### **Volunteer:** Paretzky



## **ACTION ITEMS –**

### **1. Vote Bylaws**

## **OLD BUSINESS –**

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*

## **NEW BUSINESS –**

**ADJOURNMENT** – Is there further business to come before this meeting?

## **IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.
- **List of Duties and Goals from each Committee is required every year – BYLAWS**
- Only Board members can make and second motions and vote on motions.

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**To represent all persons and agencies in the state concerned with the delivery of the EMS system by making recommendations to improve the EMS patient care delivery system to the Commissioner of Public Health, the Legislature and the Governor.**

## **EMS Advisory Board Meeting Schedule 2019/20**

### **2019**

Thursday, January 3-CHA

January 23-Hunters

February 27-Hunters

March 27-Hunters

April 24-Hunters

May 22-Hunters - CANCELED

June 26-CHA

July 24-CHA - CANCELED

August 28-CHA

### **September 25 - Hunters**

October 23 - CT Dept of Veterans Affairs - 287 West Street Rocky Hill, CT

November 27 - Hunters

December 18 - Hunters



**2020**

January 22 - Hunter's  
February 26 - Hunter's  
March 25 - Hunter's  
April 22 - Hunter's  
May - no meeting  
June 24 - CHA  
July 22 - CHA  
Aug 26 - CHA  
September 23 - Hunter's  
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November 23 (Monday) - Hunter's  
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  - c. final minutes will be sent electronically to:
    - i. the Chair and;
    - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.



CONNECTICUT EMS ADVISORY BOARD  
Wednesday, September 25, 2019 at 0900 hours  
At Connecticut Hospital Association  
Approved October 23, 2019

Members Attendees: G. Allard, L. Bolton, W. Champion, M. Daniels, S. Johnson, K. McClaine, N. Mayeda-Brescia, J. Paretzky, F. Potter, J. Reynolds, A. Romano, F. Rosa, I. Smith, D. Tompkins.

OEMS Staff: R. Coler, R. Kamin, J. Reynolds, J. Speck, S. Durante, A. Pugliese, J. Demers

EMSC: V. Barnes

Regional Presidents: M. Blake, M. Wilson, W. Fitzmaurice, Mike Zacchera

Committee Chairs: W. Champion, D. Dole, R. Kamin, W. Fitzmaurice, K. McClaine, B. Morris, J. Paretzky, M. Zacchera.

Guests: L. Brockett, S. Conley, D. Smith, M. Rollins, D. Caranci

Board Chair: G. Allard presiding

Please submit request for written reports to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 0912 hours.

TOPIC	ISSUE	DISCUSSION	ACTION
Aug. 28, 2019 Minutes		Minor editorial changes.	Motion to accept the minutes of Aug. 28, 2019 with minor editorial changes made by F. Potter and 2 <sup>nd</sup> by M. Wilson. Motion passed with one abstention from M. Daniels.
Public Comment	Derrick Caranci	Discussion around OEMS Communication 19-09 regarding Mental Health First Aid Certification that goes into effect on January 1, 2020. Concern around modules need for training, instruction, cost, limited instructors. Suggestion that CEMSAB provide guidance on training modules and what is needed to add/edit this legislative law.	No action.
Presentation	Joel Demers. OEMS	Discussion Regarding National Registry, new legislative laws as they pertain to EMR/EMT/AEMT and paramedic training. New 2-year certification cycle, changes in application form, National Registry age restrictions, examiner updates, EMSI exams, Mark King initiative (available 1 <sup>st</sup> or 2 <sup>nd</sup> quarter of 2020).	No action.
Chair's report		No report.	
OEMS – Ralf Coler	Written report submitted for September 2019	Review of written report with discussion. Includes OEMS Communication Statements 19-08 and 19-09, Staffing, EMS/Trauma Data, SWORD, CEMSAB protocols, Legislative Public Act 19-118, Local EMS Planning, MCI	See OEMS Website for documents discussed under 'Communications & Reference Documents'.

TOPIC	ISSUE	DISCUSSION	ACTION
		<p>Trailers, application for federal grant and OEMS Technology. Question and discussion around frequency of Everbridge messages.</p> <p>Lengthy discussion around Communication Statement 19-09 and Public Act 19-191.</p>	<p>Motion for the Chair to write a letter to the DPH Commissioner regarding Public Act 19-191 'Mental Health First Aid Certification' reflecting comments made today by Board members was made by F. Potter, 2<sup>nd</sup> M. Blake. Motion passed unanimously.</p>
	EMSC – Vickie Barnes	<p>Discussion regarding remote educational training sessions (six months) regarding Project Echo. Beginning 2020 a new EMSC survey will be initiated.</p> <p>Question around birthing mannequin; still missing three, two in need a repair – no funding for repair or new mannequins, mannequins they have are used for nonprofit programs only.</p>	
Committee reports	CEMSMAC – Dr. McClaine Sept 2019 Meeting Minutes submitted	<p>Discussion regarding EMS to ED handoff tool “MIST” form being taken to CHA to show to ED directors as an example of best practices. Specialty Care Transport (SCT) concerns discussed regarding the future of the program. EMD position paper.</p>	<p>See written report.</p> <p>A plan for SCT will be prepared for the October Board meeting.</p> <p>For Board discussion at October meeting.</p>
	Clinical Coordinators	No report.	
	Communications CMED and SIEC – B. Morris May minutes submitted	Hand off tool and CMED manual are on the committee agenda.	

TOPIC	ISSUE	DISCUSSION	ACTION
	CORP – W. Fitzmaurice	CORP is meeting today.	
	Education/Training – Zacchera	Discussion around current projects; working with MIH regarding what education should look like for MIH provider; hand washing/hygiene educational component; update question bank for new protocols Refusal training; process being initiated.	
	Emergency Preparedness Minutes of June 4, 2019 submitted	Judi Reynolds spoke for Bill Ackley regarding Forward Movement of Patients (FMOP).	
	Legislative, meeting minutes submitted, draft survey and Legislative Research documents submitted.	Question regarding guidelines for resubmitting proposals to the legislature for consideration.	Next meeting is October 17, 2019.
	MIH, MIH Education subcommittee minutes submitted 9/5/19.	Conference call scheduled for 10 am 9/26.	
	Nominating	Discussion regarding timing and elections. Fred Rosa and Rich Kamin volunteered to serve on the committee.	
	Paramedic – Doug Dole	No report.	

TOPIC	ISSUE	DISCUSSION	ACTION
	Public Information and Education		No update.
	Regionalization		No update
	Trauma		No update
	Volunteer, J. Paretzky Minutes submitted.	Compliments to OEMS Joel Demers for excellent work.	Next meeting November 14, 2019 in Vernon
Action Item	By-Laws	No discussion.	Motion to accept EMS Advisory Board revised By-Laws dated 5.8.19 was made by M. Daniels and 2 <sup>nd</sup> by W. Campion Motion passed with abstentions; M. Daniels and M. Blake.
Meeting adjourned	11:14 a.m.		Motion to adjourn by F. Rosa and passed unanimously.
Next Meeting	0900 hours	Oct 23, 2019 at CT Dept. of Veterans Affairs, 287 West Street, rocky Hill, CT	

Irene C. Smith, 860-646-2175, icsmith@cox.net



## **MEETING NOTICE**

**State of CT Department of Veterans Affairs  
287 West Street Rocky Hill, CT**

**AGENDA –October 23, 2019 0900-1130**

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

**APPROVAL OF PREVIOUS MEETING MINUTES – September 2019**

**PUBLIC COMMENT (2 minutes) -**

**PRESENTATION – none**

**CHAIR'S REPORT** – Greg Allard

- 2019 Board Goals
  - EMS to ED turnover documentation standard
  - CCT Process
  - MIH Program
    - Develop Education Requirements
  - Trauma Committee - Standing Committee
  - Establish a guide to help Regionalize Services
  - Complete Regulation re-write project
    - Begin review for next update

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSION - Legislative Initiatives 2020**



## COMMITTEE REPORTS –

- **List of “Duties and Goals” is required every January from each Committee**
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### **CEMSMAC:** Kamin/McClaine

- Discussion - EMS to ED Handoff Tool - Rich Kamin (CHA ED Directors to review 9/25)
- Discussion - EMS EMD Statement - Rich Kamin
- Discussion - EMD Language(not doing EMD) & Light and Siren Usage - see Legislative

### **Clinical Coordinators:** Quinlavin

### **CMED and SIEC:** Morris

### **CORP:** Fitzmaurice

### **Data and QI:** Yeno

### **Education and Training:** Zacchera

### **Emergency Preparedness:** Ackley

- FMOP

### **Legislative:** Loiz

- EMR/Paramedic Legal Crew
- EMD Language - Dispatch not doing EMD & Light and Siren Usage - see CEMSMAC
- PTSD
- Trauma Triage Guideline Regulation Changes

### **Mobile Integrated Healthcare:** Beaulieu

### **Nominating and Membership:** Campion

### **Paramedic:** Dole

### **Public Information and Education:** Ziegler

### **Regionalization:** Laucella

### **Trauma:** Gregg

### **Volunteer:** Paretzky



## **ACTION ITEMS –**

### **OLD BUSINESS –**

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**
  - *Rich Kamin to report on current barriers*

### **NEW BUSINESS –**

**ADJOURNMENT** – Is there further business to come before this meeting?

### **IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.
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May 22-Hunters - CANCELED

June 26-CHA

July 24-CHA - CANCELED

August 28-CHA

September 25-- Hunters

**October 23 - CT Dept of Veterans Affairs - 287 West Street Rocky Hill, CT**

November 27 - Hunters

December 18 - Hunters





**2020**

January 22 - Hunter's  
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    - i. the Chair and;
    - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.

**Approved November 27, 2019**  
**CONNECTICUT EMS ADVISORY BOARD**  
Wednesday, October 23, 2019 at 0900 hours  
At State of CT Department of Veterans Affairs, Rocky Hill, CT

Members Attendees: G. Allard, L. Bolton, W. Champion, M. Daniels, J. Laucella, M. Loiz, K. McClaine, J. Paretzky, J. Quinlavin, J. Reynolds, A. Romano, F. Rosa, I. Smith, and R. Ziegler.

OEMS Staff: R. Kamin, J. Reynolds, J. Speck, S. Durante, A. Pugliese

EMSC: V. Barnes

Regional Presidents: M. Blake, W. Fitzmaurice, M. Zacchera

Committee Chairs: W. Champion, D. Dole, R. Kamin, W. Fitzmaurice, K. McClaine, B. Morris, J. Paretzky, M. Zacchera, S Gregg.

Guests: K. Coupe, S. Conley

Board Chair: G. Allard presiding

Please submit request for written reports to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 09:10 hours.

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Sept 25, 2019 Minutes		Minor editorial changes.	Motion to accept the minutes of Sept. 25, 2019 made by W. Campion, 2nd by A. Romano,  Motion passed with one abstention from J. Quinlavin
Public Comment		No report.	No action.
Chair's report	Mental Health Education legislation.	The Chair hand-delivered letter with supporting documents to DPH Commissioner regarding mental health legislative bill. Discussion.	A copy of the Letter will be sent to Board members.
OEMS – Rich Kamin for Ralf Coler	Written report submitted for October 2019	No comments.	No action.
	EMSC – Vickie Barnes	Working with Joel Demers regarding education credits.	No action.
Commissioner Saadi, CT Department of Veterans Affairs	Welcoming remarks.	Commissioner Saadi briefly discussed the VA Campus, services and goals. Those who wish to tour or get more information would be welcome to the campus.	

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Break-out session	Legislative Initiatives 2020 – Mike Loiz	Open discussion for all present. Lengthy discussion regarding Mental Health First Aid Training. Discussion around best way to append to this bill and to identify the motivation behind the bill.  PTSD – how will EMS be included.	Charge to the Legislative Committee: 1. Identify the motivation behind the Bill 2. Present recommendations for pathways or actions for the Board to follow.  Committee will follow up.
Committee reports	CEMSMAC – Dr. K. McClaine Oct. 2019 Meeting Minutes submitted	Discussion regarding Specialty Care Transport (SCT), usage and level of care, and future of program; request for data and continued discussion regarding services.  EMS Handoff process was presented to CHA as minimum standard.  EMD position statement has been distributed – final offer to provide feedback.  Next meeting Nov. 14, 2019	See written report.  Motion to endorse the document “Critical Lack of Consistency in CT’s EMD Process-Position paper of the CEMSMAC” with minor editorial changes by J. Quinlavin, 2 <sup>nd</sup> by Dr. L. Bolton. Motion passed unanimously.
	Clinical Coordinators – J. Quinlavin	Committee met Oct. 10, 2019; Discussion regarding working with continuing education.	No action
	Communications CMED and SIEC – B. Morris	Committee met on Oct. 9, 2019. Discussion regarding CMED directory, formed subcommittee to look at P25 system (State of Connecticut communication system); leverage what state system has, Clarification around what CMED is.	No action.

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
	CORP – W. Fitzmaurice	Committee met last month, focus on reworking EMS awards (making awards more user friendly); strategic plan, asked for feedback on plan, nominations open in November.	No action.
	Education/Training – M. Zacchera	No report, no meeting	No action.
	Emergency Preparedness Minutes – J. Reynolds	Judi Reynolds spoke briefly for Bill Ackley regarding Forward Movement of Patients (FMOP).	No action.
	Legislative, meeting minutes, documents submitted – M. Loiz	See Breakout Session. Trauma Triage Guidelines will be addressed by the Trauma Committee.	Next meeting is Dec. 19, 2019
	MIH, minutes submitted.	Committee Meeting to be held Oct. 24, 2019	No action.
	Nominating – W. Champion	The Committee nominates Greg Allard to be recommended to the Commissioner for the next one year. Nominations to W. Champion will be accepted within the next 15 days.	For vote at the November meeting.
	Paramedic – D. Dole	Committee met on Oct. 9, 2019; Discussion around legislative bills, PTSD US Senate Bill 2552, Medicare bill – keep an eye on to include all EMS providers.	Next meeting Nov. 13, 2019
	Public Information and Education – B. Ziegler	No update	No update.
	Regionalization – J. Laucella - Sept 30, 2019 written report submitted	Discussion regarding identifying focus of meeting and core questions for regions; development of best practice guideline	Next meeting Oct. 28, 2019

<b>TOPIC</b>	<b>ISSUE</b>	<b>DISCUSSION</b>	<b>ACTION</b>
	Trauma - S. Gregg	Trauma triage Discussion; Trauma triage guidelines, field trauma regulations have not been updated since 2006  Registry work coming along well; webinars available, training available – fully operational in 3-6 months; data will be provided to commissioner; Phase 2 and beyond will be linked to transportation data.	No update
	Volunteer - J. Paretzky Minutes submitted.	Verbiage on how to change present Regulations for EMR to make up an ambulance crew.	Next meeting November 14, 2019 in Vernon
	Old Business	No discussion.	
Meeting adjourned	11:04 a.m.		Motion to adjourn by G. Allard and passed unanimously.
Next Meeting	0900 hours	November 27, 2019, Hunters Ambulance	

Irene C. Smith, 860-646-2175, icsmith@cox.net



## MEETING NOTICE

Hunter's Ambulance  
450 West Main Street, Meriden, CT

AGENDA – November 27, 2019 0900-1130

**CALL TO ORDER** – The meeting will come to order

### **MOMENT OF SILENCE** –

John Bennett - former EMT at New Britain EMS  
Michael Feigin - founding member of Westport Volunteer EMS  
Anthony Bredice - Stratford EMS

**APPROVAL OF PREVIOUS MEETING MINUTES** – October 2019

**PUBLIC COMMENT (2 minutes)** -

**PRESENTATION** – none

### **CHAIR'S REPORT** – Greg Allard

Secretary of State Race & Gender Survey - Due December 9, 2019  
Minutes & Agendas - see attached documents  
Medicare Information - Reporting to start 2021  
Info session led by AAA being arranged during EMS PRO 2020

- 2019 Board Goals
  - EMS to ED turnover documentation standard - completed
  - CCT
  - MIH Program - in process
    - Develop Education Requirements
  - Trauma Committee - Standing Committee - still a need?
  - Establish a guide to help Regionalize Services - in process
  - Complete Regulation re-write project - in process
    - Begin review for next update

### **DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update

**EMSC:** Preziosi/Cicero/Barnes

### **BREAK OUT SESSION** -

Legislative Initiatives 2020  
Regionalization





## **COMMITTEE REPORTS –**

- **List of “Duties and Goals” is required every January from each Committee**
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**CEMSMAC:** Kamin/McClaine

- EMS to ED Handoff Tool
- EMS EMD Statement

**Clinical Coordinators:** Quinlavin

**CMED and SIEC:** Morris

**CORP:** Fitzmaurice

**Data and QI:** Yeno

**Education and Training:** Zacchera

**Emergency Preparedness:** Ackley

- FMOP

**Legislative:** Loiz

- EMR/Paramedic Legal Crew
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- Trauma Triage Guideline Regulation Changes

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**Nominating and Membership:** Campion

**Paramedic:** Dole

**Public Information and Education:** Ziegler

**Regionalization:** Laucella

**Trauma:** Gregg



**Volunteer:** Paretzky

### **ACTION ITEMS –**

Advisory Board Leadership Vote

### **OLD BUSINESS –**

- **CPR in schools**
  - *Public Act 15-94*
  - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**

### **NEW BUSINESS –**

**ADJOURNMENT** – Is there further business to come before this meeting?

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May 22-Hunters - CANCELED

June 26-CHA

July 24-CHA- CANCELED

August 28-CHA

September 25--Hunters



October 23 – CT Dept of Veterans Affairs – 287 West Street Rocky Hill, CT

**November 27 - Hunters**

December 18 - Hunters

**2020**

January 22 - Hunter's

February 26 - Hunter's

March 25 - Hunter's

April 22 - Hunter's

May - no meeting

June 24 - CHA

July 22 - CHA

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November 23 (Monday) - Hunter's

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**Approved** January 22, 2020  
**CONNECTICUT EMS ADVISORY BOARD**  
Wednesday, November 27, 2019 at 0900 hours  
At Hunters Ambulance

Members Attendees: G. Allard, L. Bolton, N. Brescia, W. Campion, W. Fitzmaurice, R. Guthrie, S. Johnson, M. Loiz, J. Oates, J. Paretzky, F. Potter, J. Quinlavin, J. Reynolds, A. Romano, W. Schietinger, I. Smith, D. Tompkins, R. Ziegler

OEMS Staff: R. Coler, S. Durante, R. Kamin, A. Pugliese, J. Reynolds

EMSC: V. Barnes

Regional Presidents: M. Blake, W. Fitzmaurice, M. Wilson, M. Zacchera

Committee Chairs: D. Dole, B. Morris, S. Gregg

Guests: L. Brockett, J. Santacroce, R. Blake, K. Coupe, D. Smith, S. Conley, D. Caranci

Board Chair: G. Allard presiding

Please submit request for written reports to Yolanda Williams at OEMS. [Yolanda.Williams@ct.gov](mailto:Yolanda.Williams@ct.gov)

Meeting opened at 09:08 hours.

TOPIC	ISSUE	DISCUSSION	ACTION
October 23, 2019 Minutes		Minor editorial change.	Motion to accept the minutes of Oct. 23, 2019 made W. Schietinger by 2 <sup>nd</sup> by Art Romano. Motion passed with four abstentions, N. Brescia, R. Guthrie, F. Potter, S. Johnson.
Moment of Silence	In remembrance.	John Bennett – former EMT at New Britain EMS Michael Feigin – founding member of Westport Volunteer EMS Anthony Bredice – Stratford EMS Representative Linda Orange Turk Aksoy – Firefighter from Westport Harold Goberman – chief of EMS, Clinton Fire	
Chair’s report – Greg Allard		Secretary of State Race/Ethnicity & Gender Survey must be done by all members including committee members.  Review of missing minutes & Agendas to be submitted to Angela Pugliese.  Medicare Information - Reporting to start 2021. Info session led by AAA being arranged during EMS PRO 2020 conference.	Due date: 12/9/19  If services do not report rates will be cut by 10%.
OEMS –Ralf Coler	Written report submitted for November 2019	Review of written report with discussion. Included staffing changes, Education & Training EMR Initial Exams for police academics, Mental Health First Aid / Approved course listing on OEMS website / EMS/Trauma Data / CT Opioid response - \$700K grant from OD Map; Actively looking for a staff position for MIH.	No action items. The “Mark King” initiative will be a part of the National Registry, unknown when.

TOPIC	ISSUE	DISCUSSION	ACTION
EMSC – Vickie Barnes		Classes scheduled, quarterly meeting set for Monday Dec. 1, 2019 Remote training has started; March 9 <sup>th</sup> part of New England for US for children session; Dr. Kamin will present on ED handoff tool, sessions on simulation and debriefing.	No action.
Committee reports	CEMSMAC – Dr. R. Kamin - Nov. 14, 2019 Meeting Minutes submitted	EMS to ED Handoff Tool finalized. Need representative from Region five. EMS protocols getting refined, looking for membership. Co-chair position for CEMSMAC is coming up Scope of practice continues to be discussed.  Brief discussion around EMS response to school bus incidences, looking to clarify practice or a guideline for these events.	See written report.  Next meeting Dec. 12, 2019
	Clinical Coordinators – J. Quinlavin	Committee met Nov 14; Discussion regarding working with continuing education. (Joel Demers)	No action
	Communications CMED and SIEC – B. Morris	Lengthy discussion regarding statewide P25 mobile radio station. A subcommittee has been formed to research it. Also discussed recent failures and causes.	No action.
	CORP – Meeting minutes submitted - W. Fitzmaurice	Agenda includes award nominations.	No action.
	Education/Training – M. Zacchera	No report.	No action.

TOPIC	ISSUE	DISCUSSION	ACTION
	Emergency Preparedness Minutes – J Reynolds	Still meeting with Forward Movement of Patients (FMOP).	No action.
	Legislative – M. Loiz	<p>Lengthy discussion focused on PTSD Bill. Nov 1 hearing was postponed Nov 19th conference; discussion around EMS coverage; next step will be a public statement about whether EMS can be included.</p> <p>Discussion around the work needed to mobilize EMS people toward common goal.</p> <p>Draft language for mental health first aid will be discussed on December, looking to amend the regulation.</p>	Next meeting is Dec. 19, 2019
	MIH – J. Beaulieu	No Action	Next Meeting is Dec. 12, 2019
	Nominating – W. Campion	The Committee nominates Greg Allard to be recommended to the Commissioner for the next one year.	See action item below.
	Paramedic – D. Dole	Committee met on November 13, 2019; Discussion around medic EMR group configuration; upcoming hearing around PTSD bill, light & siren response from CEMSMAC, as well as light & siren protocol.	No action.
	Public Information and Education – B. Ziegler	No update – no meeting	No action.



TOPIC	ISSUE	DISCUSSION	ACTION
	Regionalization – K Coupe - Sept 30, 2019 written report submitted	Committee met November 25 <sup>th</sup> .  Discussion of issues: manpower, funding and capital purchasing.	Next meeting January 2019
	Trauma - S. Gregg	ACS/COT liaison position is vacant. Ron Gross is the liaison to CEMSMAC. Field trauma triage discussed. Consideration for use of access to levels of Trauma and the appropriate level use for bypass. The use of TXA is not of real benefit for CT.	Meetings moved to the first Wednesday of every month
	Volunteer - J. Paretzky Minutes submitted.	Committee met November 14 <sup>th</sup> ; discussion on terminology to present to legislative committee; Dept. of Justice has death benefit for line of duty, volunteer EMS included.	No action
Action items			Motion to accept the report of the Nominating Committee recommending Greg Allard as Chair made by I. Smith and 2 <sup>nd</sup> William Schietinger. Motion passed unanimously.
New business	Jean Speck	Discussion of her great service to the Board.	Chair to write a letter of thanks to Jean Speck for all her efforts on behalf of the Board.
Adjourned	10:55 meeting adjourned	Next meeting; December 18, 2019, Hunters Ambulance	Motion to adjourn by I. Smith and 2 <sup>nd</sup> . Motion passed unanimously.

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