

State of Connecticut

Department of Emergency Services & Public Protection Division of Emergency Management & Homeland Security



L0146: Homeland Security Exercise & Evaluation Program Training Course

This is an intermediate-level course designed to provide a set of guiding principles, standardized methodology, available resources and practical skill development, which will assist in developing an HSEEP consistent exercise program. This course describes a common approach to exercise program management, design and development, conduct, evaluation, and improvement planning.

Objectives

- Describe the purpose of HSEEP and how the program supports National Preparedness.
- Describe the HSEEP methodology as set forth in the Exercise Planning Cycle.
- Identify how the HSEEP principles and methodology support efforts across the whole community to improve our national capacity to build, sustain, and deliver capabilities.

Core Capability

Target Audience

The target audience includes:

- Exercise Planning
 Team Members
- Controllers and Facilitators
- Exercise Evaluators
- Exercise Program Managers
- Senior Leaders

February 19 & 20, 2025 8:00 AM-5:00 PM

To **register** or view available dates Visit: <u>https://www.train.org/connecticut/course/11120551</u>, or Search <u>CT.Train.Org</u> for Course ID: 1120551, or scan QR Code: See CT Train Job Aid and Prerequisites for more assistance.

Mission Areas

Threat & Hazard Identifi- Common

Prerequisites

Required:

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IS-120: An Introduction
 to Exercises

Recommended:

 IS-130: How to be an Exercise Evaluator

> Eversource Energy <u>107 Selden Street</u> Berlin, CT, 06037

Point of Contact

William Turley State Training Officer Training and Exercise Unit <u>William.Turley@CT.gov</u> (860)250-6158 CT DEMHS CT.gov/DEMHS





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L0146: HSEEP Registration Instructions

These are the instructions to register for a L0146: HSEEP Training Course offered by DEMHS.

1. Create an Account

To create a CT Train Account:

- 1. Visit <u>www.CT.Train.org</u>.
- 2. Select
- 3. Follow the prompts to create an account.

Create account

- 4. Be sure to verify your email address.
- If you already have a CT Train account, select
 Log in instead.

How to Create a TRAIN account

3. Complete Prerequisites

- 1. Click the prerequisite course link.
- 2. Click + Register and select credit type.
- 3. Click >Launch to launch the course.
- 4. Complete the course (skip if completed previously)
- 5. Click Mark Completed on CT Train.
- 6. Click the "Your Learning" tab, followed by "Your Transcript".
- 7. Click the i next to the course.
- 8. Click "Upload external certificate" and upload your certificate to be verified.
- Send an email to <u>DEMHS.TrainingandExercise@CT.gov</u> indicating the completed prerequisites.
- Courses only need to be verified once.
- See Common Prerequisites on page 2. How to manage Your Learning in TRAIN

2. Join CT DEMHS Group

To view and register for courses you must join the <u>CT DEMHS</u> group.

- 1. Log in to your <u>www.CT.Train.org</u> account.
- 2. Click your name in the top right-hand corner and select Your Profile
- In the "Manage Groups" tab, under "Join By Group Code" type the code "CTDEMHS" and click join and then save.
 <u>How to Complete your TRAIN Profile</u>

Prerequisites

Required:

• IS-120: An Introduction to Exercises

Recommended:

• IS-130: How to be an Exercise Evaluator

4. Apply for the course

- Search for course ID "1120551", click <u>https://www.train.org/connecticut/</u> <u>course/1120551/live-event</u>, or follow the QR code on the front page.
- On the "Sessions" tab, click + Get Approval next to your chosen session.
 How to Use the TRAIN search function