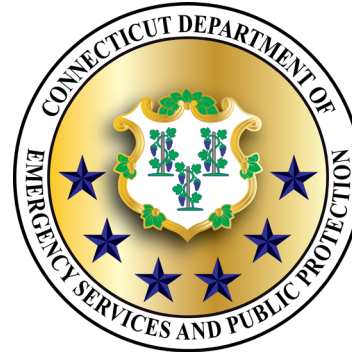


Nicole Velardi,
SSGP and MMSSGP
Program Administrator



Application Review and Best Practices

FY 2023 School Security (SSGP) and Multi-Media School Security (MMSSGP) Grant Programs

Nonpublic Schools

Connecticut Department of Emergency Service & Public Protection
Division of Emergency Management & Homeland Security

1111 Country Club Rd, Middletown, CT 06457
Phone: 860.685.8531 / Fax: 860.685.8902
An affirmative Action/Equal Employment Opportunity Employer



Application Overview



Division of Emergency Management and Homeland Security


- Programs Available for Funding:
 - School Security Grant Program (SSGP)
 - Security infrastructure improvements (i.e., fencing, lighting, bollards, cameras, internal communications, alarm systems, access control, etc.,)
 - Multi-Media School Security Grant Program(MMSSGP)
 - Interoperable communications systems (i.e., systems that share real-time, direct communications with law enforcement)
- Period of Performance
 - January 1, 2013 – June 30, 2026
- Application Requirements
 - Part I: PDF Document
 - Part II: Online self-survey
- Due Date:
 - Both Parts I and II due by **Friday, April 28, 2023, 3pm EST**



Selecting the Correct Application

Division of Emergency Management and Homeland Security

State of Connecticut
 Department of Emergency Services and Public Protection
 Division of Emergency Management and Homeland Security




Multi-Media School Security Competitive Grant Program (MMSSGP)
 Grant Application – Part I
 Round 2
 FY 2023

Non-Public / Private Schools

1111 Country Club Rd, Middletown, CT 06457
 Phone: 860.256.0800 / Fax: 860.256.0815
 An Affirmative Action/Equal Opportunity Employer

State of Connecticut
 Department of Emergency Services and Public Protection
 Division of Emergency Management and Homeland Security



School Security Competitive Grant Program (SSGP)
 Grant Application – Part I
 Round 6
 FY 2023

Non-Public / Private Schools

1111 Country Club Rd, Middletown, CT 06457
 Phone: 860.256.0800 / Fax: 860.256.0815
 An Affirmative Action/Equal Opportunity Employer

Blue Outline

Red Outline

Correct Program

Correct Program

Correct Round / Program Year

Correct Round / Program Year

Nonpublic Schools

Nonpublic Schools



Application Part I Sections



Division of Emergency Management and Homeland Security

- Section I: Program Highlights
- Section II: Key Dates and Instructions
- Section III: Application Checklist
- Section IV: Applicant Data Sheet
- Section V: Threat Information
- Section VI: Project Narrative
- Section VII: Previous Funding
- Section VIII: Budget



Section I: Program Highlights

Division of Emergency Management and Homeland Security

- Contains important information regarding:
 - Available funding
 - Period of performance
 - Eligible applicants
 - Eligible & Ineligible Expenses
 - Reimbursement procedures
 - Decision matrix

Please review this section as it may be valuable in answering questions.

Section I. Program Highlights

Program Highlights: Public Act 21-111 established funding for two competitive grant programs: (1) School Security Competitive Grant Program (this application) and (2) Multi-Media Interoperable Communications Systems School Security Program. This application should be used for security improvement projects that DO NOT meet the definition of Multi-Media Interoperable Systems (systems that provide a direct line of communications between the school and law enforcement).

Round 6 SSGP Highlights: Public Act 21-111 established additional funding in the amount of \$10 million for round 6 of the School Security Grant Program for costs incurred between January 1, 2013 and June 30, 2026. The total funding available for nonpublic schools is 10% or \$100,000.00

Funding: The match requirement (applicant share) for non-public schools is 50%. The maximum state share award per applicant is \$50,000. Please note that this maximum is in effect for each school/location. If applying for both R6 SSGP and Multi-Media SSGP - the overall award to a non-public applicant cannot exceed \$50,000.

Competitive Program: Applications will be reviewed and ranked based on the need for security. Priority will be given to those with the greatest need for security infrastructure. Applications will be awarded based on the ranking criteria, up to the amounts available (see SSGP Highlights above). If selected for funding, applicants will be notified and will receive a official award.

Period of Performance: Eligible expenses can be incurred on or after January 1, 2013, through June 30, 2026. Applicants may apply for allowable security improvements that were completed on or after January 1, 2013 (see Applicant Checklist section for instructions on how to complete the Safe Schools Checklist for completed projects).

Eligible Expenses: Eligible expenses include: 1) portable screening and physical security improvements, 2) the cost of vendor provided training on the use of allowable equipment purchased under this program.

Eligible Applicants: Nonpublic / private schools, licensed childcare centers or preschools.



Section II: Key Dates & Instructions



Division of Emergency Management and Homeland Security

- Provides directions and overview for the sections contained within the application (both Parts I and II)
- Identifies important due dates
- Please use indicated file naming structures

Section II. Key Dates and Instructions

A completed application includes both **Parts I and II**

All parts of the application must be submitted to SchoolSecurityGrant@ct.gov no later than Friday, March 31, 2023, at 3 pm, EST.

Application Part I

Applicant Data Sheet:

Please provide the requested information in Boxes 1 through 8 of this form. Please note that your grant award and any related documents will be sent to you via e-mail, so it is imperative that you include e-mail addresses in the contact boxes. Box 4 is intended for the person authorized to sign documents on behalf of your municipality/organization. The application must be approved by the authorized person in Box 8 (digital or ink signatures are acceptable). Please include more than one point of contact for your organization.

Threat Information:

Eligible nonpublic licensed childcare centers and pre-schools must complete the threat information section (not required for other nonpublic schools). In this section, please include specific examples of threats, or actual acts, of violence carried out against your organization or the community that you represent.

Project Narrative:

Use the Project Narrative section to provide a needs statement and overview of your proposed project. Identify how the proposed projects will close existing infrastructure gaps and an overview of the population served.

Be specific, include the type of project you intend to implement (i.e., cameras, radios, panic buttons, etc.).

Previous Funding:

Use this section to provide information on funding received previously through either the School Security Grant Program (SSGP), Multi-Media School Security Grant Program (MMSSGP), Connecticut Nonprofit Security Grant Program (CT-NSGP), Federal Nonprofit Security Grant Program (NSGP-S), or other state or federal grants, such as construction grants through the Connecticut State Department of Education.



Section III: Application Checklist

Division of Emergency Management and Homeland Security

- Tool that can be used by the applicant for ensuring all requirements are completed

Section III. Application Checklist

A completed application submission must include the following:

- Completed Application Part I (this document)
- Completed Application Part II (survey)

Application Part I: (One *per* school)

Sections to Complete	Nonpublic / Private Pre-Schools and Child Care Centers	Non-Public (K-12) Schools
Applicant Data Sheet	X	X
Project Narrative	X	X
Threat Information	X	
Previous Funding	X	X
Budget	X	X

X – denotes required field

Application Part II: (One *per* School)

<https://www.surveymonkey.com/r/App1-Non-Public>

Please complete the online Safe Schools Checklist survey. The survey will be automatically submitted to DEMHS upon completion.

*Ensure that the school's name on both Parts I and II match exactly. *

Completed application packages should be emailed to SchoolSecurityGrant@ct.gov with the subject line:

"2023 SSGP NonPub_School Name_Town."



Section IV: Applicant Data Sheet

Division of Emergency Management and Homeland Security

- Please include accurate, updated contact information
 - Most communication, including award notification, will be done via email
- Recommended to list different people
- If no UEI, leave blank

Section IV. Applicant Data Sheet

Instructions: Please fill in the shaded areas. **All fields in this section are required**

Period of Performance: 01/01/2013 – 06/30/2026

1. Name of School District

Name:

Address Line 1:

Address Line 2:

Town, State, Zip Code:

2. FEIN, DUNS, UEI

FEIN

DUNS

UEI

3. Point of Contact (Project Director)

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

7



Section IV: Applicant Data Sheet – Law Enforcement Approval



Division of Emergency Management and Homeland Security

- Required for the **Multi-Media** School Security Grant Program (MMSSGP) application ONLY
- Law Enforcement Authorizing Authority must confirm that his/her agency has been consulted in identifying appropriate projects and are willing and able to receive the communications / notifications being transmitted through these projects
- If school is in a Connecticut State Police jurisdiction (Barracks or Resident State Trooper, please contact the Office of Field Operations for assistance

9. Law Enforcement Agency's Authorizing Authority

Agency:

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

I, , certify that I have been consulted by the school associated with this application in determining the current gaps in security infrastructure and identifying solutions for efficiently enhancing the security through the incorporation of multi-media interoperable projects that will provide a direct line of communication between the identified school and law enforcement agency. I further certify that the law enforcement agency identified above is willing and capable of receiving the communications outlined in this application and funded through the Multi-Media School Security Grant Program.

Signature

Date

*Please note, if your school/district falls within the primary police jurisdiction of a Connecticut State Police Barracks, authorization must be received from Connecticut State Police Office of Field Operations. Please contact SchoolSecurityGrant@ct.gov, Kenneth.Ventresca@ct.gov, and Justin.Lund@ct.gov for assistance.



Section V: Threat Information



Division of Emergency Management and Homeland Security

- Required for preschools and licensed childcare center applicants
- Provide description of previously received threats or acts against the preschool or daycare
- Can be threats directly to the preschools or licensed childcare center or to the community they represent

Section V. Threat Information

This section is only required for pre-schools and licensed childcare center applicants

Definitions:

Threat – a threat is an oral or written message, or physical action, which demonstrated an intent to create an imminent safety risk to person or property or to create a fear of such risk (based on Connecticut General Statutes 53a-62 and 1-210b.)

Childcare Center – A Child Center is a center that offers or provides a program of supplementary care to more than twelve (12) related or unrelated children outside their own home on a regular basis (please note family daycare centers are not eligible for funding under this program.

Pre-School – A pre-school is a facility that offers early childhood education for three (3) to five (5) year old students.

1. **Is the pre-school or licensed childcare center a member of a broader community that has received threats, or does it serve a community that has received such threats? Please explain in detail.**



Section VI: Project Narrative

Division of Emergency Management and Homeland Security

- Be as specific as possible
- Needs Statement – Identify the current security gaps
- Overview – Identify the projects you’re applying for. These should “fill” the gaps identified in the needs statement.
 - If applying for Multi-Media (MMSSGP) specifically state **how** communications will be shared **directly** with law enforcement (i.e., camera monitoring, radio communications, etc.,) and the **vendor/platform** you intend to utilize
- Target Population – Include the grade levels of the students, number of students, and number of faculty and staff

Section VI. Project Narrative

1. Needs Statement – provide a brief description of the issues or gaps that will be addressed if this grant is awarded.



Section VII: Previous Funding

Division of Emergency Management and Homeland Security

- Identify if the school has received previous funding from:
 - Multi-Media School Security Grant Program (2021)
 - School Security Grant Program (2013, 2014, 2017, 2018, 2021)
 - Connecticut Nonprofit Security Grant Program (CT-NSGP)
 - Federal Nonprofit Security Grant Program (NSGP-S)
 - Other State or Federal Grant Program

Section VII. Previous Funding

Funding Under Round 1 (2021) of the Multi-Media School Security Grant Program (MMSSGP)

In this section, detail any funding the school has received through the 2021 Multi-Media School Security Grant Program (MMSSGP).

Has this school received funding under the 2021 Multi-Media School Security Grant Program (MMSSGP)?

If yes,

What is the grant number?

How much funding was awarded?

Describe the projects funded under 2021 MMSSGP:

19



Section VIII: Budget

Division of Emergency Management and Homeland Security

- Identify the school's name and address at the top
- Enter the estimated amount for each item
 - Include cost of materials, labor, etc.,
- The totals at the bottom will auto-populate

Nonpublic reimbursement rate is 50%

Section VIII. Budget

Multi-Media Interoperable Communications Systems Project Budget

Enter the estimated cost for each allowable project. If a project / item is not listed, email SchoolSecurityGrant@ct.gov for allowability. If deemed allowable, include the item in the 'Other' category.

School #1 Name: _____ Address: _____

Budget Item	Estimated Cost (Include all labor, materials, etc.)	Notes / Comments (Include vendor, make/model, quantity, etc.)
Internal Camera System: includes the capability of transmitting real-time video to law enforcement and /or their call centers		
External Camera System: includes the capability of transmitting real-time video to law enforcement and /or their call centers		
Panic Alarm Systems: Panic Alarms systems that when activated, open a line of communications with law enforcement centers and/or their call center		
Radio System: Radio System that ties into law enforcement and/or their call centers		
Internet of Things (IoT): systems that include technology for connecting and exchanging data with law enforcement and/or their call centers (sensor based)		
Integration: Systems that integrate existing camera, panic alarm, radio systems, etc., for transmission over internet protocol to law enforcement and/or their call centers		
Vendor Provided Training		
Other Multi-Media Interoperable Systems (please email to confirm eligibility)		
Other Multi-Media Interoperable Systems (please email to confirm eligibility)		
TOTAL Project Budget:	\$ 0.00	
State Share, if awarded (50%)	\$ 0.00	*Please do not submit a total project budget greater than \$100,000.00. Budgets greater than \$100,000.00 may be disqualified.



Submitting Application Part I



Division of Emergency Management and Homeland Security

- Save Part I (PDF) as *“2023 MMSSGP (or SSGP) NonPub_School Name_Town”*
- Submit Application Part I via email to SchoolSecurityGrant@ct.gov
- Use the subject line *“2023 MMSSGP (or SSGP) Nonpublic_School Name_Town”*



Application Part II

Division of Emergency Management and Homeland Security

- Online self-survey, completed with assistance from law enforcement
- Please ensure the name of the school on Part I matches exactly to Part II
- If applying for both programs (SSGP and MMSSGP) only need to complete the survey once
- Based on the National Clearinghouse for Educational Facilities (NCEF) Checklist
- Identifies current security infrastructure in place
- If applying for a retroactive project (project that has been completed), complete the survey as if this feature were not yet installed
- Will automatically be submitted to DEMHS once completed



Expected Timeline



Division of Emergency Management and Homeland Security

- Application closes April 28, 2023, 3pm EST
- DEMHS application review May-June 2023
- Award notifications June 2023
- Period of performance ends June 30, 2026
 - All work must be completed by this time
 - Final reimbursement requests must be submitted with 30 days after the end of the period of performance



Questions?



Division of Emergency Management and Homeland Security



SchoolSecurityGrant@ct.gov