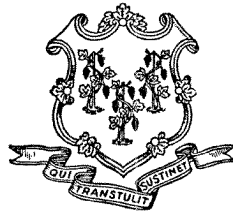


EXECUTIVE CHAMBERS
OFFICE OF THE GOVERNOR



M. JODI RELL

TO: STATE AGENCY COMMISSIONERS
FROM: M. LISA MOODY, CHIEF OF STAFF
DATE: DECEMBER 13, 2007
RE: EARLY DISMISSAL

Dear Commissioners,

The Governor would like to allow the early dismissal of all State of Connecticut nonessential employees effective today at 12:30 pm.

We ask that each agency stagger the release of employees to ease potential traffic concerns as we have experienced with past storms.

We will leave the operations of the staggered dismissal up to you, however may we suggest you dismiss employees in an organized manner: by floor, by department or distance they have to travel home.

Should you have any questions regarding the staggered dismissal, please feel free to contact Jamie Hinman at 566-4840.

LM