

**Department of Emergency Services and Public Protection
Division of Emergency Management and Homeland Security**



**ESF 7
Municipal Commodities Request Form**

Each day, DEMHS Regional Office will collect requirements for food and water. Each municipality will indicate the number and type of Local Distribution Points (LDPs) that will be operating during the upcoming operational period (i.e. 0800 to 2000 for public distribution). Municipalities requiring commodities for the upcoming operational period must communicate their commodities requirements to the appropriate DEMHS Regional Office through this form via Web EOC, or other means of communication by a specified time each morning, if requested to do so. Requests received by the DEMHS Regional Office after the normally scheduled conference call will be passed to the State EOC Operations Group orally or via fax or email and noted as a "late order."

NOTE: The State will only attempt to fill late orders if there are sufficient supplies of commodities available.

Town _____

Requestor _____

Point of Distribution Contact

Name _____

Phone _____

Location _____

Food and Water

Provide the number of people and the anticipated number of days (check if needed):

- Food # people _____ # days _____ dates requested: initial date _____ thru _____
 Water # people _____ # days _____ dates requested: initial date _____ thru _____

Ice

Provide the number of bags needed. The Unit of Measure is 8 lbs. each: # bags _____

Cots

Provide the number of cots, with or without blankets and/or the number of blankets.

- Cots # _____ with blankets Yes No
 Blankets only # _____ each

Tarps

Provide the number of tarps needed. Tarps size is 20' x 25' # _____ each