



DEMHS REGION 4
REPT Steering Committee In-Person/Zoom Meeting Notes
Wednesday, August 24, 2022
1:30 p.m.

Attending:

Name	Municipality/Organization	Name	Municipality/Organization
Wayne Gronlund	REPT STC Vice Chairman, RESF 2 Chair, CT Section Emergency Coordinator	Steven Sinagra	SCCOG EMD, Town of Waterford
Paul Barnes	EMD, Town of Montville	Wilfred Blanchette	Law Enforcement Council, Executive Director, RESF 13 Chair
Rob Planchon	RESF 9 Co-Chair	Mike Caplet	DEMHS Region 4 Coordinator
Louis Demicco	RESF 4 Chair	Julie Wilson	RESF 5 Cybersecurity Committee, DEMD, Town of East Lyme
Timothy Rodgers	CT ARES Region 4, Eastern CT Red Cross Ham Radio	Tony Ruggiero	RESF 10 Co-Chair, CERRIT & UConn F.D.
Chief Michael Finkelstein	Chair, RESF 5 Cybersecurity Subcommittee, EMD, Town of East Lyme	Bill Skene	EMD, Town of Brooklyn
Mark Paquette	SCCOG	Alan Cahill	First Selectman, Town of Hampton
Chief Tracy Montoya	EMD, Mohegan T.N., Norwich Fire Dept.	Randy Burchard	NECCOG EMD, Town of Killingly
Mark Sicuso	RESF 10 Co-Chair	Michael Licata	REPT STC Chairman, EMD/Fire Marshal Town of Windham/EMD Town of Lebanon
Kristin Doundoulakis	RESF 3 Chair	Sue Bolen	RESF 6, American Red Cross
Jerry James	EMD, Town of Columbia	Dave Denoia	RESF 3 Co-Chair, City of New London, Public Works
Teresa Jackman	RESF 12 Chair, Eversource	Jim Randall	NECCOG EMD, Town of Chaplin
Scott Belleville	RESF 5 (North) Co-Chair	Chief Anthony Manfredi Jr.	RESF 20 Chair, Mystic F.D.
Amanda Kennedy	Executive Director, SCCOG	Darlene Richards	DEMHS Region 4 Secretary

Called to Order and Report of the Chair: Mike Caplet, DEMHS Region 4 Coordinator announced via Zoom teleconference that a quorum was present, and that he was recording the meeting on a cloud account. REPT STC Chairman, Michael Licata, called the meeting to order at 1:37 p.m. via Zoom teleconference and in-person at the Colchester Town Hall.

Review/Acceptance of Past Minutes: Chairman Licata asked for a motion to approve the June 22, 2022 meeting minutes. *Scott Belleville, EMD for the Town of Putnam, made a motion to approve the June 22, 2022 minutes as written, and Anthony Manfredi Jr., Chair of RESF 20, seconded the motion. The motion carried unanimously.*

Public Comment: There were no comments from the public.

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Report from the Chairman: Chairman Michael Licata reported that we will do our best to go through this budget as best we can. He shared that he couldn't guarantee that there would be extra dollars and the end of reviewing the FY2022 budget. Mr. Licata then turned over the meeting to Mark Paquette for the Review and Discussion of the FY2022 Budget.

Review & Discussion of the HSGP FY2022 Proposed Grant Budgets: Mark Paquette introduced Amanda Kennedy, Executive Director, of Southeastern Connecticut Council of Governments. Amanda has been with SCCOG since 2015, and she replaces Jim Butler as the previous Executive Director. Mark provided a brief synopsis of how the HSGP FY2022 budget process will work. The FY2022 proposed budget must stay within the allocation amount of the grant (393,456.15), and will then go to the CEO's for review and a vote on September 8, 2022. If the CEO's approve the budget, then Amanda Kennedy and REPT Chairman, Thomas Sparkman will sign off on the approved budget.

Mark then shared his screed for those attending online and for those attending in person. Mark stated that the FY2022 HSPG Allocation is \$393,456.15 with \$51,000 of that amount being utilized by the two COGS. The proposed budget is currently \$235,530.06 over the allocation amount. Additionally, \$60,000 will be utilized to replenish the FY2021 budget; consequently, the FY2022 budget currently is \$175,530.06 over the grant allocation of \$393,456.15.

Mark Paquette reported that there are a couple of grant deliverables in this FY2022 HSGP. The first is for the Protection of Soft Targets/Crowded Places with a minimum mandatory spending amount of \$29,085 per Region. The REPT Steering Committee agreed to add two additional light towers to Region 4 for the cost of \$47,000. The additional two light towers will add to the four that were already purchased under the Protection of Soft Targets/Crowded Places grant deliverable from the FY2021 grant. The two new light towers will provide a wide area of outdoor lighting with up to 60 to 70 hour run times between refueling. The second deliverable for this grant is to enhance local and Regional Election security by adding to the FY2020 Barricade System for Election Security. This mandatory spending of barricades is approximately \$10,000 and the barricades must be housed by a Law Enforcement Agency. Currently there is \$42,875 to spend in the FY2020 budget. The grant deliverable items cannot be reduced in the FY2022 proposed budget.

The Steering Committee went over each of the RESF budget items one by one attempting to reduce the overages of spending. Many of the individual RESF Groups reduced several of their items in order to meet the goal of a budget allocation amount of \$393,456.15. After the first round of the RESF Groups limiting their proposed budgets, the Committee was still over the budgeted amount by \$15,722.06 and needed to go through each of the individual RESF Groups one more time to arrive at the allocated amount of the HSPG for FY2022. The Committee reached this goal with many of the RESF Groups reducing their projects for another year or reducing training.

The Committee had a lengthy discussion regarding the request of the RESF 4 group's request for an ATV John Deere Gator for the original amount of \$77,956.21, but later

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agreed to purchase the generator, heater, lighting, radios and electrical service for it during a future year, and gave up approximately \$26,558.00 of their proposed budget amount. RESF 6 reduced their budget to approximately \$5,000 from their original budget of \$7,900, RESF5 agreed to reduce their \$20,000 training costs down to one training class for UAV Drone training resulting in \$10,000, and this group also reduced their original budgeted amount of \$27,000 for a solar generator and ZUMRO (Tent) HVAC to \$17,000. The RESF 5 project for the IMT Trailer Maintenance Fund was also reduced from \$10,000 to \$5,000. The RESF 3 group also reduced their original budget from \$35,900 to \$25,000 agreeing to purchase two electronic message boards instead of three. There was a discussion regarding how to dispose of three existing older electronic message boards. Doug Glowacki from the DEMHS Grants Unit indicated that if they are five to ten years old, could trade them in when you purchase the newer ones, or you could dispose of them.

RESF 3 also agreed to remove the \$24,700 budgeted item for a towable generator from this year, and focus on a future year to purchase for the Southern section of Region 4, and RESF 3 also agreed to reduce the maintenance fund for RESF 3 equipment from \$10,000 to \$5,000. RESF 20 reduced their budget of \$30,000 to \$15,000 for sustainment for the Marine Group. The ARES Trailer Support was eventually reduced from a budget of \$5,000 to \$1,000, and the CT IMT Group agreed to reduce their request to purchase of 6 radios instead of 12. This reduced their original budget request from \$25,000 to \$12,500. The RESF 5 Cyber Security Subcommittee Group agreed to reduce their original budget from \$54,000 to \$40,500.

Consequently, the REPT Steering Committee was able to arrive at their HSGP FY2022 budget amount of \$393,456.15. The RESF Groups cooperated with each other through two rounds of discussions in order to arrive at the allocation amount of the FY2022 HSPG and achieve their goal. *Mike Licata asked for a motion to accept the FY2022 budget as reduced at this REPT STC meeting, and to place \$60,000 of funding to replenish the FY2021 grant. Mark Sicuso, Co-Chair of RESF 9 Search & Rescue & Special Operations made the first motion to approve, and Wayne Gronlund, REPT STC Vice Chairman, seconded the motion. The motion carried with one abstaining, which was Mike Caplet, the DEMHS Region 4 Coordinator.*

Mark Paquette reminded all of the RESF Groups that they needed to show up at the REPT Committee meeting scheduled for September 8, 2022 at SCCOG. This is very important because the CEOs might ask questions. Be prepared and have really good presentations to provide additional information on your projects.

Financial Reports: Mark Paquette reported that the HSGP Funding for FY2019 has been extended until February 28, 2023. The FY2020 grant ends in April of 2023. Please continue to expend the grant funds for both of these grant years.

Reports from the RESF Groups:

RESF 1	Transportation	No report.
RESF 2	Communications	RESF Chairman Wayne Gronlund reported that it is fair season, and the Region 4 MCV will be deployed at the Brooklyn Fairgrounds on

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		August 25 th through August 28, 2022. The Region 4 MCV will also be deployed at the Woodstock Fair from September 1, to September 6, 2022.
RESF 3	Public Works and Engineering	No report.
RESF 4	Firefighting	No report.
RESF 5	Emergency Management & Cyber Security Subcommittee	No report.
RESF 6	Mass Care, Housing and Human Resources	No report.
RESF 7	Resource Support	No report.
RESF 8	Public Health and Medical Services	No report.
RESF 9	Urban Search and Rescue & Special Operations Working Group	No report.
RESF 10	Oil and Hazardous Materials Response	No report.
RESF 11	Agriculture and Natural Resources	No report.
RESF 12	Energy	No report.
RESF 13	Public Safety and Security	No report.
RESF 14	Long Term Community Recovery and Mitigation	No report.
RESF 15	External Affairs	No report.
RESF 20	Marine	No report.
	Exercise Planning Committee	No report.

Update from the DEMHS Region 4 Coordinator: Mike Caplet provided his briefing to the Committee. Mike shared that it is fair season in Connecticut. The Brooklyn Fair will be held this weekend and Wayne Gronlund will be at the fair with MCV4 vehicle, and the Mass Casualty vehicle will also be at the fairgrounds. The RIMACONN race is also scheduled for this weekend, and the Woodstock Fair will take place next weekend. The Mass Casualty Trailer and the MCV4 vehicle will also be at the Woodstock fairgrounds.

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Old Business: None

New Business--Discussion regarding next meeting for 9-28-2022—Hybrid meeting?

The next meeting will be held as a hybrid meeting via Zoom at the Colchester Town Hall at 1:30 p.m.

Adjournment: The meeting ended at 3:19 p.m.

Meeting Handouts:

Meeting Agenda

Previous REPT STC Zoom Meeting Minutes for 8-24-2022

Region 4 FY2022 HSGP Proposed Projects

Respectfully Submitted by: Darlene Richards, DEMHS Region 4 Secretary