

**Capitol Region Emergency Planning Committee
Meeting (DEMHS Region 3) (UASI Region 3)
October 18, 2018
9:30 a.m.
South Congregational Church, Hartford**

Call to order

Chair David Kosciuk called the meeting to order at 9:38 a.m. Participants introduced themselves and Dave led the Pledge of Allegiance.

Public Comment – none

Adoption of the Minutes – Joyce Stille seconded by Bob DiBella made a motion to adopt the minutes from the July 19th meeting. All in favor, so voted.

Federal and State Liaison Reports

FBI Special Agent Dan Coleman presented on the recent white powder incidents. DEMHS Region III Coordinator Bill Turley reported on the following: K-12 school emergency operations plans, initial damage assessments, and WEB EOC training. He reminded everyone once again to submit the AAR's from the last EPPI exercise.

Unfinished Business

- Health Care Coalition (HCC) - Carmine Centrella gave an update on the HCC program which is entering its second year. He is currently managing 27 sub contracts and the associated deliverables. Based on a decision by the CREPC Chairs group we will be entering into a contract with VEOCI for 110 user licenses for ESF-8 for the purpose of emergency management and drills and exercises. The Coalition Surge test will be held in April.
- RESP Review- Carmine Centrella stated that each year we do an internal review of our Regional Emergency Support Plan. This year due to the formation of the Healthcare Coalition we will be incorporating several new plans into the ESF-8 annex.
- Region 3 CERT/Regional Asset Day – Bill Perkins stated that the first annual CERT Day will be held this weekend at Veterans Memorial Park in South Windsor. There will be hourly demonstrations from the various teams on their capabilities and the Farmington canteen will be there to serve breakfast and lunch.

New Business

- FY 18 Spending Plan – Chair Kosciuk presented the draft FY 18 Spending Plan. Of note – each region received \$9,000 more than last year, the required Bomb Squad and HAZMAT set asides increased from \$55,000 to \$60,000. The plan mirrors the submission from last year. We are currently completing spending on the FY 16 grant and beginning work on FY 17. Don Janelle seconded by Harley Graime made a motion to authorize the CRCOG Executive Director to submit the Spending Plan to DEMHS as part of the FY 18 SHSGP application. All in favor, so voted.

- Kevin McGinty made a full presentation on the recent Middlesex Hospital fire.
- Bill Perkins stated that going forward the meetings will be held in the new CRCOG Board Room on the 3rd floor of their office building.

ESF- Selected Committee Reports

- RESF-6 Sub-Committee for Volunteer Management – Don Davis gave a quarterly report of Citizen Corps activities. Topics covered included the CERT Training Day, Region 3 CERT Awareness Day, the CERT Ambassador program, and the assistance needed for the Avon Fire Department 75th anniversary event.
- RESF-5 Emergency Management – Bill Perkins stated that final edits are now being made to the Capitol Region Hazard Mitigation Plan. The IMT has been very active with several planned events and a deployment.

Other Business/ Information –

Cheryl Assis encouraged anyone with ideas for guest speakers to contact her.

Adjournment

Meeting adjourned at 11:15 The next meeting is scheduled for January 17, 2019.