

**Capitol Region Emergency Planning Committee
Meeting (DEMHS Region 3) (UASI Region 3)
July 18, 2019
9:30 a.m.
CRCOG, Hartford**

Call to Order

The meeting was called to order at 9:32 a.m. Participants introduced themselves and participated in the Pledge of Allegiance. Cheryl Assis announced that our Policy Board representative Joyce Stille will be retiring as the Town Administrator in Bolton in September. The role will be taken over by Ellington First Selectman Lori Spielman.

Public Comment – none

Adoption of the Minutes – Joyce Stille seconded by Don Davis made a motion to adopt the minutes from the April 18th meeting. All in favor, so voted.

Federal and State Liaison Reports

In Bill Turley's absence, Jake Manke from DEMHS stated that DEMHS is working on a new initiative to have the CTIC RILO's work more closely with the regional offices and assist with infrastructure audits. He reminded the group to look at your EOP's as hurricane season approaches. Silver Jackets ice jam workshops have been scheduled for regions 2 and 5.

Unfinished Business

- **Health Care Coalition (HCC)** – Dave Kosciuk stated that the new grant cycle begins on July 1st. CRCOG will continue to manage PHEP funds for our region while all hospital funds will be managed by Yale. The first meeting of the new statewide Health Care Coalition will be held next week. Cheryl Assis stated that a replacement for Carmine Centrella will be on board until November and she will be the contact in the interim.
- **DAFN Workshop**- Bill Perkins stated that this was recently conducted by Tetra Tech at the Chrysalis Center in Hartford. The attendance was great, and we will distribute the AAR once ready.

New Business

- **FY 2019 budget** – Cheryl Assis distributed a draft FY 19 Spending Plan and reviewed the categories of Training and Exercises, Bomb Squad and HAZMAT set asides, Sustainment/Maintenance of Regional Equipment and contractual services for planning and project support. Don Janelle seconded by Joyce Stille made a motion to accept the Spending Plan as presented and ask the CRCOG Executive Director to submit it to DESPP. All in favor, so voted.
- **Chemical Facility Anti-Terrorism Standards (CFATSS)** - Todd Nichols, Chemical Security Inspector for the Department of Homeland Security gave a full overview on the program. The group referred to handouts received prior to the meeting.

ESF- Selected Committee Reports

- **RESF-5 Emergency Management** – Bill Perkins stated that at the last meeting the group voted to accept the Capitol Region Hazard Mitigation Plan. It has now been approved by DEMHS. He reviewed the MDA 36 POD Exercise which was recently held for Middletown and Cromwell. An AAR will be distributed once complete. He is working on the Multi-Year Training and Exercise Plan.
- **RESF-6 Sub-Committee for Volunteer Management** – Harley Graime stated that the 2nd CERT Field Day will be held on October 19th at Nevers Park in South Windsor. Cheryl Assis reviewed the list of teams who applied for grants at the last Capitol Region Citizen Corps Council meeting. Bob Scata announced there will be a CERT Train the Trainer at Brainard on the 19th and 26th.
- **RESF-8 CR-MRC** –Janet Leonardi gave a full report on the MDA 36 POD Exercise. The scenario was a release of anthrax. The Middletown MRC served as medication distributor and screeners. Katherine McCormack stated that Allyson Schulz will be working on training for the CR-MRC. There was a full program held in July on critical skills. There will be an orientation session for all new members in August. In anticipation of the deployment for the Hartford Marathon the group will also finish CPR, first aid and Stop the Bleed training. She stated that this meeting also serves as the MRC Quarterly meeting.
- **RESF-11 Animal Response** – Dr. Asher stated that they continue to work with CERT teams to distribute animal equipment. All 5 regional ESF 11's will meet with DEMHS shortly to discuss capabilities. Cheryl Assis stated that Dr. Goldman will present at the DEMHS Best Practices Forum later this month.

Other Business/ Information

Gary Ruggiero stated that the EPPI will be held in December. This year it will be a different format – TTX's will be brought to each region. Stay tuned for more details.

Cheryl Assis stated that the Municipal Services Department at CRCOG has been working on Cyber Security model policies and they should be released to towns shortly. The group driving this project will also serve as our Cyber Security Task Force.

Adjournment

Meeting adjourned at 10:49 am. The next meeting is scheduled for October 17, 2019.