**STATE OF CONNECTICUT**

**Public Safety Interoperability Communications Committee**

**MEETING NOTES**

**November 16, 2010**

**State Emergency Operation Center**

**360 Broad Street, Hartford, CT 06106**

**Welcome & Introductions:**

The meeting was called to order at 1310 hours by Co-Chair William J. Hackett. The following individuals were in attendance: Jonathan Best (CT DPH), Robert DiBella (Glastonbury), Jim Farkas (Region 5), John Gustafson (DEMHS), Robert Grega (CSP-HQ), William Hackett (DEMHS), Sandra Baker (DEMHS), Len Lucien (CT Transit), Jeff Otto (Region 4), Gregg Prevost (Region 2), Steven Savage (DPS), Keith Victor (Region 3), and John Warren (Military)

Lt. Steven Savage announced that he is replacing David Coyle at the monthly Interoperability Communications meetings.

Due to the lack of a quorum, Co-Chair Hackett informed meeting participants that no voting or motions will be presented during the meeting. Participants would follow the agenda and only have a discussion as necessary.

A tour of the State Emergency Operations Center will be provided at the end of the meeting.

**Public Comment:**

None

**Review of Minutes:** Not enough voting members present - item will be addressed at the next meeting.

**PSIC Grant Update:**

IJ1– Installed equipment and making progress on testing; IJ2- email sent out to vendors asking for resubmission; IJ3- on hold pending STR.

**Sub-Committee Reports:**

1. Technical Workgroup – No Report
2. Training & Exercise Workgroup – No Report
3. 700 MHz Planning Workgroup – No Report
4. 4.9 GHz Workgroup – No report.
5. Field Operations Guide (FOG) Workgroup – waiting for revised TIC Plan.

**Report of Interoperability Usage and Incidents during Previous Months**:

Combined Sept and Oct report submitted – (7) activations; and several tests.

**Old Business:**

1. Transit Security Grant – 121 Portable Radios will be deployed for Region 1 rail lines on 11/17/10.
2. Interoperable Emergency Communications Grant Program (IECGP) – No Report
3. Development of NECP Goal 2 Measurement Criteria – No changes. Still waiting until the proper forms are available for submission to the states. Mike Varney will provide an update at the next meeting.
4. 800 MHz Re-banding Project – Project is underway. A schedule will soon be published. Portables will be changed out at the CSP Troops. It is recommended that individuals do not delay getting it done. It could potentially cost additional money if not done in time.

**Regional Reports:**

Region 1 – No Report

Region 2 (Gregg Prevost) – Negotiating with vendor for TIC Plan completion. Provided update on governance issue.

Region 3 (Keith Victor) – Region will be hosting the 1st Auxillary Radio Operator Course Dec 3-7, 2010. 30 individuals are registered. Provided an update on back-up CMED System; WMD CSPERN Drill; CASM Changes/Overhaul on the system by the federal government; and completion of COML Train the Trainer course and funding to conduct additional courses.

Region 4 (Jeff Otto) – Region will conduct a course to familiarize key operators from 19 PSAPs on Interoperability Communications Systems; working on three levels of training for operators; had a review on TIC Plan contracted to make changes. Changes may not be complete by the end of the year. COML Training will be conducted December 14, 15 and 16 at the Mohegan Sun Public Safety Complex. Vendor teaching the class is based out of California. More details will be sent out in the coming days.

Region 5 (Jim Farkas) – TIC Plan was approved at the November 8th REPT meeting. VHF Project is underway. 1st radio training DVD was distributed to CEOs. Region is working on a 2nd DVD for radio operations. A PowerPoint presentation is being created on basic radio 101.

**New Business:**

1. FCC Broadband Wireless Report – No Report
2. National Emergency Communications Plan Update – Keith Victor informed meeting participants that in 2011, all radios purchased with federal funding will be VTAC, UTAC and ATAC. VHF and UHF will be renamed. A Conference call to discuss the matter will be held on 11/17. 800 MHz radios are not affected. Only VHF and UHF must have new names on them. Guidance must be followed with all new funding. Director Hackett has a meeting with the Board of Directors from the New England States and will address the issue during open discussion.
3. DEMHS Command Staff has been conducting annual informational briefings with Local Emergency Management Directors in the five DEMHS regions. Bill Hackett provided an update on the topics discussed at the meetings.

**Correspondence:**

None

**Grant Reviews:**

Approved – Region 5 VHF System; John G. will follow-up on the status of the CMED narrow-banding project per request by Gregg Prevost.

**Next Meeting:** December 21, 2010 at 1:00 p.m., Location TBD