

Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
September 18, 2014

Attendees: William Austin (Chairman); Virginia Mason (COGCNV); Norma Peterson (Fairfield CCC); Sue Prosi, Greater Bridgeport; Don Davis (CRCOG ESF-16); Paul Gibb, Litchfield Hills; David Hannon (HVCEO); Gary Ruggiero (DEMHS); Art McLean (American Legion); Richard Salimone (American Legion); Debbie Dileone (Hamden CERT) and Bob Freeman (Hamden CERT)

Call to Order: Chairman Austin called the meeting to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

Public Comments: none

Guest Speaker: none

Approval of Meeting Minutes: A motion to approve the July 17, 2014 meeting minutes was made by Don Davis seconded by Norma Peterson – approved unanimously.

Guest: none

Report on State DEMHS Coordinating Council Meeting: No report

Old Business

Correspondence: Chairman Austin read correspondence received and sent. Informational messages through 2014 # 58 have been sent.

DEMHS Report: Gary Ruggiero reported that the CERT Weekend is tentatively scheduled for November 8, 2014 at the State Fire Academy. Mr. Ruggiero also explained the CERT train the trainer course began September 13th and will end this weekend on September 20th, there are 17 students in the class.

American Legion Report: No report

Statewide Operational Update: Updates and changes were made to applicable levels.

CERT Handbook: Short discussion on the handbook and timeline determined to allow for introduction at the annual conference on October 16th. Final draft is 99% completed and is due to Chairman Austin by Joel Severance by October 1, 2014.

New Business

DEMHS Category A:

Burlington approved for \$1,000 for basic class of 25 beginning September 27, 2014

East Hartford approved for \$1,000 for basic class of 25 beginning October 1, 2014

Hamden Teen approved for \$1,000 for basic class of 25 beginning October 1, 2014

A motion to approve these Category A funding requests was made by Norma Peterson and seconded by Virginia Mason – approved unanimously

Foundation Category A

Ridgefield approved for \$1,000 for a basic class of 20 beginning November 1, 2014

Torrington approved for \$1,000 for a basic class of 15 beginning October 15, 2014

Monroe approved for \$1,000 for a basic class of 25 beginning October 22, 2014

Redding approved for \$1,000 for a basic class of 10 beginning October 21, 2014

A motion to approve these Category A funding request was made by Virginia Mason seconded by Sue Prosi - approved unanimously.

Category B:

Hamden approved for \$1,000 for advanced traffic and crowd management class beginning October 1, 2014

Category C - none

Conference Update: Virginia Mason reported on this year's Connecticut Citizen Corps Conference. Virginia also reported that Governor Malloy has been invited again this year. The conference program has been completed with the scheduling of presentations

on “Active Shooter” for the afternoon CERT track and “Introductory Playshop” as a new track C. Military members of MRC and CERT will be recognized at the conference. An MRC military veteran will be selected to lead the “Pledge of Allegiance” 326 persons have registered thus far and registration will be cut off within a few days. The food and refreshments have been finalized and are within budget for the event. Lt. Governor Nancy Wyman has also been invited and may fill in for the Governor. Chairman Austin thanked everyone involved in the conference planning committee, sponsors and technical support. All conference volunteers will be recognized at the conference.

Category B Grant Discussion – The Council held a brief discussion on applicability of Category B grants and confirmed the policy is that training aids such as one of the training items/piece of equipment being training on may be purchased for use as a demonstration/teaching items (i.e. one of the new flashlights could be purchased to teach CERT members how to use it properly). However, the purchase of items for all CERT members to place in their backpack is the responsibility of the sponsoring municipality/agency.

Changes to Grant Application and Completion Forms – Chairman Austin went over the grant changes approved at the February 20, 2014 Council meeting for FY2012 funding that began on July 1, 2014. The language stated that: “**Fiscal Year 2012 Budget:** Chairman Austin handed out a FY 2012 Funding/Fiscal analysis presentation which showed the total 2012 funding for the council to be \$100,000. He informed the council that by losing WINCOG and CCRPA there will be eight remaining RCCCs and the proposal for funding the remaining eight is \$6,000 per year. The Chairman spoke about items a, through e, under assumption notes which was amended: item b, Category A grants, amended from \$1,200 to \$1,000 per class, item c, Category B grants, amended from \$800 once per year per municipality/sponsor to \$500 and eliminating the grant to be used for CPR, first aid, and AED classes or recertifying of these classes. ALSO, under the Expense categories summarized: Training (A & B grants was amended to Training and Special grants. A motion to accept this fiscal analysis presentation with amendments was made by Joel Severance, seconded by Don Janelle. All in favor so voted.” Chairman Austin will ensure that applications are updated and new forms available ASAP.

Regional Council Updates: Art Mclean reported on his medical treatments and Rich Salimone will be filling in for him at the meetings when necessary.

Adjournment: The meeting was adjourned at 3:30 pm.

Next Meeting Date: October 17, 2014 in New Haven

Future meeting dates for 2014: November 20; and December 18th