

**APPENDIX F**  
**Memorandum of Agreement**  
**Between**  
**The Connecticut Department of Energy & Environmental Protection**  
**and**  
**the Five Conservation Districts of Connecticut**  
**for**  
**Technical Assistance for Locally Exempt Stormwater Construction General Permits**

WHEREAS, the Commissioner of the Department of Energy and Environmental Protection (“Department” or “DEEP”) is authorized by section 22a-6(a)(2)(3) and (4) of the Connecticut General Statutes (“CGS”) to enter into this Agreement; and

WHEREAS, the five Conservation Districts of Connecticut (collectively, the “Districts”), are not-for-profit corporations duly authorized, organized and existing under the laws of the State of Connecticut and are authorized by section 22a-315 of the CGS and section 22a-315-14 of the Regulations of Connecticut State Agencies to enter into this Agreement; and

WHEREAS, section 22a-430b of the Connecticut General Statutes authorizes the Department to regulate stormwater discharges from construction activities under the General Permit for the Discharge of Stormwater and Dewatering Wastewaters Associated with Construction Activities (“the Construction General Permit” or “CGP”), which has been or shall be issued on October 1, 2019. The Construction General Permit requires the implementation of erosion and sediment controls to control the discharge of sediment from construction and post-construction discharges; and

WHEREAS, the Construction General Permit requires the preparation and implementation of a Stormwater Pollution Control Plan (“Plan” or “SWPCP”) to prevent erosion and the discharge of sediment to the waters of the state; and

WHEREAS, pursuant to section 22a-315 of the CGS, soil and water conservation districts and boards were established to advise the Commissioner on matters of soil and water conservation and erosion and sediment control and to assist the Commissioner in implementing programs related to soil and water conservation and erosion and sediment control; and

WHEREAS, pursuant to section 22a-315 of the CGS, the soil and water conservation districts and boards may receive funds from private sources for services provided to promote soil and water conservation and to assist the Commissioner in the implementation of related programs; and

WHEREAS, section 22a-326 of the CGS declares the policy of the state “to strengthen and extend its erosion and sediment control activities and programs and to establish and implement, through the Council on Soil and Water Conservation, soil and water conservation districts, the municipalities and the Commissioner of Energy and Environmental Protection, a state-wide coordinated erosion and sediment control program which shall reduce the danger from storm water runoff, minimize nonpoint sediment

pollution from land being developed and conserve and protect the land, water, air and other environmental resources of the state;” and

WHEREAS, the Districts have understanding and experience in reviewing erosion and sediment control plans because of their longstanding participation in the municipal approval process, as required by section 22a-329 of the CGS; and

WHEREAS, DEEP and the Districts are jointly dedicated to protecting the waters of the state by controlling the discharge of sediment and the pollution resulting from stormwater runoff.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the Parties agree as follows:

**Special Conditions**

**II. REQUIREMENTS FOR TECHNICAL ASSISTANCE BY DISTRICTS**

- A. SWPCP technical assistance shall be conducted by a District representative having one or more of the following minimum qualifications: (i) a bachelor’s degree in hydrology, engineering (agricultural, civil, environmental, or chemical), landscape architecture, geology, soil science, environmental science, natural resources management, or a related field and two years of professional and field experience, or (ii) the EnviroCert International, Inc. designation as a Certified Professional in Erosion and Sediment Control (CPESC), Certified Erosion, Sediment and Stormwater Inspector (CESSWI), or a Certified Professional in Stormwater Quality (CPSWQ).
- B. All technical assistance on SWPCPs undertaken by a District shall be conducted in accordance with the guidelines and procedures established by DEEP in consultation with the Districts, as further described below.

**III. LOCALLY EXEMPT PROJECTS**

For locally exempt projects, as defined in the Construction General Permit, with five (5) or more acres of soil disturbance, the appropriate District (as specified in the CGP and as indicated in Exhibit 2 appended hereto) shall, upon request by DEEP, provide technical assistance to DEEP for ensuring implementation of the Stormwater Pollution Control Plan in compliance with the CGP.

**A. SWPCP Compliance Technical Assistance**

- 1. The District shall be responsible for inspections to ensure that the SWPCP is properly implemented in accordance with the CGP by coordinating with the permittee (or designee) and conducting on-site inspections. Technical assistance will begin upon a written request from DEEP, the receipt of two copies of the approved SWPCP, and a down payment from the permittee as per the fee schedule in Exhibit 1. Once the District is in receipt of the documents and such down payment, the permittee’s SWPCP shall be considered submitted to the District and the District will begin the required review in accordance with this agreement and the CGP.

2. **Pre-construction Preparation:** The District will review the approved SWPCP and any other relevant site plans, conduct an on-site visit, and set a date for the pre-construction meeting.
3. **Pre-construction Meeting:** Before the start of any construction, including any clearing of vegetation or installation of erosion and sediment controls (E&S controls), the District will meet with the permittee (or designee), contractor(s) and the qualified professional engineer who designed the project (designing qualified professional engineer) to review E&S control plans for construction and post-construction stormwater controls. Such meeting will include review of the construction schedule/phasing plan, inspection schedule, exchange of contacts, and discussion of any potential problem areas. If construction begins prior to this meeting, the District shall notify DEEP of non-compliance with the CGP.
4. **Plan Implementation Inspection:** The permittee (or designee) will notify the District when the E&S controls are installed and coordinate with the designing qualified professional engineer to schedule the Plan Implementation Inspection. The District will conduct the initial on-site inspection accompanied by the permittee (or designee) and the designing qualified professional engineer. If it is determined that the controls are installed properly and are in compliance with the approved SWPCP, the District will issue a notice that construction may proceed according to the SWPCP phasing plan. If the controls are not installed properly, the District will provide written notification to the permittee (or designee) of any action needed to comply with the SWPCP. The District shall re-inspect the site upon notification by the permittee (or designee) that the site is ready for re-inspection and in accordance with the Plan Implementation Inspection requirements in the CGP. Once the controls are properly installed and are in compliance with the approved SWPCP, the District will issue a notice that construction may proceed according to the SWPCP phasing plan.
5. **Interim Inspections**
  - (a) As determined at the pre-construction meeting and according to the approved SWPCP or as otherwise directed by the Commissioner, interim inspections shall be conducted to verify compliance with the CGP and the SWPCP, including but not limited to, verification of site stabilization at the end of each construction phase and proper installation of controls prior to the beginning of the next phase of construction. Similar to the Plan Implementation Inspection, the permittee (or designee) will notify the District that an inspection is needed for either the closeout of one phase and/or the beginning of another.
  - (b) Random inspections shall be conducted at least every 6 weeks if needed between scheduled inspections.
  - (c) Additional inspections may be scheduled if E&S control objectives are not being met.
  - (d) A written report will be generated following each inspection noting site conditions and any action required to maintain proper E&S controls during construction. The report will note whether or not the site is in compliance with the SWPCP and the CGP.
6. **Post-Construction Inspection:** Once construction is completed the District will conduct a post-construction site inspection with the permittee (or designee), designing qualified professional engineer and contractor to verify that all post-construction stormwater measures

are installed properly in accordance with the CGP and the SWPCP. The District will conduct at least one follow-up site visit after the post-construction site inspection. Additional inspections may be needed if the site is not stable and remedial action is needed. Reports and required actions will follow the same protocol as outlined in II.A.5.(d), above.

7. Final Stabilization Inspection: A final site inspection with the District, contractor, and designing qualified professional engineer will be conducted to ensure the site has been fully stabilized and all post-construction stormwater Best Management Practices (BMPs) are in place and functioning. The final stabilization inspection shall not take place prior to the completion of one (1) full growing season (April – October) following a successful post-construction inspection. The District will notify DEEP to confirm the site has achieved final stabilization. Subsequent to such notification, the permittee shall submit a Notice of Termination in accordance with the CGP.

#### B. Audits

The District agrees that all records pertaining to this Agreement shall be maintained for a period of not less than five (5) years. Such records shall be made available to the DEEP and to the state auditors upon request. For the purposes of this Agreement, “Records” are all working papers and such information and materials as may have been accumulated by the District in performing the Agreement, including, but not limited to, documents, data, analysis, plans, books, computations, drawings, specifications, notes, inspection reports and records, estimates, summaries and correspondence, kept or stored in any form.

#### IV. FEE SCHEDULE

- A. A District will assess fees for the services it renders in conjunction with its SWPCP technical assistance in accordance with the Fee Schedule provided in Exhibit 1 to this agreement. Fees will be calculated on an hourly basis and paid for by the permittee. A down payment will be required prior to the start of any assistance.
- B. The Fee Schedule shall be reviewed annually by the Parties. The Fee Schedule may be adjusted as warranted by mutual written agreement between the Districts and the Commissioner.

#### V. RESPONSIBILITIES OF DEEP

- A. DEEP is responsible for formal review of all locally exempt SWPCPs submitted as part of the CGP and will require performance assurance (in accordance with the CGP) or similar financial mechanisms of the permittee to ensure payments will be made to Districts for technical assistance work.
- B. In order to institute standard SWPCP review guidelines and procedures, DEEP shall coordinate with the Districts to prepare a SWPCP checklist. The standard review guidelines and procedures established shall be consistent with the requirements of the Construction General Permit, the 2002 CT Guidelines for Soil Erosion and Sediment Control (as amended), and the 2004 Stormwater Quality Manual (as amended). The Commissioner shall have final approval of the review guidelines and procedures.

- C. DEEP shall provide initial training regarding SWPCP requirements for District staff involved in SWPCP technical assistance. The frequency of subsequent training shall be determined by the Commissioner.
- D. DEEP shall retain final decision making authority regarding the determination that a construction site is in compliance or not with the SWPCP requirements of the Construction General Permit and shall oversee the permitting process for Construction General Permit coverage.
- E. DEEP shall oversee any subsequent compliance and/or enforcement matters related to a permittee's adherence to the requirements of the Construction General Permit.
- F. DEEP shall have the discretion to review any of the Districts' records pertaining to any aspect this Agreement.

## VI. POINTS OF CONTACT

The following shall be points of contact for this Agreement unless otherwise agreed to by all Parties. All notices, demands, requests, consents, approvals or other communications required or permitted to be given or which are given with respect to this Agreement (for the purpose of this section collectively called "Notices") shall be deemed to have been effected at such time as the notice is emailed, or placed in the U.S. mail, first class and postage pre-paid, return receipt requested, or placed with a recognized overnight express delivery service that provides for a return receipt. All such Notices shall be in writing and shall be addressed as follows:

DEEP  
Director Water Permitting & Enforcement Division  
Bureau of Material Management & Compliance Assurance  
Department of Energy & Environmental Protection  
79 Elm St.  
Hartford, CT 06106  
Phone: 860-424-3018  
Fax: 860-424-4074

Conservation District Executive Director and/or Board Chairperson  
Address & Phone of appropriate District:

Northwest Conservation District  
1185 New Litchfield Street  
Torrington, CT 06790  
Ph: 860-626-7222  
Fax: 860-626-7222  
Email: [info@nwcd.org](mailto:info@nwcd.org)

Eastern Connecticut Conservation District  
238 West Town Street  
Norwich, CT 06360-2111  
Ph: 860-319-8806  
Email: [Dan.Mullins@comcast.net](mailto:Dan.Mullins@comcast.net)

Connecticut River Coastal Conservation District, Inc.  
deKoven House Community Center  
27 Washington Street  
Middletown, CT 06457  
Ph: 860-346-3282  
Email: [ctrivercoastal@conservect.org](mailto:ctrivercoastal@conservect.org)

Southwest Conservation District  
51 Mill Pond Road  
Hamden, CT 06514  
Ph: 203-859-7014  
Email: [csullivan@conservect.org](mailto:csullivan@conservect.org)

North Central Conservation District  
24 Hyde Avenue  
Vernon, CT 06066  
Ph: 860-875-3881  
Email: [tollandc@snet.net](mailto:tollandc@snet.net)

## **General Conditions**

### **VII. EXECUTIVE ORDERS AND ANTI-DISCRIMINATION.**

Executive Orders. . This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. The Contract may also be subject to Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services and to Executive Order No. 49 of Governor Dannel P. Malloy, promulgated May 22, 2015, mandating disclosure of certain gifts to public employees and contributions to certain candidates for office. If Executive Order 14 and/or Executive Order 49 are applicable, they are deemed to be incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency or DAS shall provide a copy of these orders to the Contractor.

**VIII. AMENDMENTS.** Either the DEEP or the Districts may recommend revisions to this Agreement as circumstances may warrant; however, any revisions must be upon mutual agreement of DEEP and all five Conservation Districts. Unless otherwise stated in this Agreement, formal written amendment is required for changes to any of the terms and conditions specifically stated in the Agreement, any prior amendments to the Agreement, and any other Agreement revisions determined

material by the Department.

- IX. SEVERABILITY.** The provisions of this Agreement are severable. If any part of it is found unenforceable, all other provisions shall remain fully valid and enforceable, unless the unenforceable provision is an essential element of the bargain.
- X. SOVEREIGN IMMUNITY.** The Parties acknowledge and agree that nothing in the Agreement shall be construed as a modification, compromise or waiver by the State of Connecticut (“State”) of any rights or defenses of any immunities provided by federal law or the laws of the State of Connecticut to the State or any of the State’s, which they may have had, now have or shall have with respect to all matters arising out of the Agreement. To the extent that this section conflicts with any other section, this section shall govern.
- XI. FORUM AND CHOICE OF LAW.** The Agreement shall be deemed to have been made in the City of Hartford, State of Connecticut. Both Parties agree that it is fair and reasonable for the validity and construction of the Agreement to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by federal law or the laws of the State of Connecticut do not bar an action against the State or the Districts, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Districts waive any objection which they may now have or shall have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.
- XII. TERMINATION.** Notwithstanding any provisions in this Agreement, DEEP, through a duly authorized employee, may terminate the Agreement whenever the Department makes a written determination that such Termination is in the best interests of the State. The Department shall notify the Districts in writing sent by certified mail, return receipt requested, which notice shall specify the effective date of Termination and the extent to which the Districts must complete its Performance under the Agreement prior to such date; or (b) The Districts may terminate the Agreement for good cause. The Districts shall notify DEEP by written notice at least one hundred eighty (180) days prior to the effective date of termination. In order for the Districts to terminate this Agreement, (1) there must be a consensus between all five Conservation Districts that each District shall be terminating this Agreement with the DEEP; (2) such proof of consensus shall be submitted to the DEEP in the form of a letter signed by the duly authorized agent for each District by certified mail, return receipt requested, at least one hundred eighty (180) days prior to the Districts’ intention to cancel or terminate. Upon the Termination of this Agreement by either Party, the Districts shall deliver to the Department copies of all Records no later than thirty (30) days after the Termination of the Agreement, or fifteen (15) days after the Non-terminating Party receives a written request from the Terminating Party for the Records. The Districts shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, PDF, ASCII or .TXT. Upon receipt of a written notice of Termination from the Department, the Districts shall cease operations as the Department directs in the notice, and take all actions that are necessary or appropriate, or that the Department may reasonably direct, for the protection, and preservation of records. Except for any work which the Department directs the Districts to Perform in the notice prior to the effective date of Termination, and except as otherwise provided in the notice, the

Districts shall terminate or conclude all existing subcontracts and purchase orders and shall not enter into any further subcontracts, purchase orders or commitments. Upon Termination of the Agreement, all rights and obligations shall be null and void, so that no Party shall have any further rights or obligations to any other Party, except with respect to the sections which survive Termination. All representations, warranties, agreements and rights of the Parties under the Agreement shall survive such Termination to the extent not otherwise limited in the Agreement and without each one of them having to be specifically mentioned in the Agreement. Termination of the Agreement pursuant to this section shall not be deemed to be a breach of Agreement by the Department.

**XIII. DURATION OF AGREEMENT.** This Agreement shall be effective on January 1, 2019 or on the date of the last signature below, whichever is later, and shall continue in force unless canceled or terminated by either party in accordance with paragraph X above.

**XIV. VOID AB INITIO.** Notwithstanding paragraphs X and XI, the Agreement shall be void ab initio if, in the Commissioner's sole discretion, the Construction General Permit is reissued, revoked or modified to eliminate the need for the Districts to review the SWPCP pursuant to such general permit's terms and conditions or if the Construction General Permit expires and is not reissued.

**XV. INTERPRETATION.** The Agreement contains numerous references to statutes and regulations. For purposes of interpretation, conflict resolution and otherwise, the content of those statutes and regulations shall govern over the content of the reference in the Agreement to those statutes and regulations.

**XVI. ENTIRETY OF AGREEMENT.** This Agreement is the entire agreement between the Parties with respect to its subject matter, and supersedes all prior agreements, proposals, offers, counteroffers and understandings of the Parties, whether written or oral. The Agreement has been entered into after full investigation, neither Party relying upon any statement or representation by the other unless such statement or representation is specifically embodied in the Agreement.

**XVII. PROTECTION OF STATE CONFIDENTIAL INFORMATION**

- A. The Districts or District Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
- B. Each District or District Party shall develop, implement and maintain a comprehensive data-security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:
  - 1. A security policy for employees related to the storage, access and transportation of data containing Confidential Information;

2. Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
  3. A process for reviewing policies and security measures at least annually;
  4. Creating secure access controls to Confidential Information, including but not limited to passwords; and
  5. Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
- C. The District and District Parties shall notify the Department and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the District shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Department and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the District at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to, reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to Connecticut General Statutes §36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The District's costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Department, any State of Connecticut entity or any affected individuals.
- D. The District shall incorporate the requirements of this Section in all subAgreements requiring each District Party to safeguard Confidential Information in the same manner as provided for in this Section.
- E. Nothing in this Section shall supersede in any manner the District's and/ or the District Parties' obligations pursuant to HIPAA or the provisions of this Agreement concerning the obligations of the District as a Business Associate of the Department.

**XVIII. AMERICANS WITH DISABILITIES ACT.** The Districts shall be and remain in compliance with the Americans with Disabilities Act of 1990 ("Act"), to the extent applicable, during the term of the Agreement. The DEEP may cancel the Agreement if the District and District Parties fail to comply with the Act.

**XIX. ADA PUBLICATION STATEMENT.** The following statement shall be incorporated into all publications prepared under the terms of this Agreement:

"The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act (ADA). Please contact us at (860) 418-5910 or [deep.accommodations@ct.gov](mailto:deep.accommodations@ct.gov) if you: have a disability and need a communication aid or service;

have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint.”

When advertising any public meetings conducted under the terms of this Agreement, the above publications language should be used as well as the following statement:

“Requests for accommodations must be made at least two weeks prior to the program date.”

All videos produced under the terms of this Agreement must be made available with closed captioning.

**XX. PUBLICATION OF MATERIALS.** The District must obtain written approval from the State of Connecticut prior to distribution or publication of any printed material prepared under the terms of this Agreement. Unless specifically authorized in writing by the State, on a case by case basis, the District shall have no right to use, and shall not use, the name of the State of Connecticut, its officials, agencies, or employees or the seal of the State of Connecticut or its agencies: (1) in any advertising, publicity, promotion; or (2) to express or to imply any endorsement of District’s products or services; or (3) to use the name of the State of Connecticut, its officials agencies, or employees or the seal of the State of Connecticut or its agencies in any other manner (whether or not similar to uses prohibited by (1) and (2) above), except only to manufacture and deliver in accordance with this Agreement such items as are hereby contracted for by the State. In no event may the Districts use the State Seal in any way without the express written consent of the Secretary of State.

**XXI. CHANGES IN PRINCIPAL PROJECT STAFF.** Any changes in the principal project staff must be requested in writing and approved in writing by the Commissioner at the Commissioner’s sole discretion. In the event of any unapproved change in principal project staff, the Commissioner may, in the Commissioner’s sole discretion, terminate this Agreement.

**XXII. FURTHER ASSURANCES.** The Parties shall provide such information, execute and deliver any instruments and documents and take such other actions as may be necessary or reasonably requested by the other Party which are not inconsistent with the provisions of this Agreement and which do not involve the vesting of rights or assumption of obligations other than those provided for in the Agreement, in order to give full effect to the Agreement and to carry out the intent of the Agreement.

**XXIII. ASSIGNMENT.** The Districts shall not assign any of their rights or obligations under the Agreement, voluntarily or otherwise, in any manner without the prior written consent of the Department. The Department may void any purported assignment in violation of this section and declare the District in breach of this Agreement. Any termination by the Department for a breach is without prejudice to the Agency’s or the State’s rights or possible Claims.

**XXIV. EXHIBITS.** All exhibits referred to in, and attached to, this Agreement are incorporated in this Agreement by such reference and shall be deemed to be a part of it as if they had been fully set forth in it.

**XXV. FORCE MAJEUR.** Events that materially affect the cost of the Goods or Services or the time schedule within which to Perform and are outside the control of the party asserting that such an event has occurred, including, but not limited to, labor troubles unrelated to District(s), failure of or inadequate permanent power, unavoidable casualties, fire not caused by a District, extraordinary

weather conditions, disasters, riots, acts of God, insurrection or war.

**XXVI. INDEMNIFICATION.** The Districts shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with the Agreement, including the acts of commission or omission (collectively, the "Acts") of the District or District Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Agreement. The Districts obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Districts' Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the Performance. The Districts shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the gross negligence of the State or any other person or entity acting under the direct control or supervision of the State. The Districts shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Districts or any District Parties. The State shall give the Districts reasonable notice of any such Claims. The Districts shall carry and maintain at all times during the term of the Agreement, and during the time that any provisions survive the term of the Agreement, sufficient general liability insurance to satisfy its obligations under this Agreement. The Districts shall name the State as an additional insured on the policy and shall provide a copy of the policy to the Department prior to the effective date of the Agreement. The Districts shall not begin Performance until the delivery of the policy to the Department. The Department shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that the Department or the State is contributorily negligent. This section shall survive the Termination of the Agreement and shall not be limited by reason of any insurance coverage.

**XXVII. DISTRICT PARTIES.** A District's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the District is in privity of oral or written contract and the District intends for such other person or entity to Perform under the Agreement in any capacity



## Exhibit 1

### **Fee Schedule effective as of January 1, 2019**

The Districts will be paid \$120/hour for technical assistance work performed. Interim inspections must be estimated based on phasing and complexity of site.

Down payments:

\$2,500 for sites  $\leq$  20 acres

\$4,000 for sites  $>$  20 acres

## Exhibit 2

### Conservation Districts of Connecticut Regional Delineations and Contact Information

Northwest Conservation District  
1185 New Litchfield Street  
Torrington, CT 06790  
Ph: 860-626-7222  
Fax: 860-626-7222  
Email: info@nwcd.org

Eastern Connecticut Conservation District  
238 West Town Street  
Norwich, CT 06360-2111  
Ph: 860-319-8806  
Email: Dan.Mullins@comcast.net

Connecticut River Coastal Conservation District, Inc.  
deKoven House Community Center  
27 Washington Street  
Middletown, CT 06457  
Ph: 860-346-3282  
Email: ctrivercoastal@conservect.org

Southwest Conservation District  
51 Mill Pond Road  
Hamden, CT 06514  
Ph: 203-859-7014  
Email: csullivan@conservect.org

North Central Conservation District  
24 Hyde Avenue  
Vernon, CT 06066  
Ph: 860-875-3881  
Email: tollandc@snet.net

<b>NORTHWEST</b>	<b>SOUTHWEST</b>	<b>NORTH CENTRAL</b>	<b>CT RIVER COASTAL</b>	<b>EASTERN</b>
Barkhamsted	Ansonia	Avon	Berlin	Andover
Bethel	Beacon Falls	Bloomfield	Chester	Ashford
Bethlehem	Bethany	Bolton	Clinton	Bozrah
Bridgewater	Branford	Bristol	Colchester	Brooklyn
Brookfield	Bridgeport	Burlington	Cromwell	Canterbury
Canaan	Cheshire	Canton	Deep River	Chaplin
Colebrook	Darien	Coventry	Durham	Columbia
Cornwall	Derby	East Granby	East Haddam	Eastford
Danbury	East Haven	East Hartford	East Hampton	East Lyme
Goshen	Easton	East Windsor	Essex	Franklin
Hartland	Fairfield	Ellington	Haddam	Griswold
Harwinton	Greenwich	Enfield	Hebron	Groton
Kent	Guilford	Farmington	Killingworth	Hampton
Litchfield	Hamden	Glastonbury	Lyme	Killingly
Morris	Meriden	Granby	Madison	Lebanon
New Fairfield	Middlebury	Hartford	Marlborough	Ledyard
New Hartford	Milford	Manchester	Middlefield	Lisbon
New Milford	Monroe	Plainville	Middletown	Mansfield
Newtown	Naugatuck	Simsbury	Newington	Montville
Norfolk	New Canaan	Somers	New Britain	New
North Canaan	New Haven	South Windsor	Old Lyme	London
Plymouth	North Branford	Stafford	Old Saybrook	North
Roxbury	North Haven	Suffield	Portland	Stonington
Salisbury	Norwalk	Tolland	Rocky Hill	Norwich
Sharon	Orange	Vernon	Salem	Plainfield
Sherman	Oxford	West Hartford	Westbrook	Pomfret
Southbury	Prospect	Wethersfield		Preston
Thomaston	Redding	Willington		Putnam
Torrington	Ridgefield	Windsor		Scotland
Warren	Seymour	Windsor Locks		Sprague
Washington	Shelton			Sterling
Watertown	Southington			Stonington
Winchester	Stamford			Thompson
Woodbury	Stratford			Union
	Trumbull			Voluntown
	Wallingford			Waterford
	Waterbury			Windham
	West Haven			Woodstock
	Weston			
	Westport			
	Wilton			
	Wolcott			
	Woodbridge			