



Instructions for Completing the Form for Leaking Underground Storage Tank Systems

Use these instructions to submit documentation on releases from regulated Underground Storage Tank Systems (Sec. 22a-449(d)-1 and Sec. 22a-449(d)-106) in [REACT](#).

Introduction

Forms and reports are required to be submitted by owners and operators of petroleum or hazardous substance Underground Storage Tank (UST) systems in response to a confirmed release from the UST system except for UST systems excluded from Sec. 22-449(d)-106, which are listed in Sec. 22a-449 (d)-101(a)(1). Documentation is also required upon request of the Connecticut Department of Energy and Environmental Protection (DEEP) for the cleanup of USTs regulated by Sec. 22-449(d)-1.

Releases from these UST systems are required to be cleaned up, and the cleanup progress is required to be reported to the DEEP.

Submitting a New LUST Form

Prior to submitting a form in REACT, the submitter must be registered as an Authenticated User. Instructions on how to register are available through the DEEP's website (<https://portal.ct.gov/deep/remediation--site-clean-up/guidance/react-resources-and-instructions>).

Once registered, log into REACT and open the Case Record Page for the LUST case you are submitting a form for. Near the top of the screen select "New LUST Form" (one of the white buttons with blue type to the upper center of the screen). The first screen you will see will notify you that initial values will be loaded from the REACT Case Record Page when possible. Select the blue "Next" button to continue.

The next screen will allow you to select all the form types you are submitting. This will prompt only the questions associated with the form types you selected to appear. The required fields are marked with a red asterisk. The form is pre-loaded with the existing information in REACT for the LUST case, please edit that information as needed. How you answer each questions may prompt additional questions to appear.

Help text is available for some questions which can be viewed by clicking on the grey circle with an "i" in it.

Supporting Documentation

While reports may not be required to be submitted with the form, some supporting documentation is required to be uploaded with the form. The required documentation could consist of site-specific maps and a summary table of the lab data collected during the

activities discussed on the form. Please note that DEEP retains the right to request the written reports referenced in a LUST Form at any time.

The Upload Files section of the form in REACT allows you to select the pdf you wish to attach and select its title from the dropdown list. If more than one file needs to be uploaded, select the Add button.

Submitting paper copy with wet signatures

When the form is submitted you will see a banner message with instructions on how to print out the form to be signed and mailed in:

“Thank you for submitting your LUST Form. Your next step is to print the LUST Form for wet signatures and mail it to the DEEP. To print your LUST Form please go to your Home Page and select “View my Submittals”. Select the LUST Form that you just submitted. Click on “Print Form”. After the LUST Form loads, click on the LUST Form title. Print the LUST form. The LUST form must be signed by the LEP or PEP that submitted the LUST Form and by either the UST Facility Owner or UST Facility Operator and mailed to the Corrective Action Unit DEEP 79 Elm Street, Hartford, CT 06106.”

For releases from USTs regulated by Sec. 22-449(d)-106, compliance with form submittals is not complete until DEEP receives a signed copy of the form with wet signatures.

Forms and Required Questions

The REACT LUST form consists of sections with questions on specific topics, depending on how you answer the first set of questions, additional questions may appear.

- Initial Site Characterization Form
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification
 - File Upload
- Completion of Investigation Form
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP

- Certification
 - File Upload
- NAPL Action Form
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification
 - File Upload
- Remedial Action Plan Form
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification
 - File Upload
- Remedial Action Completion Form
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification
 - File Upload
- Monitoring and Progress Status Form pursuant (I) – quarterly progress reports
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification

- File Upload
- Monitoring and Progress Status Form pursuant (i)(4)(B) – certification that post-remedial GW has been completed
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification
 - File Upload
- Monitoring and Progress Status Form pursuant (k)(4)(B) – certification that supplemental remedial actions have been completed
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification
 - File Upload
- Non-Compliance Form
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - Reason for non-Compliance
 - Certification
 - File Upload
- Tank Closure Assessment Report/UST Closure Form
 - Questions topics include:
 - Site Information and Case Identifying information
 - Form Information
 - UST Removal/Closure
 - Remedial Actions
 - Investigative Actions
 - Post-remedial GW
 - Sensitive Receptors
 - Change in LEP/PEP
 - Certification
 - File Upload