

STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Kenneth M. Collette, Esq., Chair
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM
Dan Wolfram, LEP

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – January 14, 2021

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, January 14, 2021 at 9:35 via a Zoom conference call, by Chair Kenneth Collette. Board members J. Adams, K. Meloy, D. Wolfram, M. Gamache, and C. Violette were present via Zoom. Board Administrator Liz McAuliffe, Jacques Gilbert, and Selena Thornhill-Moody of DEEP, D. Wrinn, Counsel to the Board from the Attorney General’s Office, Mike Cote representing EPOC and Chris Buck a new LEP were also present on the Zoom call for the meeting. This meeting is being held via Zoom due to the Covid-19 pandemic and the Governor’s Executive Orders prohibiting the physical gathering of persons.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of December 10, 2020 were read and approved with minor corrections; motion by K. Meloy, seconded by D. Wolfram, passed unanimously.

C. Public Participation

Mr. Cote thanked the Board in advance for their favorable consideration of the EPOC course that had been submitted for review.

D. Unfinished Business and General Orders

Update on Referral from Senior Assistant State’s Attorney dated November 20th, 2020

K. Meloy and D. Wolfram reported that they were assembling the paperwork behind the complaint and had determined that the matter warranted further consideration. K. Meloy requested additional documents and a meeting with DEEP and Attorney General staff to further evaluate the matter.

Update on complaint #17-102

David Wrinn reported that the settlement offer had been reinstated and he had not yet heard back from the LEP’s counsel.

Update on complaint #18-103

M. Gamache and J. Adams reported that the LEP had relinquished his license. D. Wrinn reported that there is no final disposition of the Board as there no longer is jurisdiction over the LEP. J. Gilbert asked if matter should be listed on the Board's webpage. Chair Collette indicated that only final actions have been listed on the Board's webpage and since the Board can not make a final action, it would be inappropriate to include the matter on the webpage.

E. New Business

Acceptance of Examination Applications by February 11, 2021

Ms. McAuliffe reported that application deadline for the May 2021 exam is February 11, 2021. Redacted applications will be sent electronically to the Board members for review. Review Teams may be set up ahead of time for distribution.

Color of LEP Seal/Stamp and Signature Need to be Further Clarified in the Instructions

Ms. McAuliffe had received an inquiry from a new LEP asking if signatures should be in blue or black ink. The Board determined that the seal the stamp must be in blue to identify it as an original. The Board encourages the LEPs to use blue ink for signatures. Ms. Thornhill-Moody reported that she reviewed many stamped and signed documents majority are both blue stamps and blue signatures.

Board Meeting Schedule Includes Two Meetings on the Third Thursdays (February and November.)

The 2021 Board schedules were provided. Chair Collette reminded the Board members that the February and November are on the third Thursdays of the month.

Course Approvals

Course approval request from EPOC for the approval of a course titled "*Air and Vapor Data Collection: Best Practices*" for 4.0 CECs for a webinar. On a motion by K. Meloy, seconded by D. Wolfram, the request was approved unanimously for 4.0 CECs. The course is a revised version of Course 511W and cannot be taken for credit by those who have taken that course per LEP regulations. The course will be numbered 511W-Revised.

Additional Information

Chair Collette reported that J. Loureiro indicated he will be resigning from the Board and will let his license lapse in June 2021 but has offered to remain on the Board until a replacement appointment is made.

J. Adams raised a question as to whether current LEPs should be queried as to how much longer they intend to practice due to retirements from the practice. Ms. McAuliffe

indicated that a survey monkey could be prepared and circulated to LEPs to anonymously answer.

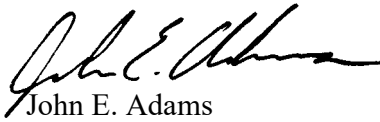
Next meeting is February 18, 2021 at 9:30AM.

F. Adjournment

On a motion by D. Wolfram, seconded by K. Meloy, passed unanimously, Chair Colette declared the meeting adjourned at 10:11 AM.

Minutes were approved on February 18, 2021.

Respectfully submitted,



John E. Adams
Board Secretary