

STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Kenneth M. Collette, Esq., Chair
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Kelly Meloy, LEP
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM
Daniel Wolfram, LEP, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – December 9, 2021

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, December 9, 2021 at 9:35 via a Zoom conference call, by Chair Kenneth Collette. Board members J. Adams, M. Gamache, K. Meloy, A. Phillips-Griggs and D. Wolfram were present via Zoom. Board Administrator Liz McAuliffe, Selena Thornhill-Moody and Jacques Gilbert of DEEP, Nelson Walter representing EPOC were also present on the Zoom call for the meeting. This meeting is being held via Zoom due to the Covid-19 pandemic and the Governor’s Executive Orders prohibiting the physical gathering of persons.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of November 18, 2021 were read and approved with minor corrections; motion by M. Gamache, seconded by A. Phillips-Griggs, passed unanimously.

C. Public Participation

Mr. Walter reported that he had nothing to report at this time.

D. Unfinished Business and General Orders

Board Retirement Announcements

Kelly Meloy and A. Phillips-Griggs are attending their last Board meeting and will be resigning from the Board effective at the conclusion of today’s meeting. As previously indicated, these retirements will create five vacancies on the Board.

Update on Complaint 21-101 & 21-102

Dan Wolfram reported that he and Rob Good had a few meetings, additional information has been provided by Board Administrator Liz McAuliffe and that the discussions were continuing. No decisions had been made concerning the complaints.

Update on Scantron's data review and Job-Task Analysis Description

Scantron is performing a data review based on the EPOC request back to approximately 2004. Scantron is preparing a Job-Task Analysis Description that could be used to supplement the existing contract. Ms. McAuliffe had hoped to have it available for the meeting but had yet to receive the materials from Scantron.

Schedule for LEP Board Meetings for 2022, on second Thursdays

January 13th
February 17th (3rd Thursday)
March 10th
April 14th
May 12th
June 9th
July 14th
August 11th
September 8th
October 13th
November 10th
December 8th

On a motion by K. Meloy, seconded by A. Phillips-Griggs, the Meeting dates were adopted by the Board for 2022.

E. New Business

Scheduling Application due date and date for 2022 LEP Exam

Board Administrator Liz McAuliffe reported that applications will be due on or before February 11, 2022, and the exam is tentatively scheduled for May 12, 2022. On a motion by K. Meloy, seconded by A. Phillips-Griggs, the application and exam dates were adopted by the Board for 2022.

Review of Course Approval Requests

Course approval request from Waterfront Alliance for the approval of a webinar titled "*Waterfront Edge Design Guidelines*" for 6.0 CECs. On a motion by K. Meloy, seconded by A. Phillips-Griggs, the request was denied.

Board Member Comments Concerning Retiring Members

The continuing Board members provided comments concerning the retiring Board Members Kelly Meloy and A. Phillips-Griggs.

F. Additional Information

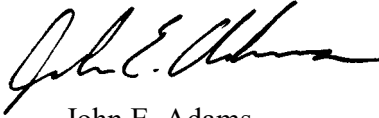
Next meeting is January 13, 2022 at 9:30AM.

G. Adjournment

On a motion by K. Meloy, seconded by A. Phillips-Griggs, Chair Collette declared the meeting adjourned at 10:02 AM.

Minutes were approved on January 13, 2022.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John E. Adams". The signature is fluid and cursive, with a prominent initial "J" and a long, sweeping underline.

John E. Adams
Board Secretary