



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Kenneth M. Collette, Esq., Chair
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – July 9, 2020

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, July 9, 2020 at 9:40 via a Zoom conference call, by Chair Kenneth Collette. Board members J. Adams, R. Good, A. Phillips-Griggs, M. Gamache, K. Meloy, C. Violette and J. Loureiro were present via Zoom. Board Administrator K. Maiorano, Mike Cote representing EPOC, Jacques Gilbert of DEEP and David Wrinn representing the Attorney General’s Office were also present on the Zoom call for the meeting. This meeting is being held via Zoom due to the Covid-19 pandemic and the Governor’s Executive Orders prohibiting the physical gathering of persons.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of June 9, 2020 were read and approved with minor corrections; motion by C. Violette, seconded by J. Loureiro, passed unanimously.

C. Public Participation

Mike Cote from EPOC thank the Board for the opportunity to attend the meeting.

D. Unfinished Business and General Orders

Update on complaint #17-102

J. Loureiro reported that they continue to wait for the results of the audit for the second verification prior to finalizing the consent order.

Update on complaints #18-102

K. Maiorano reported that the Consent Order had been signed by both parties and the matter is now resolved.

Update on complaint #18-103

J. Adams and M. Gamache reported that the response from the LEP had been reviewed and that the matter should proceed through the disciplinary process.

LEP Renewals

K. Maiorano reported that of the 356 LEPs entering the renewal cycle, 310 provided timely responses, 40 did not. Seventeen requested a waiver of the deadline and 23 requested a waiver of the deadline and paid a 10% fee. Six LEPs are not renewing. The roster is updated and will be posted on the web shortly. There are 350 LEPs on the 2020-2021 Roster.

LEP Examination

Chair Collette reported that the LEP Exam is scheduled for October 7th. K. Maiorano has sent notice of the date to the 20 applicants and Scantron has booked the Hilton Garden Inn South located at 85 Glastonbury Boulevard in Glastonbury for the exam location. Ms. Maiorano plans to notify the applicants of the exam location and has requested that 45-days prior to the exam date the applicant let the Department know if they will be taking the exam in October or prefer to defer until May 2021.

Item Development Workshop Scheduled for September 16th

This workshop could be performed remotely. It would open with a zoom meeting and then connect to Scantron's software to enter questions and distractors. The consensus of the Board is to hold this remotely.

Test Assembly Workshop Scheduled for October 21st

This workshop must be done in person due to the interactive nature of the process. It was suggested that workshop be completed outside. Chair Collette suggested that he could explore use of DEEP facilities with pavilions. Also the DEEP Auditorium may be able to be used for the workshop. Matthies Grove in Peoples Forest may be a possible venue. Also, Rocky Neck and the Sessions Woods in Burlington have facilities that might be possible sites. Chair Collette will report back in August.

E. New Business

Course Approvals

Course approval request from Rutgers for reconsideration of *BCONE Conference* for CECs. On a motion by A. Phillips-Griggs, seconded by K. Meloy, the request to deny credit pass unanimously.

Course approval request from LEP for course titled “*Emerging Contaminants: Trends in Science, Regulations and Business*” for 6.75 CECs. On a motion by K. Meloy, seconded by J. Loureiro, the course was approved for 5.5 credits, passed unanimously.

Course approval request from LEP for course titled “*Environmental Statistics for LSRPs – 2 part webinar*” for 6 CECs. On a motion by K. Meloy, seconded by A. Phillips-Griggs, the course was approved for 6.0 credits, passed unanimously

Letter from LEP regarding complaint 15-101

The LEP has provided verification of his continuing education portion of the Consent Order. The Order also required that he have the next two Verifications be peer reviewed. The LEP indicated he has no intent to file future Verifications and requested that the Consent Order be discharged as being complete. D. Wrinn reported that the Consent Order did not have a time constraint and that as long as the LEP maintains his license he can Verify. He reported that no Board action is required. K. Maiorano will prepare a response indicating that the LEP has complied with Part A of the Consent Order, but the Order must stay in place as Part B has yet to be complied with.

On a motion by J. Adams seconded by J. Loureiro an item was added to the agenda so that Chair Collette could report on the pending retirement of K. Maiorano, passed unanimously.

Chair Collette reported that Liz McAuliffe will be assuming some of the Board responsibilities of K. Maiorano. K. Maiorano thanked the Board and Board members acknowledged the tremendous work that Ms. Maiorano has completed in the past 25 years. The sentiment of the Board is that Kim will be missed by all.

Chair Collette reported that there appears to be some good momentum at filling the Board vacancies.

Next meeting is August 13, 2020 at 9:30AM.

F. Adjournment

On a motion by A. Phillips-Griggs, seconded by K. Meloy and passed unanimously, Chair Collette declared the meeting adjourned at 10:32AM.

Minutes were approved on August 13, 2020.

Respectfully submitted,



John E. Adams
Board Secretary