

STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Kenneth M. Collette, Esq., Chair
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – March 14, 2019

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, March 14, 2019 at 9:35 AM in the Russell Room on the 3rd floor, 79 Elm Street, Hartford, by Chair Kenneth Collette. Board members J. Adams, J. Loureiro, S. Holtman, A. Phillips-Griggs and Board Administrator K. Maiorano were present. Board members R. Good, M. Gamache, K. Meloy and E. Patton (9:46-10:18AM) joined the meeting via phone. Nelson Walter representing EPOC, and Jacques Gilbert from DEEP attended the meeting.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of February 2019 were read and approved with minor corrections; motion by S. Holtman, seconded by J. Loureiro, passed unanimously.

C. Public Participation

Mr. Walter had no comments.

D. Unfinished Business and General Orders

Update on complaint #17-102

J. Loureiro reported that E. Patton was drafting a letter to go to the LEP.

Update on complaints #18-101 and #18-102

R. Good reported that C. Violette and he had completed the initial review and were scheduling a follow up with DEEP staff regarding the matter.

Update on complaint #18-103

M. Gamache and J. Adams reported that continuing the review of documents.

Criteria for Referral to the Board

The Board discussed the Criteria for Referrals and suggested the following revisions:

Add “Guidance” to the beginning of the title to read, “Guidance Criteria For Referrals of LEPs...”

A. 7. LEP rendered verification prior to abatement or mitigation of a SEH applicable to their services rendered

B. (ii). Add “or” to the end of the phrase

Strike footnote 2.

The guidance will be circulated to EPOC for comment prior to adoption by the Board at a future meeting.

Updated Board Member Roster

K. Maiorano reported that Board Members had provided updated information and a new roster would be available at the next meeting.

Consideration of Application Number 2019 02175

Upon consideration of additional information provided by the applicant, S. Holtman made a motion to approve the applicant for acceptance into the May 2019 examination, seconded by J. Adams, passed unanimously.

E. New Business

FOIA

Chair Collette provided an overview of the act and its requirements applicable to the Board. In the future, the agendas and Board minutes will be posted on the Secretary of States web site, with cross links to the DEEP LEP Board page. Minutes should be posted as draft within 7 days of the Board meetings.

Zoom

Chair Collette reported that the Department has extended video/voice conferencing capabilities that can be made available to Board members in the event their physical presence was not possible. He stressed the importance of face to face meetings but recognized this is not always possible.

Course Approvals

Course approval request from LSPA for course titled ***“Hands on 2D and 3D Environmental Data Visualization”*** for 4.0 CECs. This course had previously been approved as course #335 but had been revised to be a totally hands on course. On a motion by A. Phillips-Griggs, seconded by J. Loureiro, the course was approved as the same course #335, passing unanimously.

Course approval request from Enviro Workshop for course titled ***“Remediation Workshop”*** for 4.0 CECs. The Board had previously been approved for 6.75 hours as course #474. The report had been condensed to 4 hours and the provider is seeking approval for the condensed course. On a motion by J. Loureiro, seconded by S. Holtman, the course was approved for 4.0 CECs by a unanimous vote.

Course approval request from Enviro Workshop for course titled ***“Vapor Intrusion”*** for 4.0 CECs. On a motion by K. Meloy, seconded by J. Loureiro, the course was approved unanimously for 4.0 credits.

S. Holtman made a motion to add the course titled ***“Environmental Forensics Testimony: What you need to know”*** to the agenda for consideration. The motion was seconded by A. Phillips-Griggs and passed unanimously.

After review of the information provided by the provider, the Board decided to ask for additional information.

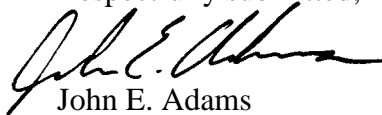
Next meeting is April 11, 2019 at 9:30AM.

F. Adjournment

On a motion by S. Holtman, seconded by and passed unanimously, Chair Collette declared the meeting adjourned at 10:40 AM.

Minutes were approved on April 11, 2019.

Respectfully submitted,



John E. Adams
Board Secretary