



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Kenneth M. Collette, Esq., Chair
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – June 13, 2019

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, June 13, 2019 at 9:34 AM in the Russell Room on the 3rd floor, 79 Elm Street, Hartford, by Chair Kenneth Collette. Board members J. Adams, J. Loureiro, C. Violette, M. Gamache and Board Administrator K. Maiorano were present. Board members R. Good and S. Holtman joined the meeting via phone. Nelson Walter representing EPOC (by phone) and David Wrinn of the Attorney General’s Office attended the meeting.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of May 2019 were read and approved; motion by M. Gamache, seconded by J. Loureiro, passed unanimously.

C. Public Participation

Mr. Walter had no comments.

D. Unfinished Business and General Orders

Update on complaint #17-102

J. Loureiro reported that a letter had been sent to the LEP.

Update on complaints #18-101 and #18-102

C. Violette reported that a meeting had been held with staff and J. Gilbert was assisting with drafting a letter to be sent to the LEP.

Update on complaint #18-103

M. Gamache and J. Adams reported that a meeting was being set up with DEEP staff after the next meeting.

Item Development Workshop - July 17th

K. Maiorano reported that there had not been significant interest in the workshops and she was working with EPOC to get some names of LEPs interested in the workshops. J. Loureiro indicated he would find an LEP.

Test Assembly Workshop – August 21st

Please identify LEPs that are interested in participating in these workshops. R. Good volunteered to attend.

Hardship Letter

Chair Collette reported that a letter had been sent to EPOC regarding the hardship case that had been brought to the Board's attention. As discussed during our last meeting, there is no provision in our regulations to address this particular situation. The letter provides each option and timeframes in an effort to assist the LEP with making a decision.

Issuance of License Renewals

K. Maiorano reported that there are 361 LEPs currently licensed. Fourteen applications are incomplete, and 25 renewals had not been received as of the date of the meeting.

Motion to authorize Commissioner to issue licenses to those who filed timely and sufficient renewal applications by J. Adams, second by R. Good; approved unanimously.

Motion to authorize Commissioner to waive the deadline and issue licenses to those who requested a waiver of the deadline and filed a sufficient renewal application after June 1, 2019 but before June 14, 2019 by J. Adams, second by C. Violette; approved unanimously.

Motion to authorize Commissioner to waive the deadline to those who requested a waiver, apply a 10% late fee, and issue licenses to those who filed a sufficient renewal application on or after June 14, 2019 but before July 1, 2019 by C. Violette, second by J. Loureiro approved unanimously.

Any renewal applications submitted untimely and insufficient expire as a matter of law on July 1st.

J. Adams mentioned that there is a need to streamline the renewal process in the future so that less staff time is committed to this task. Alternative may include, the Pennsylvania PG model where applicants do not submit CEC forms but certify they have the necessary CEC and the Board audits a percentage to insure compliance. M. Gamache provided information regarding the process for appraisers and K. Collette relayed the process for attorneys in Connecticut. A discussion followed with the consensus that we need to consider various alternatives to streamline the various pinch points when future revisions to the LEP regulations are considered.

E. New Business

Course Approvals

Course approval request from NGWA for conference titled “***The PFAS Management, Mitigation and Remediation Conference***” for 12.58 CECs. On a motion by C. Violette, seconded by J. Loureiro, the course was approved unanimously for 12.5 credits.

Course approval request for distance learning course from Midwest Geosciences for course titled “***Hydrogeology of Glacial Deposits***” for 9.0 CECs. On a motion by J. Loureiro, seconded by R. Good, the course was approved unanimously for 9.0 credits.

Course approval request from ITRC for distance learning course titled “***TPH Risk Evaluation at Petroleum-Contaminated Sites***” for 2 CECs. On a motion by C. Violette, seconded by J. Adams, the course was approved unanimously for 2.0 credits, provided that ITRC meets the regulatory requirements for on-line courses.

J. Adams made a motion to add the course to the agenda titled “***NJ Wetlands Management for LSRPs***” for consideration by the Board, seconded by J. Loureiro, passes unanimously.

Course approval request from an LEP for course titled “***NJ Wetlands Management for LSRPs***” for 6.0 CECs. A motion to deny credit was made by J. Adams, seconded by J. Loureiro, passed unanimously.

Review Test Questions

J. Adams made a motion to go into executive session and include K. Maiorano and D. Wrinn for the purpose of reviewing test questions flagged by the testing agency as potentially problematic based on statistical analysis. The motion was seconded by J. Loureiro and passed unanimously.

The Board entered executive session at 10:15 AM and came out of executive session at 11:46 AM. No votes were taken during executive session.

Issuance of New Licenses

Motion to authorize the Commissioner to issue licenses to those individuals that receive a passing score on the 2019 LEP Exam, by J. Adams, second by C. Violette, passed unanimously.

Next meeting is July 11, 2019 at 9:30AM.

F. Adjournment

On a motion by J. Loureiro, seconded by M. Gamache and passed unanimously, Chair Collette declared the meeting adjourned at 11:49 AM.

Minutes were approved on July 11, 2019.

Respectfully submitted,



John E. Adams
Board Secretary