



# STATE OF CONNECTICUT

## Board of Examiners of Environmental Professionals

Board Members:  
Kenneth M. Collette, Esq., Chair  
John Adams, LEP  
Michelle Gamache  
Robert F. Good, Jr., LEP  
Stephen Holtman PE, LEP  
Jeffrey Loureiro, PE, LEP  
Kelly Meloy, LEP  
Elsie Patton  
Alisa Phillips-Griggs  
Carol Violette, PhD, CHMM

### DRAFT MINUTES

## State Board of Examiners of Environmental Professionals

### Regular Meeting – April 11, 2019

#### A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, April 11, 2019 at 9:38 in the Russell Room on the 3<sup>rd</sup> floor, 79 Elm Street, Hartford, by Chair K. Collette. Board members J. Loureiro, S. Holtman, C. Violette, R. Good and Board Administrator K. Maiorano were present. Board member M. Gamache joined the meeting via phone. Michael Cote representing EPOC, and Jacques Gilbert from DEEP attended the meeting.

#### B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of March 2019 were read and approved with minor corrections; motion by J. Loureiro, seconded by R. Good, passed unanimously.

#### C. Public Participation

Mr. Cote had no comments, but requested a copy of the Criteria for Referrals to the Board. J. Loureiro commented that the document was on-line and that he had provided that to N. Walter.

#### D. Unfinished Business and General Orders

##### Update on complaint #17-102

J. Loureiro reported that he would be drafting a letter to go to the LEP.

##### Update on complaints #18-101 and #18-102

R. Good and C. Violette reported that they were meeting with DEEP staff regarding the matter to clarify some questions they had with respect to the complaint.

## **Update on complaint #18-103**

M. Gamache reported the continued review of the documents and the expectation that she and J. Adams would have something prepared for the next Board meeting.

## **Criteria for Referrals to the Board**

The Draft revisions to the Criteria for Referrals to the Board was tabled. DEEP staff did not concur with some of the language in the changes made by the Board. The DEEP staff person is out until the end of May, further discussion between DEEP staff and the Board is prudent and will resume when staff is available.

## **Updated Board Members**

Board Members provided further updates to their information and a new listing would be available at the next meeting. M. Gamache inquired about the vacancy listed for one of the LEP positions on the Board. Two individual LEPs had expressed interest in the vacancy. K. Maiorano will follow up to see the status.

## **Update on May 8<sup>th</sup> test – new venue – stats**

The venue for the LEP examination to be held on May 8<sup>th</sup> has changed. The new location is The Lyceum, which is located at 227 Lawrence Street in Hartford.

In addition, effective June 2018, the examination contractor, Castle Worldwide, Inc. based in Morrisville, North Carolina was acquired by Scantron Corporation, a global provider of assessment and technology solutions. Castle Worldwide has continued performing under its current contracts and its current clients remain unaffected, therefore, the LEP examination contract remains unaffected. However, Castle will undergo a name change to Scantron Corporation.

Since both the venue and the contractor's name for the LEP examination are changing, K. Maiorano will send an email to the candidates for this year's examination alerting them to be aware of the changes to their examination entrance letter.

There were 18 new applications for the LEP examination and 9 applications to retake the exam. Of the 18 new applicants:

- 16 approved as submitted
- 1 approved with additional information
- 1 denied entrance into the examination

There are a total of 26 people entered into the exam.

## **Discussion of course titled “Exposure Point Concentrations and You: Calculating 95% UCLs and Employing ProUCL to Compute Them for Use as EPCs”**

The Board had originally approved this course for 6 CECs. J. Adams amended the motion to approve the course for 8 CECs, explaining the entire course was pertinent to a CTLEP. Since the original course description appeared to contain two hours of MA related instruction, it was determined that further clarification from the course provider would be prudent to ensure any future offerings of this course remained fully approvable for 8 hours of CTLEP credit.

### **E. New Business**

#### **Question Regarding Conflict of Interest**

An LEP requested the Board’s opinion on a potential conflict of interest. The LEP is doing work for a client performing investigation and remediation services while employed by an environmental consulting firm. The consulting firm is laying off the LEP. The client wants the LEP to continue the environmental work and eventually verify the site. The LEP would receive payment from the client as an individual, but would not be hired as an employee. The LEP questioned whether getting paid individually was a conflict of interest.

The Board will respond that it cannot give legal advice to an LEP. The LEP should seek legal advice with respect to any contractual agreement that the LEP enters into with the client. Should the LEP decide to continue to perform the environmental services for such client, it is extremely important that the LEP not be construed as an employee of such client, but as an independent consultant. The LEP should also obtain in writing, a release of the client from the environmental consulting firm.

#### **Course Approvals**

Course approval request from Battelle for conference titled “*Fifth International Symposium on Bioremediation and Sustainable Environmental Technologies*” for CECs.

On a motion by J. Loureiro, seconded by S. Holtman, passed unanimously, the conference’s platform sessions were approved for a 50% contact hour/credit ratio with the exception of the following:

- **Thursday, April 18<sup>th</sup>. Platform Sessions A8 – A10 were disapproved and cannot be used for credit.**
- **Thursday, April 18<sup>th</sup>. Platform Sessions C8 – C10 were disapproved and cannot be used for credit.**

The Short Courses offered on Monday, April 15<sup>th</sup> contain applicable content, but are lacking the following documentation to be approved for credit:

- a detailed syllabus for each course
- a detailed outline with all timeframes, including start, stop times of each course and the time and length of any breaks
- qualifications of instructors

The items identified above must be provided for each short course in order for the Board to proceed with its review and approval process for those courses.

Course approval request from Battelle for conference titled ***“Tenth International Conference on the Remediation and Management of Contaminated Sediments”*** for CECs.

On a motion by J. Loureiro, seconded by C. Violette, passed unanimously, the conference’s platform sessions were approved for a 50% contact hour/credit ratio with the exception of the following:

- **Tuesday February 12. All Platform Sessions in the C group are disapproved, C1, C2 and C3 cannot be used for credit.**
- **Wednesday February 13. Platform Session B8. Evaluating Sustainability is not approved.**
- **Thursday February 14. All Platform Sessions in the C group are disapproved. C7, C8 and C9. In addition, Platform Session E7. Communication and Facilitation with Stakeholders is not approved.**

The Short Courses held on February 11, 2019, except for “Operationalizing Sustainability Concepts,” appeared to have contained applicable content, but are lacking the following documentation to be approved for credit:

- a detailed syllabus for each course
- a detailed outline with all timeframes, including start, stop times of each course and topic, the time and length of any breaks and lunch
- qualifications of instructors

The items identified above must be provided for each short course in order for the Board to proceed with its review and approval process for those courses.

“Operationalizing Sustainability Concepts” is disapproved as a course and no further information is required

Course approval request from RISEP for course titled **“PFAS Sampling for Environmental Professionals”** for 8.0 CECs.

On a motion by S. Holtman, seconded by M. Gamache, the course was approved for 8.0 CECs by a unanimous vote.

Course approval request from BCONE for workshop titled “**Northeast Sustainable Communities Workshop**” for 6.0 CECs.

On a motion by S. Holtman, seconded by C. Violette, the course was denied by a unanimous vote as not being applicable to CTLEP credit.

Course approval request from LEP for course titled “**Managing PFAS Contamination at Your Site – Site Characterization Sampling, Fate and Transport, along with Remedial Alternatives**” for 8.0 CECs.

On a motion by C. Violette, seconded by J. Loureiro, the course was approved for 7.5 CECs by a unanimous vote, it was determined that the last half hour of the course was not approvable.

Course approval request from NEWMOA for course titled “**Remedy Selection: Planning for Success and Lessons Learned**” for 5.5 CECs.

On a motion by C. Violette, seconded by R. Good, the course was approved for 6.0 CECs by all but S. Holtman who recused himself from the vote.

**Item Development Workshop** - July 17<sup>th</sup> or 24<sup>th</sup>. The Board chose July 17<sup>th</sup>. R. Good and J. Loureiro will participate or supply technical advisors for this workshop.

**Test Assembly Workshop** – August 21<sup>st</sup> or 28<sup>th</sup>. The Board chose August 21<sup>st</sup>. R. Good and J. Loureiro will participate or supply technical advisors for this workshop.

S. Holtman will check his schedule and get back to K. Maiorano with respect to his participation in one of the workshops.

**Discussion topics to be added to next month’s agenda.** S. Holtman – revisit course approvals; C. Violette – approval of courses on hazardous waste.

**F. Adjournment**

On a motion by S. Holtman, seconded by C. Violette and passed unanimously, Chair Collette declared the meeting adjourned at 11:10 am.

Minutes to be approved on May 9, 2019.

Respectfully submitted,

Kim Maiorano  
Board Administrator