



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Denise Ruzicka, PE, Chairman
John Adams, LEP
Michelle Gamache
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – March 15, 2018

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, March 15, 2018 at 9:36 am in the Russell Hearing Room on the 3rd floor, 79 Elm Street, Hartford, by Chair Ruzicka. Board members J. Loureiro, R. Good, M. Gamache and A. Phillips-Griggs were present. Board members E. Patton and K. Meloy were present via phone. Board Administrator K. Maiorano was present and AAG D. Wrinn arrived at 10:00 am. N. Walter representing EPOC was present via phone.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of February 15, 2018 were read and approved with minor corrections; motion by R. Good, seconded by J. Loureiro, passed unanimously.

C. Public Participation

Nelson Walter had no comments.

D. Unfinished Business and General Orders

Agenda items were rearranged to accommodate small conflicts

Budget Bill 1502 – 90-Day Processing

Chair Ruzicka reported that DEEP was working on language to repeal the portion of this bill that deals with licensure. It makes no sense for an application to be automatically approved if not acted upon in 90 days, there are too many nuances within the licensing programs.

Update on complaint #17-101

R. Good reported that a compliance meeting was held on March 1st and they are working on a settlement agreement.

Update on complaint #17-102

J. Loureiro reported that he and E. Patton were reviewing the documents and were scheduling a timeframe to discuss the matter.

Continued Web Discussion - Appraisal Institute Summary

M. Gamache reported that the appraisal institute was pretty descriptive in how they handle the complaints. Everything is transparent and available electronically. She added that every 5 years they were required to take a business ethics course to remind people of their obligations with respect to their professional responsibilities. This process helps to build public trust.

Chair Ruzicka explained that DEEP as a state agency is required to keep anything with respect to a formal enforcement action for perpetuity. This is different than the issue of posting complaints on the web, but was informational for the Board. She reiterated the general consensus that not much would change with respect to the Board's process of posting complaints on the Board's website.

J. Loureiro acknowledged that the Board should continue to keep the postings on line as currently practiced, but to be fair, it is important to ensure that the complaints are current and updated with respect to compliance with the consent orders.

All agreed and this item on the agenda will be reflected as Board Website Updates in the future.

E. New Business

Letter from client regarding complaint 15-101

The letter was not considered a new complaint, so no new action of the Board would be necessary. It is necessary however, to respond to this person with respect to the Board's actions on the referral that was subject this complaint. A letter will go out explaining the Board's action and attach copies of the consent order and letter of reprimand.

The matter at this time is a contractual matter between the client and the LEP. Unless there is a violation of the LEP regulations with respect to contingent fee arrangements, it is a civil matter between the client and the LEP.

E. Patton expressed concern that when an LEP does substandard work, the client suffers. The integrity and quality of their work is fundamental to the success of the LEP program.

It is currently not the practice of the Board to copy clients and landowners on disciplinary actions, E. Patton felt the Board should re-evaluate this process.

Course Approvals

Course approval request from EPOC for course titled "*Remediation of Heavy Metals Using Insitu Approaches that Combines Multiple Mechanisms*" for 2.0 CECs. On a motion by K. Meloy, seconded by M. Gamache, passed unanimously for 2.0 CECs.

Course approval request from EPOC for course titled "*ISCO/ISCR Permeable Reactive Barrier (PRBs) to Prevent Migration of Contaminant Plumes*" for 2.0 CECs. On a motion by J. Loureiro, seconded by A. Phillips-Griggs, passed unanimously for 2.0 CECs.

On a motion to add a course to the agenda, A. Phillips-Griggs, seconded M. Gamache, passed unanimously.

Course approval request from Enviro Workshops for course titled "*Remediation Workshop*" for 4.0 CECs. A motion to approve for 4.0 CECs by K. Meloy, seconded by A. Phillips-Griggs, passed unanimously.

Item Development Workshop

On a motion by R. Good, seconded A. Phillips-Griggs, the Item Development Workshop will be held on October 17th passed unanimously.

Test Assembly Workshop

On a motion by A. Phillips-Griggs, seconded R. Good, the Test Assembly Workshop will be held on November 14th passed unanimously.

Review of additional information for 3 applications to take the exam

Motion to approve application that demonstrated eligibility to take the exam, J. Loureiro, seconded M. Gamache passed unanimously. Application 201801245 was approved for entrance to the exam.

Motion to deny two applications that did not demonstrate eligibility to take the exam, A. Phillips-Griggs, second J. Loureiro, passed unanimously for application 201801255;

R. Good recused himself from any discussion with respect to the application and abstained on the vote of application 201801274.

Next meeting is April 12, 2018 at 9:30 am.

E. Adjournment

Chair Ruzicka declared the meeting adjourned at 10:19 am.

Minutes were approved on April 12, 2018.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kim Maigrano".

Kim Maigrano
Board Administrator