

# STATE OF CONNECTICUT

## Board of Examiners of Environmental Professionals

Board Members:  
Denise Ruzicka, PE, Chairman  
John Adams, LEP  
Michelle Gamache  
Robert F. Good, Jr., LEP  
Stephen Holtman PE, LEP  
Jeffrey Loureiro, PE, LEP  
Kelly Meloy, LEP  
Elsie Patton  
Alisa Phillips-Griggs  
Carol Violette, PhD, CHMM

### MINUTES

#### State Board of Examiners of Environmental Professionals

#### Regular Meeting – July 12, 2018

##### A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, July 12, 2018 at 9:35 AM in the Russel Room on the 5<sup>th</sup> floor, 79 Elm Street, Hartford, by Chair Ruzicka. Board members J. Adams and Board Administrator K. Maiorano were present in the Russel Room. Board members K. Meloy, R. Good, S. Holtman, J. Loureiro and C. Violette joined via a conference call. Nelson Walter representing EPOC was also present on the call.

##### B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of May 10, 2018 were read and approved; motion by J. Loureiro, seconded by R. Good, passed unanimously.

The draft minutes of the Regular Board meeting of June 14, 2018 were read and approved with minor corrections; motion by S. Holtman, seconded by C. Violette, passed unanimously.

J. Adams requested that for future disciplinary matters, the LEPs that step down provide the Board Secretary with a few paragraph summary of the alleged infractions and disciplinary actions taken so that the minutes correctly reflect the Board actions.

##### C. Public Participation

Mr. Walter inquired as to the status of the Antea litigation. After a brief discussion, the consensus of the Board was that the matter did not warrant Board attention at this time.

**D. Unfinished Business and General Orders**

**Update on complaint #17-102**

J. Loureiro and E. Patton have stepped down to review this complaint. They reported that the information pertinent to the complaint was provided and they had met with the LEP and had decided to move forward with the disciplinary process.

**Web update**

The course approval from today, approved minutes and 2018-2019 LEP Roster will need to be placed on the web site.

**Update on Test Administration**

Board Administrator K. Maiorano reported the following statistics regarding the May 2018 exam.

Number of persons applying to take the exam –	23
Number of persons denied admission to take the exam -	2
Number of persons approved to take the exam -	21
Number of new persons admitted to take the exam -	13
Number of repeat persons admitted to take the exam -	8
Number of persons not showing up to take the exam -	2
Number of persons taking the exam -	19
Number of persons obtaining a passing score -	8 (5 new and 3 repeats)
Number of persons obtaining a failing score -	11 (7 new and 4 repeats)
Pass rate equals 42% which is consistent with the range for recent exams.	

**Item Development Workshop October 17th**

J. Loureiro (birthday boy), S. Holtman and R. Good have volunteered to participate.

**Test Assembly Workshop November 14th**

E. Patton, Evan Glass and J. Adams have volunteered to participate.

**E. New Business**

**Castle Merger**

Board Administrator K. Maiorano reported that on June 19, 2018 Castle Worldwide, Inc. and Scantron Corporation are now one company with the completion of its planned merger. Jim Henderson will continue in his current role

and will administer the contract with the Board through the 2022 contract period.

### **License Renewals**

Board Administrator K. Maiorano reported that there are 360 LEPs on the current roster (2018-2019). 352 of those LEPs renewed their licenses and 8 persons are new LEPs. Of the 352 persons that renewed licenses, 17 LEPs were late with their renewals, 7 of whom submitted before June 14<sup>th</sup> and 10 of whom submitted after June 14<sup>th</sup>.

One individual had mailed their renewal application on time but was returned to him after the due date because the address did not contain the City, State and Zip Code.

### **Course Approvals**

On a motion by S. Holtman, seconded by R. Good, the AEHS Foundation conference titled “***34rd Annual International Conference on Soils, Sediments, Water & Energy***” conference was added for consideration for approval of CECs. The motion passed unanimously.

Course approval request from AEHS Foundation for conference titled “***34rd Annual International Conference on Soils, Sediments, Water & Energy***” for CECs. On a motion by K. Meloy, seconded by C. Violette, passed unanimously that workshops would receive one hour of credit for each hour of attendance and the conference sessions would receive one half hour of credit for each hour of attendance, except for the following workshops and sessions that will not receive credit as the content did not meet Board criteria:

- Workshop 4: *A View From Above: Environmental Monitoring Surveillance Through Unmanned Aerial Vehicles (UAV's)*
- Workshop 9: *Environmental Ethics: A Tragedy of the Common Perspective*
- Session 7: *Emerging Issues of Environmental Concern: Transforming the Solid Waste Crisis into a Sustainable Materials Management Winning Strategy*
- Session 17: *Environmental Justice*

Also note that credit will not be given for the Luncheon: How Soil Can End Hunger.

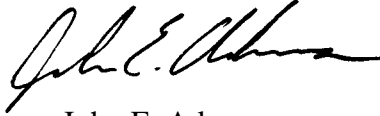
Next meeting is August 9, 2018 at 9:30AM.

**F. Adjournment**

Chair Ruzicka declared the meeting adjourned at 10:10AM.

Minutes were approved on September 13, 2018.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John E. Adams". The signature is fluid and cursive, with a prominent initial "J" and "A".

John E. Adams  
Board Secretary