



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Denise Ruzicka, PE, Chairman
John Adams, LEP
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – July 14, 2016

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, July 14, 2016 at 9:35 AM in the Russell Hearing Room on the 3rd floor, 79 Elm Street, Hartford, by Acting Chair Kim Maiorano. Board members J. Adams, J. Loureiro, A. Phillips-Griggs, R. Good, E. Patton, K. Meloy and S. Holtman were present. Nelson Walter representing the EPOC was present on the phone and Jacques Gilbert of DEEP was present in person.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of June 16, 2016 were read and approved with minor corrections; motion by J. Loureiro, second: E. Patton, passed unanimously.

C. Public Participation

Nelson Walter representing EPOC questioned whether the Remediation Roundtable could be given continuing education credits. Upon a discussion of the Board the consensus was that the content was often prospective and was not suitable for LEP CECs.

D. Unfinished Business and General Orders

Update on complaint #15-101

J. Adams reported that a compliance meeting had been held with the LEP. Additional information was requested and the LEP was given 60 days to produce the information.

Update on complaint #16-101

R. Good reported that a compliance meeting had been held and there was tentative agreement as to a penalty.

Update on complaint #16-102

J. Loureiro reported that he was in the process of reviewing information and anticipated the next step would be to meet with DEEP staff concerning the matter.

Renewal Statistics

Chair Maiorano reported that:

327 applicants were timely and sufficient
14 applicants were untimely and sufficient
11 applicants were untimely, sufficient and paid the 10% late fee for submitting their applications on or after June 14, 2016 but before July 1, 2016
1 applicant's license expired
3 applicants advised the Department that they have retired their license

J. Adams reported that he had received a call from an LEP who had misplaced the letter advising him of the need to renew his license. He asked whether there could be additional warnings of the impending dates. J. Adams indicated he had mentioned to the LEP that the letter and calls are made as a courtesy. It is the LEP's sole responsibility to renew their licenses on time. The Board was supportive of continued mailing of the renewal letter, but did not support additional notifications.

Test Statistics

22 applicants were entered to take the exam
20 sat for the exam and 2 did not show
11 applicants achieved a passing score (9 new applicants and 2 repeat applicants)
9 applicants failed the exam

With the additions and subtractions noted above there are 363 Licensed Environmental Professionals on the roster effective July 1, 2016.

E. New Business

Course Approvals

Course approval request from AEHS Foundation for conference titled "***32nd Annual International Conference on Soils, Sediments, Water & Energy***" for CECs. On a motion by K. Meloy, seconded by S. Holtman, passed unanimously that workshops would receive one hour of credit for each hour of attendance and the conference sessions would receive one half hour of credit for each hour of attendance, except for the following workshops and sessions that will not receive credit:

- Session 1: Intersection of Transportation & the Environment (October 18, 2016 morning)

- Session 1: Building Resilience to Climate Impacts: Local Efforts to Implement Adaptation Plans (October 18, 2016 afternoon)
- Session 2: Toward Sustainable Energy Future (October 19, 2016 morning)

Course approval request from the Nielson Environmental Field School for distance learning course titled “*The Complete Ground-Water Sampling E-Course*” for 17.0 CECs [this e-course is converted from Part II of course #CTLEP-069]. On a motion by J. Loureiro, seconded by A. Phillips-Griggs, passed unanimously for 17.0 CECs. Although this course was approved in full, an LEP can only earn 12 CECs for taking an e-course in any biennial period.

K. Maiorano reported that EPOC has informed the Board that Gary Robbins will be the sole instructor for the upcoming Pneumatic Slug Test Field Course (CTLEP-285). No action is necessary.

Executive Session - Review of test questions -

A motion to go into executive session to review test questions with the members of the Board by S. Holtman and seconded by E. Patton, passed unanimously. Executive session began at 10:16 AM and lasted until 10:45 AM when Chair Maiorano declared that the executive session was over. No votes were taken in executive session.

F. Adjournment

Chair Maiorano declared the meeting adjourned at 10:46 AM.

Minutes were approved on September 8, 2016.

Respectfully submitted,



John E. Adams
Board Secretary