

## **MINUTES**

### **State Board of Examiners of Environmental Professionals**

#### **Regular Meeting – May 10, 2012**

##### **A. Call to Order and Sign-In**

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, May 10, 2012 at 9:10 a.m. in the Russell Room, 3<sup>rd</sup> Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board Members J. Adams, R. Potterton, S. Holtman, J. Loureiro and K. Meloy were present. Also present were DEEP staff member K. Maiorano, Jack Looney of the Attorney General’s Office and Nelson Walter of EPOC.

##### **B. Reading and Approval of the Minutes**

The draft minutes of the Board meeting of March 8, 2012 were read and approved as written; motion: J. Loureiro; second: R. Potterton; passed unanimously.

##### **C. Public Participation**

N. Walter of EPOC expressed EPOC’s reluctance to become a third party approver of distance learning courses for the Board. This activity is not consistent with their purpose.

##### **D. Unfinished Business and General Orders**

###### **Update on LEP Regulations**

Ruzicka reported that the hearing officer’s report had been finalized. The materials were sent to Regulations Review and will be on the agenda for June 26, 2012 at 11:00 AM.

###### **Update on complaint 12-102**

Kim, Carol and Jack Looney met with the complainant and discussed the complaint. The process and authorities of the Board were discussed with the complainant.

###### **Distance learning – subcommittee report**

Report was provided by J. Loureiro on behalf of subcommittee members J. Adams, R. Potterton and S. Holtman. A copy of the report is attached. In summary the policy would permit the board to approve third party approvers. LEPs must request the approval of the course, not the provider. The third party approver would provide the contact hours and the assessment of learning. The board would continue to assess the content. Certain provisions of the policy may require adoption into the LEP regulations.

### **Item Development Workshop**

Held on April 4, 2012 – Attended by Evan Glass, Kathy Cyr representing the LEP Community and J. Adams, J. Loureiro, R. Potterton representing the Board and Kim Maiorano and Peter Hill representing DEEP.

### **Test Assembly Workshop**

Held on May 2, 2012 – Attended by K. Meloy and S. Holtman representing the Board, Kim Maiorano and Maurice Hamel representing DEEP and Bob Bowden, David Fiereck and Gary Iadarola from the LEP community.

### **Transformation Process**

The process has been altered to provide greater thought and analysis that will result in proposed Bills in the next legislative session (2013). There continues to be concerns that the Board may be asked to do much more work requiring additional resources.

#### **E. New Business**

##### **Complaints 11-102 and 11-103**

Both have to do with standard of care issues and will require Board members to step down. J. Loureiro and K. Meloy will step down to review the complaints.

##### **Course Approval Requests**

Course approval request from LSPA titled “**Advanced Petroleum Forensics**” for 8 CECs. Motion to approve for 8.0 CECs by K. Meloy, seconded by S. Holtman, passed unanimously.

Conference approval request from LEP titled “**Battelle Conference on Remediation of Chlorinated and Recalcitrant Compounds**” for conference CECs. Motion to approve workshops for actual hours attended, conference attendance for 50% of hours attended and no credit for poster sessions by K. Meloy, seconded by J. Loureiro, passed unanimously. Approval is contingent on the LEP obtaining and providing documentation of attendance to obtain credit.

Jack Looney reported on a call regarding a potential conflict. He directed the LEP to the regulations and indicated that the LEP appeared comfortable that the issues were addressed in the regulations.

Next meeting June 14, 2012.

**F. Adjournment**

Upon a motion by J. Loureiro; second: R. Potterton; approved unanimously; Chair Ruzicka declared the meeting adjourned at 10:04 AM.

Minutes approved on June 14, 2012.

Respectfully submitted,



John E. Adams  
Board Co-Secretary