



## LWRD License Application Pre-Submission Consultation Form Harbor Management Commission

*You need to complete and submit this form only if your town has a [Harbor Management Commission](#).*

**To the applicant-** Prior to the submission of your license application to the Connecticut Department of Energy and Environmental Protection (DEEP) Land & Water Resources Division (LWRD), please complete Part I, below, and submit this form to your local harbor management commission (contact the town for the appropriate contact person) with a location map of your site and project plans. Once the commission returns the completed form to you, please submit it along with your license application to DEEP.

**Part I: To be completed by APPLICANT**

**1. Applicant/Registrant Information**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

E-mail: \_\_\_\_\_

**2. Engineer/Surveyor/Agent Information (list as applicable)**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

E-mail: \_\_\_\_\_

Service Provided: \_\_\_\_\_

**3. Site Location:**

Name of Site : \_\_\_\_\_

Street Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Tax Assessor's Reference: Map \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Name of Waterbody: \_\_\_\_\_

**4.  Confirm location map and site plans are attached.**

Date of plans: \_\_\_\_\_

**5. Provide or attach a brief, but thorough description of the project.**

**Part II: To be completed by HARBOR MANAGEMENT COMMISSION**

This consultation form is required to be submitted as part of an application for a Structures, Dredging & Fill license (Connecticut General Statutes (CGS) Section 22a-361) and/or Tidal Wetlands license (CGS Section 22a-32) to DEEP LWRD. The application has not yet been submitted to DEEP. Please review the enclosed materials and determine whether the project is consistent or inconsistent with your local Harbor Management Plan. You may also provide comments or recommendations regarding the proposal. The Harbor Management Commission may still provide written comments to the Commissioner during DEEP's public notice comment period. Should you have any questions regarding this process, please call LWRD at 860-424-3019. **Please return the completed form to the applicant within 60 days of receipt or consistency will be assumed. Do not send a copy of the form directly to DEEP as it is difficult to track without an application number.**

**HARBOR MANAGEMENT COMMISSION DETERMINATION:**

Check one of the following:

- The Commission has determined that the work as described in Part I of this form and attachments is **CONSISTENT** with the Harbor Management Plan.
- The Commission has determined that the work as described in Part I of this form and attachments is **INCONSISTENT** with the following section of the Harbor Management Plan: \_\_\_\_\_

COMMENTS/RECOMMENDATIONS (or check here if attached:  ):

\_\_\_\_\_  
Signature of Commission Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Commission Representative

\_\_\_\_\_  
Title