



**Connecticut Department of
Energy & Environmental Protection**
Office of the Commissioner
Office of Planning & Regulatory Affairs
Land Acquisition & Management

DEEP USE ONLY

RN # _____

Prospective Land Acquisition Application

Please note: (1) Submission of this application by property owner or their agent constitutes permission for DEEP staff to inspect this land during the review process. (2) A map of the property **MUST** accompany this submission. Refer to Part III for more information. A copy of the deed and Town Assessor's card would also be helpful.

This application will be reviewed **only** if one of the following conditions is met (please check appropriate box):

- Property is for sale on the open market.
- Property is not currently for sale on the open market, but owner has expressed interest in current or future sale or donation of the property.

Part I: Property Information

1. Provide the following information regarding the property:

Street Address: _____

City/Town: _____ State: **CT**

Total Acreage: _____ Number of Parcels: _____

Property's current use: _____

If the property does not have a numbered street address, provide a description of location, including any street landmark, such as a telephone pole number or house address that borders the property.

2. Please provide a brief description of the property. Include any significant or historic features.

List all structures and/or foundations on the property:

Please enter a check mark if additional sheets are required. If so, please label and attach additional sheet(s) with the required information to this sheet.

3. How is the property being offered to the State? (check one) Donation Sale

If the property is being offered for sale, what is the asking price? \$ _____

4. Has the property been appraised? Yes No Unknown

If yes, please provide the following information (Optional):

Appraisers Name/Company: _____

Estimated Market Value: \$ _____ as of (date) _____

5. Has the property been submitted to this office for previous review? Yes No Unknown

If yes, list date submitted: Month _____ Year _____

Part I: Property Information (cont.)

6. Does the property being submitted for consideration border any DEEP land?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
If yes, provide the name of the Park, Forest, or Wildlife Management Area:			
7. Are there any special terms or conditions of the donation or sale of this property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
If yes, please describe:			
8. Is the property subject to any right-of-way or easement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
If yes, please provide a brief description:			

Part II: Applicant Information

1. Fill in the name and address of the owner(s) of this property:
Name: _____ Phone: _____
Mailing Address: _____ E-Mail: _____
City/Town: _____ State: _____ Zip Code: _____
<input type="checkbox"/> Please enter a check mark if additional sheets are required. If so, please attach additional sheet(s) identifying additional owners.
2. Fill in the name of the person submitting this property for consideration, if different than above:
Name: _____ Phone: _____
Mailing Address: _____ E-Mail: _____
City/Town: _____ State: _____ Zip Code: _____
Identify your relationship to the property (check all that apply):
<input type="checkbox"/> Realtor <input type="checkbox"/> Owner's Attorney <input type="checkbox"/> Relative <input type="checkbox"/> Concerned Resident
<input type="checkbox"/> Other, please specify: _____
3. List primary contact person for departmental correspondence and inquiries, if different than the owner. This person must be able to act on property owner's behalf.
Name: _____ Phone: _____
Mailing Address: _____ E-Mail: _____
City/Town: _____ State: _____ Zip Code: _____

Part III: Supporting Documents (Please check the box by the attachment(s) being submitted.)

<input type="checkbox"/> REQUIRED Map or survey of the property showing AT LEAST two area roads or a copy of the Town Assessor's map showing AT LEAST two area roads and boundary distances if available.	
<input type="checkbox"/> A copy of the property deed.	<input type="checkbox"/> A copy of the Town Assessor's card.

Please submit the Application Form and Supporting Documents **by email to Matthew.Starr@ct.gov or by mail to:**

THE RECREATION AND NATURAL HERITAGE TRUST PROGRAM
LAND ACQUISITION & MANAGEMENT UNIT
DEPARTMENT OF ENERGY & ENVIRONMENTAL PROTECTION
79 ELM STREET, 6th FLOOR
HARTFORD, CT 06106-5127