Timeline

Outline key milestones and activities for the proposed projects. Cross reference these entries with the activities indicated in the scope of work to make sure that any activities included in the scope of work are included here as well. The first five lines provide an example of how to enter information – you can delete these entries and replace with the details specific to your project.

What will be done?	Who will do it?	When will it occur?
Solicit community feedback on tree planting plan and species selection through no fewer than two community meetings	*Tree Warden*	*Two months after project execution*
Hire contractor to plant trees	*Department of Public Works*	*Six months after project execution*
Report to DEEP on project progress	*Town Clerk*	*Six months after project execution*
Plant no fewer than 10 trees in Edgewood Park	*Tree planting contractor*	*Seven months after project execution*
Water and weed around newly planted trees	*Tree Warden*	*Ongoing*