



QUESTIONS & ANSWERS
Request for Qualifications (RFQ) - DEEP Solicitation Number: DEEP011025CM
Community Resource Hub Service Providers

DATE OF INQUIRY	QUESTION	DEEP'S RESPONSE
2/4/2025	Do municipal governments qualify as "municipal-representing entities?"	Municipal governments do not qualify as municipal-representing entities. Municipal governments are not eligible as lead entities, or partner organizations or subcontractors. See also the answer to the next question.
02/19/25	I have a question regarding the DEEP Community Resource Hub RFQ: may municipalities serve as co-applicants, so long as they are not the primary applicant? To what extent can municipal governments and COGs be involved with the application and general Hub operations?	Municipal governments are not eligible as a respondent for this RFQ and should not be listed as a lead, partner, or subcontractor on the application. Councils of Government (COG) are eligible to serve as a partner or subcontractor on the RFQ, but are not eligible to be a lead applicant. Municipal governments, however, are encouraged to provide in-kind services and support, which should be demonstrated through a Letter of Support for the application. For example, a municipality could agree that a library could be used for meeting space and could provide a Letter of Support saying so.
2/4/2025	Can funding be used for the construction of the required facilities (physical office and meeting space locations)?	Construction of a building is not an eligible cost. The requirements for Organizational Expectations are listed on pg. 10 of the RFQ. Applicants are encouraged to utilize existing physical space to maximize funds going towards services.
2/4/2025	Does DEEP anticipate having funding to continue supporting the hubs after this \$1.5M funding opportunity?	DEEP is hoping to identify additional funding sources to support Hubs after this initial pilot phase of \$1.5 million. It is not guaranteed that DEEP will be able to identify funding, but DEEP does intend to maintain strong working relationships with established Hubs.
02/05/25	Please clarify that there will only be one to two grants awarded across the entire country for the DEEP Community Resource HUB service providers	DEEP intends to fund 1-2 awards across the entire state of CT as a part of the pilot launch of this program. DEEP will not award 2 applicants within the same community.
02/14/25	Is this federally funded?	No, this is not federally funded. The funding for Hubs is through Regional Greenhouse Gas Initiative (RGGI) Administrative funds.
02/14/25	Is there a recording for the RFQ informational session that took place yesterday?	Yes, the recording for the RFQ Informational Meeting is available here: https://ctdeep.zoom.us/rec/share/V5RrvepvimWZJEF0tUClq3sz7MQP2NU1_bHHXB5h2eZd1rOjeeXjSTTgjC-kRF3Z.myqdOt7GGUuTeaHv . All meeting materials are available on the Hubs main webpage: https://portal.ct.gov/deep/environmental-justice/community-resource-hubs
02/17/25	The naming convention for the file submissions is "Name of organization / Community Resource Hubs". However, file names do not allow the character "/" to be used. Is there a different naming convention that DEEP will accept?	DEEP will accept the use of "_" or "-" for the file naming convention. For example "Name of Organization_Community Resource Hubs" or "Name of Organization - Community Resource Hubs".
02/17/25	What font type(s) will be accepted for the responses to the RFQ application questions and the budget? The Style Guidelines only provide the font size, not the font type.	There are no specifications for font type.
02/19/25	Will the DEEP Resource Hub program require any licensed professionals?	There is no requirement for licensed professionals.
02/19/25	Can the department clarify whether or not the respondent must be able to provide all areas listed under Scope of Services? The RFQ states "Hubs will be responsible for any number of these services..." and "Potential services requested of the Hub by DEEP may include, but are not limited to...". However, the RFQ asks about the respondent's experience with all five areas under the Scope of Services. Is it the intent that the respondent partner with other organizations to ensure they're able to provide services in each area, or can the respondent choose to respond to the RFQ and only provide services in 3/5 areas?	The respondent is not required to fulfill all areas listed under the Scope of Services on pgs. 8-10 of the RFQ. Applicants will be scored based on the coverage of services, but will also be scored on other aspects (see pgs. 15-18 of the RFQ). DEEP does encourage respondents to work with partners or develop a plan for subcontractors in order to cover all services.