

STATE OF CONNECTICUT

V.

**MJ SAUCHUK, INC. AND
MARK JOSEPH SAUCHUK**

CONSENT ORDER No. WSWDS17007

Date Issued: October 10, 2017

- A. With the agreement of MJ Sauchuk, Inc. ("Respondent MJ Sauchuk, Inc.") and its President Mark Joseph Sauchuk, ("Respondent Mark Joseph Sauchuk"), collectively ("Respondents"), the Commissioner of Energy and Environmental Protection ("Commissioner") finds:
1. Respondent MJ Sauchuk, Inc. is a Connecticut Corporation registered to do business with the Secretary of the State with the business address of 183 Cow Hill Road, Mystic, Connecticut.
 2. On October 4, 2010, General Permit Registration Number 072-275 (the "General Permit") was issued to MJ Sauchuk Baling Facility ("Permittee") to operate a Limited Processing Recycling Facility ("Facility") at 20 Lorenz Industrial Parkway, Ledyard, Connecticut, ("Site") shown on map 125, block 1380 in the Ledyard Tax Assessor's Office, for paper; glass food containers; drink boxes and paper beverage containers; plastic containers; metal food containers; scrap metal; and untreated clean wood. The General Permit expired on August 15, 2015.
 3. Respondent MJ Sauchuk, Inc. operates the Facility for the Permittee. Respondent Mark Joseph Sauchuk oversees, manages and runs the day to day operations at the Facility.
 4. Sauchuk Real Estate Holdings, LLC is listed as the owner of the Site as identified in the Town of Ledyard Tax Assessor's Office.
 5. On September 23, 2014, the Department of Energy and Environmental Protection ("Department") issued Consent Order No. COWSWDS14005 to Respondent MJ Sauchuk, Inc. for violations of Solid Waste Management Statutes, Regulations, and the General Permit's terms and conditions as cited in that Consent Order. Respondent MJ Sauchuk, Inc. has failed to comply with Consent Order No. COWSWDS14005 in a timely fashion.

6. On April 13, 2016, the Department's Waste Engineering and Enforcement Division received from Respondent Mark Joseph Sauchuk an application, No. 201604889, seeking registration under the Department's General Permit to Construct and Operate a Commercial Facility for the Management of Recyclable Materials and Certain Solid Wastes ("Commercial General Permit") issued February 2, 2016. The application submittal allowed the Permittee to continue to operate the Facility past its expiration date until the Commissioner acts on the pending application in accordance with §22a-6j of the Connecticut General Statutes ("CGS") and §22a-3a-5(c) of the Department's Rules of Practice.
7. On December 28, 2016, the Department issued Notice of Violation No. NOVWSWDS16098 ("Notice") to Respondent MJ Sauchuk, Inc. for the following violations of Solid Waste Management Statutes, Regulations and the General Permit:
 - a. Failed to conduct all tipping and processing of solid waste inside a totally enclosed structure with a roof as required by §22a-209-4(e) of the Regulations of Connecticut State Agencies (RCSA) and §5(c)(2)(F) of the General Permit;
 - b. Failed to handle recyclable solid waste in a manner as to prevent contamination or degradation that could render it unmarketable as required by §22a-209-4(e) of the RCSA and §5(a)(2) of the General Permit;
 - c. Failed to place and store scrap metal in a covered container by the end of each working day as required by §22a-209-4(e) of the RCSA and §§5(a)(2) and 5(b)(3)(A) of the General Permit;
 - d. Failed to submit monthly summaries of the type and quantity of solid waste received as required by §§22a-208e and 22a-220 of the CGS, §22a-209-4(e) of the RCSA and §5(a)(15) of the General Permit for the third quarter of 2016;
 - e. Failed to provide notification to the Department within twenty-four (24) hours after the Facility was rendered inoperable as required by §22a-209-9(o) of the RCSA.
8. On February 1 and 8, 2017 and March 16, 2017, the Department received submittals from, or on the behalf of, Respondent MJ Sauchuk, Inc. in response to the Notice reporting Respondents have corrected violations identified therein.
9. On June 15, 2017, the Department received information and supporting photographic documentation from Town of Ledyard officials demonstrating that Respondents continue to tip and process solid waste outside of an enclosure and on the ground in violation of §22a-209-4(e) of the RCSA and §5(c)(2)(F) of the General Permit.
10. By virtue of the above, Respondents have violated §§22a-208a, 22a-208c, 22a-208e and 22a-220 of the CGS, §§22a-209-4 and 22a-209-9 of the RCSA, and the General Permit.

B. With the agreement of Respondents, the Commissioner, acting under §§22a-6, 22a-208, and 22a-225 of the CGS, orders Respondents as follows:

1. Respondents shall bring all violations identified in paragraphs A.7. and A.9. above into compliance and maintain its compliance with all applicable provisions of Connecticut's Solid Waste Management Statutes and Regulations including §§22a-208a and 22a-208c of the CGS, and §§22a-209-1 through 22a-209-17 of the RCSA.
2. On or before **thirty (30) days** after the date of issuance of this Consent Order, Respondents shall remove and properly dispose of all unauthorized solid waste from the Site to a lawfully operating solid waste facility (facilities) and shall, within **five (5) days** of such removal, notify the Commissioner in writing that the solid waste has been removed as required.
3. Certified Operator. On or before **forty-five (45) days** after the date of issuance of this Consent Order, Respondents shall assure that a certified operator is present at the Facility at all times during operating hours, except as provided by §22a-209-6(c) of the RCSA.
4. Compliance Audits. On or before **forty-five (45) days** after the date of issuance of this Consent Order, and continuing until all actions required by this Consent Order have been completed as approved and to the Commissioner's satisfaction, Respondents shall perform and submit quarterly compliance audits of the Facility. Compliance audits shall consist of a thorough and complete assessment of Respondents' compliance with §§22a-209-1 through 22a-209-17 of the RCSA and with the terms and conditions of all applicable solid waste permits associated with the Site as well as this Consent Order.
 - a. Compliance Auditor. The quarterly compliance audits required by this Consent Order shall be performed by a P.E. or consultant approved in writing by the Commissioner. On or before seven (7) days after the date of issuance of this Consent Order, Respondents shall submit for the Commissioner's review and written approval a detailed description of the consultant's credentials (education; experience; training) which are relevant to the work required under this condition and certify to the Commissioner that such P.E. or consultant:
 - i. Is not a subsidiary of or affiliated corporation to Respondents or Site;
 - ii. Does not own stock in Respondents' or any parent, subsidiary, or affiliated corporation;
 - iii. Has no other direct financial stake in the outcome of the compliance audit(s);
 - iv. Has expertise and competence in environmental auditing and the solid waste regulatory programs being addressed, including evaluation of compliance with requirements specified in §§22a-209-1 through 22a-209-17 of the RCSA and with the terms and conditions of all applicable solid waste permits and/or general permits associated with the Site; and
 - v. Within ten (10) days after retaining any P.E. or consultant other than the one originally identified pursuant to this condition, notify the Commissioner in writing of the identity of such other P.E. or consultant by submitting the information and

documentation specified in this condition. Nothing in this condition shall preclude the Commissioner from finding a previously acceptable P.E. or consultant unacceptable.

- b. **Scope of Compliance Audits.** Compliance audits shall detail Respondents' compliance with the requirements of all applicable provisions of §§22a-209-1 through 22a-209-17 of the RCSA and with the terms and conditions of all applicable solid waste permits associated with the Site and this Consent Order.
- c. **Compliance Audit Report.** The results of each compliance audit shall be summarized in a Compliance Audit Report. At a minimum such report shall include:
 - i. The names of those individuals who conducted the compliance audit;
 - ii. The areas of the Site inspected;
 - iii. The records reviewed to determine compliance;
 - iv. A detailed description of Respondents' compliance with all applicable provisions of §§22a-209-1 through 22a-209-17 of the RCSA and with the terms and conditions of all applicable solid waste permits and/or general permits associated with the Site and this Consent Order;
 - v. The identification of all violations associated with all applicable provisions of §§22a-209-1 through 22a-209-17 of the RCSA and with the terms and conditions of all applicable solid waste permits and/or general permits associated with the Site and this Consent Order;
 - vi. The findings regarding the inspections conducted in accordance with this condition during the Day of the compliance audit;
 - vii. A description of the actions taken by Respondents to correct the violation(s) identified in each compliance audit; and
 - viii. Respondents' certification of compliance with the regulations and documentation demonstrating such compliance pursuant to all applicable provisions of §§22a-209-1 through 22a-209-17 of the RCSA and with the terms and conditions of all applicable solid waste permits and/or general permits associated with the Site and this Consent Order. In cases where multiple counts of the same violation are discovered, the report shall include a listing of each count.
- d. **Responses to Compliance Audit.** Respondents shall:
 - i. Correct all violations immediately. Should Respondents be unable to immediately correct the violation(s), within seven (7) days of the date Respondents were notified of the violation(s), Respondents shall submit, pursuant to paragraph B.23., a detailed plan to correct all violations noted for the review and written approval of the Commissioner. Such plan shall also include a schedule for implementation of the corrective actions required or recommended;
 - ii. Ensure that, within five (5) days of the compliance audit, the Department is notified of all violations identified during the audit;

- iii. Ensure that the Compliance Audit Report, within fifteen (15) days of the Compliance Audit, is submitted to the Department. A copy of the Compliance Audit Report shall be maintained at the Site for the life of all applicable solid waste permits and/or general permits associated with the Site or for such other timeframe specified by the Commissioner; and
 - iv. Cease accepting all Recyclables and other Solid wastes at the Facility in the event that Respondents fail to submit in a timely manner the plan and schedule required by this condition or fail to correct the violations noted by the inspection(s) in accordance with the approved plan and schedule.
- e. Documentation Submittal Deadlines. Respondents shall submit the quarterly compliance audits to the Commissioner no later than January 31, April 30, July 31, and October 31, of each year.
5. Future Compliance Plan. On or before **sixty (60) days** after the date of issuance of this Consent Order, Respondents shall submit to the Commissioner, for his review and written approval, a plan which details the specific actions and/or operational changes to be instituted by Respondents to ensure future compliance with the Solid Waste Management Regulations, §22a-209-1 et. seq., as well as any anticipated solid waste permit(s) associated with the Site. Within **five (5) days** after the Commissioner approves such plan, Respondents shall carry out the plan and maintain it in full effect thereafter. Approval of the plan shall not constitute an authorization to conduct a regulated solid waste activity in the absence of a permit.
6. Future Recycling Plan. On or before **seventy-five (75) days** after the date of issuance of this Consent Order, Respondents shall conduct a comprehensive recycling review of its Connecticut locations to evaluate compliance with Connecticut's recycling laws set forth in §22a-241b(d) of the CGS and submit for the Commissioner's review and written approval a Business Recycling Profile for each location documenting the management of recyclable materials. Refer to the enclosed example profile, which has been marked as Appendix A.
7. On or before **ninety (90) days** after the date of issuance of this Consent Order, Respondent Mark Joseph Sauchuk shall withdraw pending application, No. 201604889, identified in paragraph A.6. above and shall cease all regulated solid waste activity at the Facility.
8. Civil Penalty. Respondents shall pay a penalty of sixteen thousand six hundred twenty dollars (**\$16,620.00**) as the total civil penalty to be sought by the Commissioner for those, and only those, violations described in paragraphs A.7. and A.9. of this Consent Order. The penalty shall be paid in **four (4) equal** installments due payable as follows:
- a. The first installment of the penalty shall be in the amount of four thousand one hundred fifty-five dollars (**\$4,155.00**) and shall be due and payable on or before **thirty (30) days** after the date of issuance of this Consent Order.

- b. The second installment of the penalty shall be in the amount of four thousand one hundred fifty-five dollars (**\$4,155.00**) and shall be due and payable on or before **one hundred and twenty (120) days** after the date of issuance of this Consent Order.
 - c. The third installment of the penalty shall be in the amount of four thousand one hundred fifty-five dollars (**\$4,155.00**) and shall be due and payable on or before **two hundred and ten (210) days** after the date of issuance of this Consent Order.
 - d. The fourth installment of the penalty shall be in the amount of four thousand one hundred fifty-five dollars (**\$4,155.00**) and shall be due and payable on or before **three hundred (300) days** after the date of issuance of this Consent Order.
9. Payment of penalties. Payment of the penalties under this Consent Order shall be mailed or personally delivered to Department of Energy and Environmental Protection, Bureau of Financial and Support Services, Accounts Receivable Office, 79 Elm Street, Hartford, Connecticut 06106-5127, and shall be by certified or bank check payable to "Connecticut Department of Energy and Environmental Protection". The check shall state on its face, "Bureau of Materials Management and Compliance Assurance, Waste Engineering and Enforcement Division Civil Penalty, and the consent number identified on the first page of this Consent Order. A copy of the check and any transmittal letter shall also be sent to Ms. Julie Dutton in the Bureau of Materials Management and Compliance Assurance at the same address.
10. Approvals. Respondents shall use best efforts to submit to the Commissioner all documents required by this Consent Order in a complete and approvable form. If the Commissioner notifies Respondents that any document or other action is deficient, and does not approve it with conditions or modifications, it is deemed disapproved, and Respondents shall correct the deficiencies and resubmit it within the time specified by the Commissioner or, if no time is specified by the Commissioner, within **thirty (30) days** of the Commissioner's notice of deficiencies. In approving any document or other action under this Consent Order, the Commissioner may approve the document or other action as submitted or performed or with such conditions or modifications as the Commissioner deems necessary to carry out the purpose to this Consent Order. Nothing in this paragraph shall excuse noncompliance or delay.
11. Definitions. As used in this Consent Order, "Commissioner" means the Commissioner or a representative of the Commissioner.
12. Dates. The date of "issuance" of this Consent Order is the date the Consent Order is deposited in the U.S. mail or personally delivered, whichever is earlier. The date of submission to the Commissioner of any document required by this Consent Order shall be the date such document is received by the Commissioner. The date of any notice by the Commissioner under this Consent Order, including but not limited to notice of approval or disapproval of any document or other action, shall be the date such notice is deposited in the U.S. mail or is personally delivered, whichever is earlier. Except as

otherwise specified in this Consent Order, the word "day" as used in this Consent Order means calendar day. Any document or action which is required by this Consent Order to be submitted or performed by a date which falls on a Saturday, Sunday or a Connecticut or federal holiday shall be submitted or performed by the next day which is not a Saturday, Sunday or Connecticut or federal holiday.

13. Certification of documents. Any document, including but not limited to any notice, which is required to be submitted to the Commissioner under this Consent Order shall be signed by Respondents or, if Respondents are not an individual, by Respondents' chief executive officer or a duly authorized representative of such officer, as those terms are defined in §22a-430-3(b)(2) of the RCSA, and by the individual(s) responsible for actually preparing such document, and Respondents or Respondents' chief executive officer and each such individual shall certify in writing as follows:

"I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, that the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that any false statement made in the submitted information may be punishable as a criminal offense under §53a-157b of the CGS and any other applicable law."

14. Noncompliance. This Consent Order is a final order of the Commissioner with respect to the matters addressed herein, and is non-appealable and immediately enforceable. Failure to comply with this Consent Order may subject Respondents to an injunction and penalties.
15. False statements. Any false statement in any information submitted pursuant to this Consent Order may be punishable as a criminal offense under §53a-157b of the CGS and any other applicable law.
16. Notice of transfer; liability of Respondents and others. Until Respondents have fully complied with this Consent Order, Respondents shall notify the Commissioner in writing no later than fifteen days after transferring all or any portion of the operations which are the subject of this Consent Order, the Site or the business, or obtaining a new mailing or location address. Respondents' obligations under this Consent Order shall not be affected by the passage of title to any property to any other person or municipality.
17. Commissioner's powers. Nothing in this Consent Order shall affect the Commissioner's authority to institute any proceeding or take any other action to prevent or abate violations of law, prevent or abate pollution, recover costs and natural resource damages, and to impose penalties for violations of law, including but not limited to violations of any permit issued by the Commissioner. If at any time the Commissioner determines that the actions taken by Respondent pursuant to this Consent Order have not fully characterized the extent and degree of pollution or have not successfully abated or prevented pollution, the Commissioner may institute any proceeding to require

Respondent to undertake further investigation or further action to prevent or abate pollution.

18. Respondents' obligations under law. Nothing in this Consent Order shall relieve Respondents of other obligations under applicable federal, state and local law.
19. No assurance by Commissioner. No provision of this Consent Order and no action or inaction by the Commissioner shall be construed to constitute an assurance by the Commissioner that the actions taken by Respondents pursuant to this Consent Order will result in compliance or prevent or abate pollution.
20. Access to Site. Any representative of the Department of Energy and Environmental Protection may enter the Site without prior notice for the purposes of monitoring and enforcing the actions required or allowed by this Consent Order.
21. No effect on rights of other persons. This Consent Order shall neither create nor affect any rights of persons who or municipalities which are not parties to this Consent Order.
22. Notice to Commissioner of changes. Within **fifteen (15) days** of the date Respondents become aware of a change in any information submitted to the Commissioner under this Consent Order, or that any such information was inaccurate or misleading or that any relevant information was omitted, Respondents shall submit the correct or omitted information to the Commissioner.
23. Notification of noncompliance. In the event that Respondents become aware that it did not or may not comply, or did not or may not comply on time, with any requirement of this Consent Order or of any document required hereunder, Respondents shall immediately notify by telephone the individual identified in the next paragraph and shall take all reasonable steps to ensure that any noncompliance or delay is avoided or, if unavoidable, is minimized to the greatest extent possible. Within **five (5) days** of the initial notice, Respondents shall submit in writing the date, time, and duration of the noncompliance and the reasons for the noncompliance or delay and propose, for the review and written approval of the Commissioner, dates by which compliance will be achieved, and Respondents shall comply with any dates which may be approved in writing by the Commissioner. Notification by Respondents shall not excuse noncompliance or delay, and the Commissioner's approval of any compliance dates proposed shall not excuse noncompliance or delay unless specifically so stated by the Commissioner in writing.
24. Submission of documents. Any document required to be submitted to the Commissioner under this Consent Order shall, unless otherwise specified in writing by the Commissioner, be directed to:

Stan Gormley, Environmental Analyst III
Department of Energy and Environmental Protection
Bureau of Materials Management and Compliance Assurance

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Waste Engineering and Enforcement Division
79 Elm Street
Hartford, Connecticut 06106-5127

25. Joint and several liability. Respondents shall be jointly and severally liable for compliance with this consent order.

Space intentionally left

Respondents consent to the issuance of this Consent Order without further notice. The undersigned certifies that she/he is fully authorized to enter into this Consent Order and to legally bind the Respondents to the terms and conditions of the Consent Order.

Respondent MJ Sauchuk, Inc.

BY:



Signature

MARK J SAUCHUK President
Type/ Print Name and Title

OCT 2-17
Date

Respondent Mark Joseph Sauchuk


BY:


Signature

MARK J SAUCHUK President
Type/ Print name and Title

OCT 2-17
Date

Issued as a final order of the Commissioner of Energy and Environmental Protection.


Robert E. Kaliszewski Robert Kize
Deputy Commissioner

10/10/2017
Date

CONSENT ORDER No. COWSWDS 17007

Sent Via Electronic Certified Mail

Enclosure

Cc: Town of Ledyard Land Records, 741 Colonel Ledyard Highway, Ledyard, CT 06339-1511 (w/Encl.)

Consent Order No. WSWDS17007

Attachment A

State of Connecticut

V.

MJ Sauchuk, Inc.

&

Mark Joseph Sauchuk

Business Recycling Profile

Cover Sheet



**Connecticut Department of
Energy & Environmental Protection**

Business Recycling Profile

In Connecticut, recycling is mandatory. Connecticut General Statutes and the Regulations of Connecticut State Agencies require designated items to be recycled by **everyone**. Every resident, business, government facility, school, college, hospital, institution, etc. is required by law to recycle glass & metal food and beverage containers, plastic containers #1 and #2*, cardboard*, corrugated cardboard, magazines*, newspaper, white office paper, colored office paper*, scrap metal, Ni-Cd rechargeable batteries, used crankcase oil, lead acid batteries, leaves and grass clippings.

Recycling these items is a critical action we can all take to move the State towards achieving our recycling rate of 58% by 2024 as stated in the amended December 2006 CT State Solid Waste Management Plan. Complying with the state recycling laws has tremendous environmental benefits such as conserving natural resources, reducing pollutants emitted to our air and water, conserving energy, reducing greenhouse gas emissions, and eliminating the need for new solid waste disposal facilities.

This form is a guidance document to help businesses better manage their recycling program and increase recovery efforts. This form does not need to be submitted to the Connecticut Department of Energy and Environmental Protection (DEEP) unless it is requested, in response to an inspection and/or an enforcement action. For more recycling resources please visit our [Business Recycling Resources webpage](#).

Part I: Company Information

1. Company Name:			
Mailing Address:			
2. Recycling Contact:			
Phone(s):			
3. Additional Contact:			
Phone(s):			

City/Town:	State:	Zip Code:
Title:		
Email:		
Title:		
Email:		

Part II: Facility/Operations

1. Type of business:
2. Number of buildings:
3. Total square footage of building(s)
4. Acreage of lawn area:
5. Number of employees:

*Materials will be designated recyclables in 2012.

Part II: Facility/Operations (continued)

6. Current solid waste/recycling hauler(s):
Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____
☐ Check here if additional sheets are necessary, and label and attach them to this sheet.
7. Building Owner: _____ Mailing Address: _____
City/Town: _____ State: _____ Zip Code: _____
Phone: _____ Email: _____

All Businesses Are Required to Recycle:

- **High Grade White Office Paper:** White copy paper, computer paper, office stationery, memo paper, etc.
- **High Grade Colored Office Paper*:** Colored ledger or copy paper
- **Old Corrugated Cardboard:** Old or discarded corrugated boxes – *Not waxed*
- **Boxboard*:** Including cereal boxes, tissue boxes, or chip board
- **Old Newspaper:** Used or discarded newspapers
- **Magazines***
- **Plastic containers #1 (PET) and #2 (HDPE)*:** Bottles and containers
- **Glass & Metal Food and Beverage Containers** (including 5¢ deposit containers)

- **Leaves:** Foliage which has fallen from trees must be recycled
- **Grass Clippings:** Best practice is to recycle grass by leaving grass clippings on the lawn.
- **Used Crankcase Oil:** Used crankcase oil from internal combustion engines
- **Lead Acid Storage Batteries:** Used batteries from cars, airplanes, boats, tractors, etc.
- **Scrap Metal:** Used or discarded items which consist predominantly of metals such as iron, aluminum, brass, copper, lead, chromium, tin, nickel, etc. or alloys of these metals, including but not limited to appliances.
- **Rechargeable Batteries:** Nickel-cadmium (NiCd) rechargeable batteries, both those contained within appliances and those sold individually are required to be recycled after they no longer are usable.

In addition to the state mandated recyclables listed above, check your local ordinances to learn about additional materials your business may be required to recycle.

58% by 2024

*Materials will be designated recyclables in 2012.

Part III: Company's Current Recycling & Recovery Efforts

Please use the table below to describe your company's current recycling program. Attachments of photos or other documents are also accepted if you are requested to submit this form.

RECYCLABLE MATERIAL	AVG WEIGHT (indicate tons or pounds) COLLECTED FOR RECYCLING EACH MONTH (if you do not have weight data enter the number and size of containers and collection frequency)	HOW & WHERE MATERIAL IS COLLECTED	WHO PICKS-UP MATERIAL AND WHERE IS THE MATERIAL TAKEN FOR RECYCLING

EXAMPLE: OFFICE PAPER (White and other paper combined)	One 40-gallon wheeled cart/week	Everyone collects at their desk, brought to central location (large wheeled cart near elevators) Janitor brings to loading dock when it is full (about once a week)	Our current trash hauler, (NAME) empties our paper recycling wheeled cart 2x/month (we call them as-needed) and material is taken to a permitted recycling facility (PERMITTEE NAME) in (TOWN).
Office paper (white paper)**			
Office paper (colored paper)**			
Newspaper**			
Other paper or mixed paper (please list types here)			

** Mandatory item that everyone is required to recycle in Connecticut.

Part III: Company's

Current Recycling & Recovery Efforts (continued)

RECYCLABLE MATERIAL	AVG WEIGHT (indicate tons or pounds) COLLECTED FOR RECYCLING EACH MONTH (if you don't have weight data enter the number and size of containers and collection frequency)	HOW & WHERE MATERIAL IS COLLECTED	WHO PICKS-UP MATERIAL AND WHERE IS THE MATERIAL TAKEN FOR RECYCLING
EXAMPLE: Old Corrugated Cardboard	We have a 4-yard dumpster behind our main warehouse. It's picked up twice a week.	Warehouse staff collect and flatten boxes as we go along. A small pile is created during a shift (we have 3 shifts/day). At the end of the shift an employee removes the small pile and brings to dumpster outside.	Our current trash hauler, (NAME) empties cardboard dumpster on Mondays and brings it to a properly permitted facility (PERMITTEE NAME) in (TOWN) for recycling.
Corrugated cardboard**			
Boxboard**			
Magazines**			

Part III: Company's

Food and beverage containers (check all those collected for recycling) <input type="checkbox"/> Glass** <input type="checkbox"/> Metal** <input type="checkbox"/> Plastic <input type="checkbox"/> 1&2** Paper carton or (juice-type) box			
Other			

** Mandatory item that everyone is required to recycle in Connecticut

Current Recycling & Recovery Efforts (continued)

RECYCLABLE MATERIAL	AVG WEIGHT (indicate tons or pounds) COLLECTED FOR RECYCLING EACH MONTH (if you don't have weight data enter the number and size of containers and collection frequency)	HOW & WHERE MATERIAL IS COLLECTED	WHO PICKS-UP MATERIAL AND WHERE IS THE MATERIAL TAKEN FOR RECYCLING
EXAMPLE: Printer Toner cartridges	We have 8 printers in our offices and generally replace/recycle 1/month	Office manager returns all toner cartridges to Office Supply Store for a credit towards future office supplies	Use mailer envelopes that come with new toner. We mail them back to Office supply store (or they pick up with new deliveries).
Lead Acid Storage Batteries (car, truck, boat)**			

Part III: Company's

Rechargeable Batteries**			
Used Crankcase Oil**			
Scrap Metal**			

** Mandatory item that everyone is required to recycle in Connecticut

Current Recycling & Recovery Efforts (continued)

MATERIAL	AVG WEIGHT (indicate tons or pounds) COLLECTED FOR RECYCLING EACH MONTH (if you don't have weight data enter the number and size of containers and collection frequency)	HOW & WHERE MATERIAL IS COLLECTED	WHO PICKS UP MATERIAL AND WHERE IS THE MATERIAL TAKEN FOR RECYCLING
EXAMPLE: Leaves and other yard debris	N/A	Our landscape company (NAME, TOWN) mows our lawns and maintains our entry garden. They remove all the materials (although grass clippings are left on the lawn)	Our landscape company (NAME) takes them away to a properly permitted recycling facility. (PERMITTEE NAME, LOCATION)
Leaves**			
Grass clippings**			

Part III: Company's

Brush, stumps and other yard debris			
Food waste			
Other			
Other			

**** Mandatory item that everyone is required to recycle in Connecticut**

Part

IV: Company's Current Waste Reduction, Reuse And Other Recovery Programs

WASTE REDUCTION, REUSE AND OTHER RECOVERY PROGRAMS	PROJECT DESCRIPTION
EXAMPLE: Waste Reduction	Our cafeteria recently began using reusable trays and washing them instead of using Styrofoam trays which we were throwing away. We have also instituted a reusable mug program (providing a free mug to employees) to try and reduce the amount of coffee cup waste.
Waste Reduction	
Waste Reduction	
Other	
EXAMPLE: ReUse	Our company generates approximately 10 used Gaylord containers /week that we donate to Foodshare for their produce distribution program. We also donate over-stock and discontinued building supplies to the ReCONstruction Center in New Britain.
ReUse	
ReUse	

Part

Other	
Other	

V: Recycling & Recovery Programs Planned

Please use the table below to describe future recycling efforts and how compliance with the mandatory items, if not already recovered for recycling, will be achieved.

IDEA/MATERIAL	ESTIMATED GENERATION RATE	HOW/AND WHERE WILL THE MATERIAL BE COLLECTED?	WHO WILL PICK-UP THIS MATERIAL? FINAL/END MARKET?	WHEN WILL PROGRAM BE IMPLEMENTED?
EXAMPLE: Food and Beverage containers (glass, metal and plastic)	25 gallons/month	Will place barrel in break room; janitorial staff will empty and remove materials to a larger container on our loading dock.	There are a lot of 5¢ deposit containers. We're looking into having a local non-profit organization collect them for free and redeem the deposits.	We will start this program by August 8, 2008 (2 weeks from now).
EXAMPLE: 55 gallon drums	10/week	We generate 55 gallon drums, which contained non-hazardous substances. We stockpile them outside the plant until we have 50 drums.	Working with XYZ, a company that reconcitions the drums. We've found this to be more cost effective than recycling them at this time.	We've already started collecting and expect our first pick up to be next week (June 5, 2008)

Part

V: Recycling & Recovery Programs Planned (continued)

IDEA / MATERIAL	ESTIMATED GENERATION RATE	HOW AND WHERE WILL THE MATERIAL BE COLLECTED?	WHO WILL PICK-UP THIS MATERIAL? FINAL/END MARKET?	WHEN WILL PROGRAM BE IMPLEMENTED?
EXAMPLE: 5 gallon buckets	15-30 buckets/month	We generate buckets (contained non-hazardous substances) and cannot use them. Will rinse and stack (with lids) off to side of loading dock.	We're trying to secure a connection with a local reuse center or distribute via materials exchange program.	We hope to start this program by the end of August 2008.

Part

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Reminder: This form is only required to be submitted when requested by DEEP.

When requested by DEEP, please include photos of your recycling bins and containers and any copies of recycling/waste contract. If you have additional pages or items to help explain/show successes in your waste recycling/recovery efforts, please attach those as well including brochures, flyers, employee educational materials, etc.

When requested by DEEP, please submit the completed form and all Supporting Documents to:

DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
BUREAU OF MATERIALS MANAGEMENT & COMPLIANCE ASSURANCE
WASTE ENGINEERING AND ENFORCEMENT DIVISION
79 ELM STREET, 4TH FLOOR
HARTFORD, CT 06106-5127

PHONE: (860) 424-3365