



Weatherization Guidance No. 52

Effective Date: 10 1, 2021

Updated: April 1, 2022

Updated Policy and Procedure Regarding Quality Assurance and Quality Control Inspections of DOE WAP Projects

The purpose of this guidance is to instruct agencies of updated changes in policy regarding CT WAP requirements for performing site-specific Quality Assurance and Quality Control Inspections of DOE WAP projects. This guidance pertains to all CT WAP Weatherization programs. If there are further questions, please contact your field representative.

Requirements for Mandatory Compliance with the CT WAP Quality Work Plan

Effective immediately upon implementation of all CT WAP PY'21 updates CT WAP is requiring Subgrantees to fully utilize the following documentation when conducting and reporting all Quality Assurance and Quality Control activities under CT WAP authority:

- CT WAP QCI Final Inspection Checklist
- CT WAP Form #33- WAP QCI Form
- CT WAP Form #34- QCI Report QWP-2022
- CT WAP Subgrantee QCI Field Report 2022

Note: In all cases where Quality Assurance and Quality Control Inspections identify unsatisfactory or non-compliant services or deliver, reference to applicable Specifications is required including:

- DOE Standard Work Specifications (2020)
- DOE WPN 20-7
- Applicable EPA Standards
- Applicable OSHA Standards
- CT WAP Operations and Training Manual and related Guidance and Forms (2022)
- CT WAP Field Guide (083021)
- Any current local agency having jurisdiction compliance standards.

As always, please direct any questions or concerns to CT WAP Technical and or DEEP Weatherization.