



CT WAP Weatherization Guidance No. 7

Effective Date: September 9, 2010

Updated: April 1, 2022

Suspension of the Use of the Sidewall Insulation Waiver

The purpose of this guidance is to review updated procedures for sidewall insulation waivers and provide agencies with a standardized form to use, should a client refuse sidewall insulation. DOE WAP clients no longer can refuse sidewall insulation and receive other WAP measures. As per DOE WPN 19-4 Attachment - 8, Refusal of Sidewall Insulation is refusal of a "Major Measure"

Attachment 8 Measure Skipping Clarification

Measure skipping - is defined as follows: Not installing, in order of decreasing Savings to Investment Ratio (SIR), the cost-justified Energy Conservation Measures (ECMs) and related Incidental Repairs Measures (IRM) included in the work scope produced by the Department of Energy (DOE) approved energy audit tool or priority list.

Major Measure - is defined as follows: A high priority measure, which if skipped, would result in "partial" weatherization of a unit. Major measures are as follows: air sealing, duct sealing of ducts outside the thermal boundary, attic insulation, wall insulation and floor or belly insulation.

Measure Skipping of cost-justified major measures is not permitted at any time.

Note: For additional information see CT WAP Operations and Training Manual Sections 302.3.1 and 306.3.2

Care must be taken by the auditor and other agency staff to educate the client on the benefits of sidewall insulation prior to signing the refusal form. The refusal form, if signed, must be kept in the client file, and the frequency at which sidewall insulation is refused will be monitored by CT WAP staff if it becomes an issue.

Agencies are also reminded that should a client refuse sidewall insulation and there is no attic insulation to be installed, window and door waivers must be submitted to CT WAP for approval as if neither measure had been called for in the first place.