



Weatherization Guidance No. 46

Effective Date: October 10, 2019

Updated: April 1, 2022

Daily Checkout- Test-Out Policy and Procedure

The purpose of this guidance is to instruct agencies of new policy regarding daily checkout and Test-out policy and procedure. This guidance pertains to all CT WAP Weatherization programs. All Weatherization personnel and contracted resources are directed to reference the CT Weatherization Operations and Training Manual regarding this requirement and shall utilize the CAZ Test-Out Form #46, as provided by the CT WAP Subgrantee. If there are further questions, please contact your field representative.

CT WAP Operations and Training Manual- 408.5 Daily Checkout – Testing Out

Because weatherization work can affect operation of combustion appliances, a worst-case draft test must be completed at the end of each day's work: this is known as "testing out." Any appliance that fails a worst-case test before or after all weatherization work is completed should be made non-operational until the hazardous condition is corrected.

Reference:

- **CT WAP Field Guide Section 8.2.4**
- **BPI- 1100- Section 7.7**
- **BPI-1200- Sections 7.9.1, Annex-D**