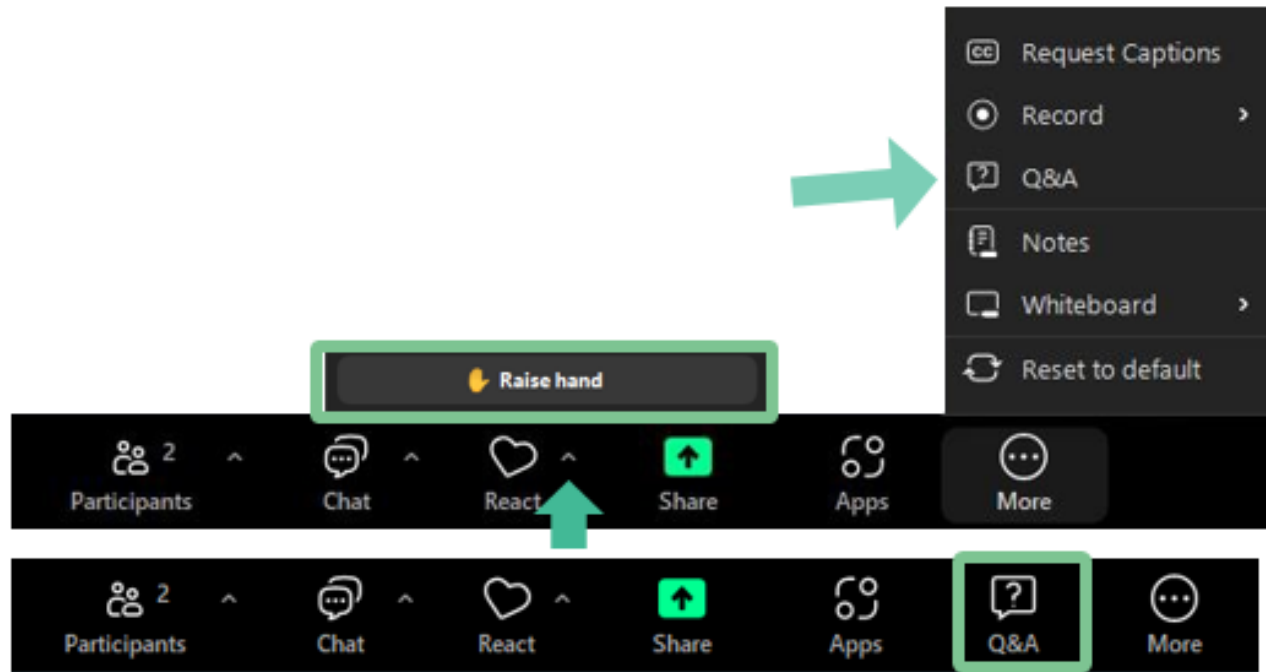




RFP FOR SMALL MULTI-UNIT AND MULTIFAMILY WAP-IIJA SERVICE PROVIDERS

WELCOME & ENGAGEMENT GUIDELINES



Public Input Period

- Raise your hand and wait to be acknowledged
- State your name and affiliation/organization
- You will have 3 minutes for your comment(s)
- Please note any sources for facts/ statistics used

- Please mute your microphone upon joining
- Throughout the meeting, **please use the Q&A for questions and comments**
- This meeting is being recorded and will be made available afterwards

INTRODUCTION

- Conference for the Request for Proposals (RFP) for Small Multi-Unit (2-4 Units) and Multifamily (5+ Units) Weatherization Assistance Program (WAP)
- **RFP Purpose:** DEEP will use results to select one or more qualified Service Providers for the CT WAP Small Multi-Unit and Multifamily Programs
- **WAP's Purpose:** To increase the energy efficiency of dwellings owned or occupied by income-eligible persons and to improve their health and safety, especially for vulnerable individuals and households, as identified by DOE:
 - Elderly
 - Disabled
 - Young Children
 - High Energy Use
 - High Energy Burden
- **Funding Source:** Federal Infrastructure Investment and Jobs Act (IIJA) administered by DOE
- **Note:** DEEP reserves the right to reject any and all submissions or cancel this procurement at any time if federal funding is modified or terminated, or if deemed in the best interest of the State of Connecticut.

SERVICE PROVIDER RESPONSIBILITIES

- **The Service Provider is responsible for all aspects of Program operations, including:**
 - Conducting casework, outreach, education, and publicity for the Program
 - Employing or contracting a qualified and well-trained workforce
 - Tracking, storing, and reporting on expenditures, production, and other necessary data as required by DOE and DEEP
 - Collaborating with other programs and program administrators
 - Participating in training and technical assistance activities
- **See RFP for full list of responsibilities**

MINIMUM QUALIFICATIONS

- **Respondents must have the following minimum qualifications:**
 - Be a community action agency (CAA) or other public or nonprofit entity
 - Experience with weatherization, housing renovation, and/ or energy efficiency retrofits
 - Understanding of CT WAP and DOE rules and regulations
 - CT WAP Operations Manual
 - Current CT WAP State Plan
 - 2 CFR 200 (financial)
 - 10 CFR 440 (programmatic)
 - Capacity to undertake a timely and effective weatherization program
 - Realistic plan to obtain required equipment, workforce, and training within 60 days of contract execution
- **See RFP for full list of qualification**

SMALL MULTI-UNIT PROGRAM (2-4 UNITS)

Total Service
Provider Funding
Available

Approximately \$7.2 million each Program Year*

Contract Cost

A maximum of approximately \$21.8 million*

Number of Awards

Up to two (2) (with funds split among regions)

Contract Term

Approximately 3 years**

* Estimated funding only. DEEP reserves the right to adjust and reallocate funding among the Single Family, Small Multi-Unit, and Multifamily Programs at its sole discretion.

** Estimated contract period and subject to change

REQUIREMENTS SPECIFIC TO SMALL MULTI-UNIT PROGRAM

- **Service Provider must:**

- Serve the entire designated Region
- Use DEEP-approved criteria when prioritizing clients for service
- Verify that the minimum number of units at the property are eligible for weatherization (50% for 2-4 unit buildings)
- Use the National Energy Audit Tool (NEAT) and the Manufactured Home Energy Audit (MHEA) as energy audit tools
- Coordinate with CAAs located throughout the state that process and administer the Connecticut Energy Assistance Program (CEAP)

- **Budgetary Expectations**

- Contracts will be paid on a **reimbursement basis** – Service Provider must provide proof of payment and other documentation as required by DEEP
- Respondents may identify other potential funds that could be used to complete or enhance the scope of work

MULTIFAMILY PROGRAM (5+ UNITS)

Total Service
Provider Funding
Available

Approximately \$4.8 million each Program Year*

Contract Cost

A maximum of approximately \$14.5 million*

Number of Awards

One (1) award for the entire State

Contract Term

Approximately 3 years**

* Estimated funding only. DEEP reserves the right to adjust and reallocate funding among the Single Family, Small Multi-Unit, and Multifamily Programs at its sole discretion.

** Estimated contract period and subject to change

REQUIREMENTS SPECIFIC TO MULTIFAMILY PROGRAM

- **Service Provider must:**

- Serve the entire state
- Use DEEP-approved criteria for prioritizing clients
- Verify that the minimum number of units at the property are eligible for weatherization (66% for 5+ unit buildings)
- Use the software program(s) required by DEEP, expected to be the Multifamily Tool for Energy Audits (MulTEA) for energy audits

- **Budgetary Expectations**

- Contracts will be paid on a **reimbursement basis** – Service Provider must provide proof of payment and other documentation as required by DEEP
- Respondents may identify other potential funds that could be used to complete or enhance the scope of work

PROPOSAL FORMAT

- **All proposals must follow the required outline:**
 - Cover sheet
 - Table of contents
 - Executive summary
 - Attachments (including budget and budget narrative, see samples in RFP)
- Proposals must also meet the style requirements
- **Proposals that fail to follow the outline will be deemed non-responsive and not evaluated**

EVALUATION CRITERIA

- **The Review Committee selected by DEEP will review and score the proposals based on the following criteria:**

Elements of Proposal	Small Multi-Unit	Multifamily
Organizational Qualifications	40 points	40 points
Service Qualifications	27 points	20 points
Staffing Qualifications	35 points	35 points
Data and Technology Qualifications	10 points	10 points
Financial Qualifications	15 points	15 points
Other Considerations	5 points	5 points
Maximum Points Available	132 points	125 points

- **Proposals that fail to follow the outline will be deemed non-responsive and not evaluated**

RFP TIMELINE

- **RFP published:** May 25th, 2026
- **Bidder's Conference:** June 1st, 2026, 1:00PM to 3:00PM EDT
- **Deadline for Questions:** June 15th, 2026, at 5:00PM EDT
- **Answers released:** June 22nd, 2026
- **Proposals Due:** June 30th, 2026, at 4:00PM EDT
- **(*) Proposal Selection:** TBD
- **(*) Start of Contract Negotiations:** TBD
- **(*) Start of Contract:** TBD

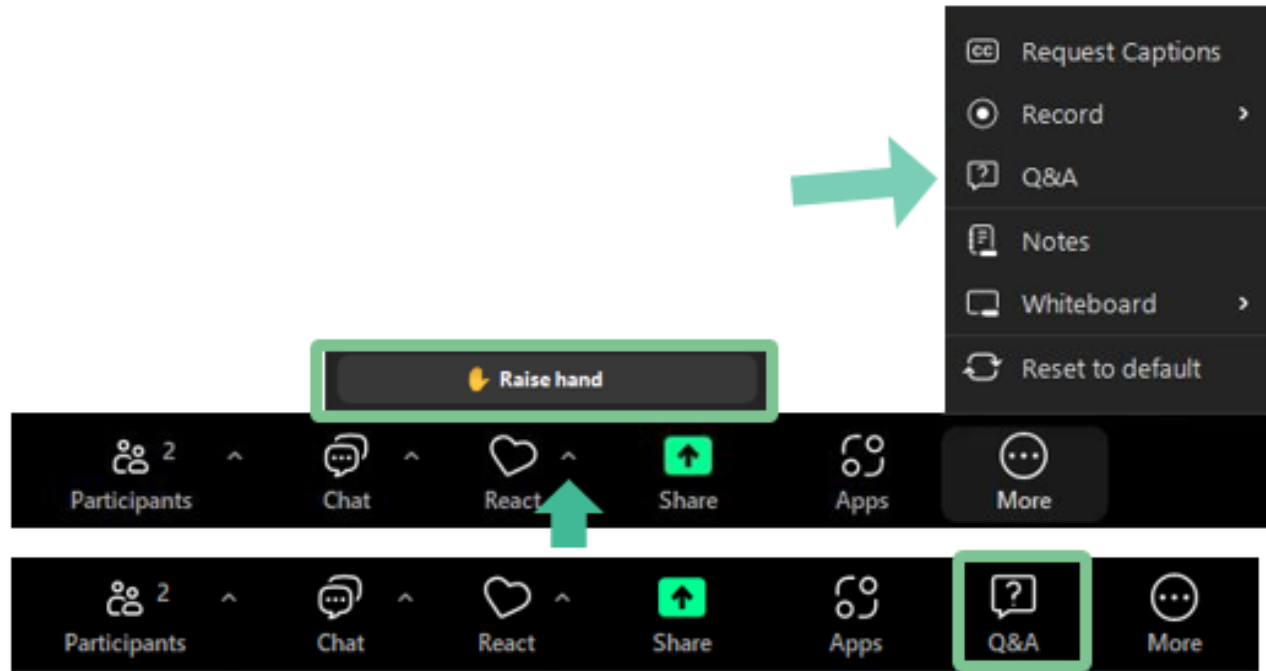
RELEVANT INFORMATION LOCATIONS

- The official website for the RFP and any amendments is the **CTsource Bid Board**
 - Link: https://portal.ct.gov/das/ctsource/bidboard?language=en_US)
- Solicitation **#DEEP-2026-015-SW**
 - Link: <https://webprocure.proactiscloud.com/wp-web-public/#/bidboard/bid/143276?customerid=51>
- The RFP and responses to public comments will also be posted to the Weatherization in Connecticut webpage
 - Link: <https://portal.ct.gov/DEEP/Energy/Weatherization/Weatherization-in-Connecticut>

CONTACT INFORMATION

- DEEP has designated an Official Contact for this RFP
 - The **Official Contact is the only authorized contact**
 - Any communication regarding this RFP with any other DEEP employee(s) is prohibited and may result in disqualification
- **Official Contact details:**
 - Email: DEEP.EnergyBureau@ct.gov
 - Phone: (860) 827-2668
 - Mailing Address: 10 Franklin Square, New Britain, CT 06051

QUESTIONS?



Public Input Period

- Raise your hand and wait to be acknowledged
- State your name and affiliation/organization
- You will have 3 minutes for your comment(s)
- Please note any sources for facts/ statistics used

- DEEP reserves the right to respond to verbal questions in a written format
- Responses to all questions will be posted on **June 22nd, 2026**



Thank you for joining us!