

# KELLOGG ESTATE GROUNDS USE PERMIT APPLICATION

DATE \_\_\_\_\_  
DN \_\_\_\_\_  
CH # \_\_\_\_\_  
INSP \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

PHONE Home \_\_\_\_\_ Work \_\_\_\_\_

DATE REQUESTED \_\_\_\_/\_\_\_\_/\_\_\_\_ NAME OF PHOTOGRAPHER \_\_\_\_\_

ARRIVAL TIME \_\_\_\_\_ DEPARTURE TIME \_\_\_\_\_

*We are glad you have chosen the Kellogg Estate as a backdrop for your special event. We ask you to follow the following regulations to ensure the beautiful gardens are properly maintained and able to be enjoyed by all.*

## REGULATIONS AND REMINDERS:

1. All cars must be parked in the Museum parking area. There is no parking on Hawthorne Avenue or on the Estate grounds. Cars are not allowed through the Estate gates onto the grounds.
2. The Kellogg Estate is not responsible for lost or stolen items. We recommend that a driver stays with the cars while the guests are having their pictures taken.
3. No picking flowers or walking within the planted sections of the flower beds.
4. No consumption of food or beverages on the Estate grounds. As with all state parks, alcohol is banned.
5. No littering.
6. Gates will be closed at 4:30 PM Monday - Saturday. You will be asked to leave at this time. Sundays or other times will not be granted unless special arrangements have previously been made.
7. You are responsible for informing your photographer, drivers, and members of your party about these regulations.

A donation of \$50.00 is requested. Checks must be made to the **Kellogg Estate**. Your donation helps to cover the costs of purchasing flowers, shrubs, and trees for the Estate's formal gardens and grounds. Although donations are non-refundable, they are tax-deductible, and greatly appreciated.

*I, the undersigned, assume full responsibility for any damage to buildings, grounds, plants or any property of the State, incurred by myself or any member of my party, and agree to leave the grounds in the same condition as they were prior to my use.*

**Please sign and mail this completed application along with the donation to the address below. Your date will not be reserved until our office receives this form. Thank you.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_



Connecticut Department of  
**ENERGY &  
ENVIRONMENTAL  
PROTECTION**

DEPARTMENT OF ENERGY & ENVIRONMENTAL PROTECTION  
Bureau of Outdoor Recreation  
Kellogg Environmental Center & Osborne Homestead Museum  
500 Hawthorne Avenue  
P.O. Box 435  
Derby, CT 06418-0435

Phone (203) 734-2513  
Fax (860) 622-2648

*Katie Dykes, Commissioner*