

**Minutes of a Meeting of the Executive Committee  
of the Western Connecticut Tourism District  
Wednesday, May 24, 10:00 am, Via Zoom Meeting**

Members present via Zoom video conference were: Greg Dancho, chairman; Jeff Dunn, Lorenzo Gaudio, Rachel Kelly, Craig Nelson, and Carmen Romeo. Also in attendance was Terry Macary, administrative partner.

**Welcome/Approval of Minutes**

Mr. Dancho called the meeting to order at 10 am. Ms. Kelly moved to accept the minutes of the 3/22/23 meeting as amended; Mr. Nelson seconded. The motion carried.

**Open Committee Seats**

Ms. Macary noted that, with former Executive Committee member Christal Preszler's resignation, there are two open seats on the Executive Committee. She noted that Danbury representative Shay Nagarsheth said he was interested in taking a seat on the committee. She said she sent Mr. Nagarsheth's bio and information prior to the meeting. Mr. Dunn moved to seat Mr. Nagarsheth as an At-Large member; Mr. Nelson seconded. The motion carried.

**Chamber-District Contract**

Mr. Dancho said the contract between the District and the Waterbury Regional Chamber is up for renewal, and that Ms. Macary had shared the proposed contract before the meeting. Mr. Gaudio moved to approve the 2023-2024 contract between the District and the Waterbury Regional Chamber; Mr. Nelson seconded. The motion carried.

**Auditor Engagement Letter**

Ms. Macary said that auditors Zackin Zimyeski Sullivan sent an engagement letter for the 2022-2023 audit cycle. She noted the audit fees increased to \$7500. Mr. Nelson moved to accept the engagement letter from ZZS; Mr. Dunn seconded. The motion carried.

**Financial Update**

Ms. Macary reviewed the financial statements, saying all expenses were as expected. Ms. Kelly moved to accept the financial statement as presented. Mr. Romeo seconded; the motion carried.

**Office of Tourism Updates**

Mr. Dancho noted that state office of Tourism director Noelle Stevenson is on an extended hiatus.

**Suggestions for the Good of the Order**

With no other business brought before the committee, the meeting was adjourned at 10:30 am.

Respectfully submitted,  
Terry Macary, Administrative Partner