



ERTD Grants Committee **Meeting Minutes**

Tuesday, August 19, 2025 at 1:30pm

Zoom

<https://us02web.zoom.us/j/83460586879?pwd=Y1h2eURCcENTck9zQk1FcFovQ1NIZz09>

Meeting ID: 834 6058 6879

Passcode: 568601

Special Meeting

Attendees: Nicole Cabrera, Fran Kefalas, Tyra Penn-Gesek, Stuart Peaslee

Guests: Andrea Manning

1. Call to Order
 - a. The meeting came to order at 1:31pm
2. Meeting Minutes Approval 1/27/25
 - a. Tyra Penn Gesek made a motion to approve, seconded by Fran Kefalas.

Nicole Cabrera Abstained. All else in favor, the motion passed.
3. Final Grant Report Review
 - a. A thorough review of final grant reports was conducted with the committee noting several outstanding issues with final reports from several organizations including Brooklyn Fairgrounds, Norwich Events Organization, and Stonington Borough Merchants Association.
 - b. A final approval of the suite of reports was tabled until 8/26. Andrea will reach out to the organizations with issues.



4. Discussion: Process and Timeline for FY26 Grants

- a. A discussion was held on a possible timeline for the FY26 grant cycle, including bumping up the timeline so as to not run into spending deadline issues. A launch date of the RFP in October was discussed as well as a financial reporting date mid-June.

5. Adjournment

- a. Tyra Penn-Gesek made a motion to adjourn, seconded by Fran Kefalas. All in favor the meeting adjourned at 2:27pm