



**Eastern Regional Tourism District (ERTD)
Finance Committee**

Regular Meeting

June 29, 2026 at 8:00am

Zoom:

<https://us02web.zoom.us/j/81169509259?pwd=UHd4ZnFyQThQWXpqTnZjbUIzUG1kQT09>

Dial in: +1 312 626 6799

+1 929 205 6099

+1 301 715 8592

Meeting ID: 811 6950 9259

Passcode: 134859

Meeting Minutes

Attendees: Bruce Flax, Shannon Fagan, Jill St. Clair, Fran Kefalas

Guests: Andrea Manning

1. Call to Order
 - a. Bruce Flax called the meeting to order at 8:01am.
2. Meeting Minutes Approval
 - a. 6/1/26 Meeting Minutes
 - i. Fran Kefalas made a motion to approve the 6/1 meeting minutes, seconded by Shannon Fagan. All in favor the motion passed.
3. Review Financial Documents
 - a. Profit & Loss Statement
 - i. Jill St. Clair made a motion to approve the P&L, seconded by Shannon Fagan. All in favor, the motion passed.
 - b. Balance Sheet
 - i. Shannon Fagan made a motion to approve the balance sheet, seconded by Jill St. Claire. All in favor, the motion passed.
4. Invoice Approval
 - a. Quinn & Hary
 - i. Final Expenditure Invoice
 1. Jill St. Clair made a motion to approve the invoice, but hold the check until the receipt of receipts for February through June. Shannon Fagan seconded. All in favor the motion passed.
 - b. Chamber of Commerce of Eastern Connecticut

- i. May Administrative Invoice
 - 1. Fran Kefalas made a motion to approve, seconded by Shannon Fagan. All in favor, the motion passed.
 - ii. June Administrative Invoice
 - 1. Shannon Fagan made a motion to approve, seconded by Fran kefalas. All in favor, the motion passed.
- c. HFM
 - i. Audit Invoice
 - 1. Jill St Clair made a motion to approve upon receipt of invoice, seconded by Shannon Fagan. All in favor, the motion passed.
- 5. Other Business
 - a. No other business
- 6. Adjournment
 - a. Jill St. Clair made a motion to adjourn, seconded by Shannon Fagan, all in favor the meeting adjourned at 8:09am.