



ERTD Grants Committee **Minutes**

Wednesday, August 21, 2024 at 9:00am

Zoom

<https://us02web.zoom.us/j/83460586879?pwd=Y1h2eURCcENTck9zQk1FcFovQ1NlZz09>

Meeting ID: 834 6058 6879

Passcode: 568601

Special Meeting

Attendees: Fran Kefalas, Tyra Penn-Gesek, Charlie Tracy, Mary Arcuri

Guests: Andrea Manning

**Minutes**

1. Call to Order - The meeting came to order at 9:02am
2. Final Grant Report Review
  - a. Discussion took place on the high quality of final grant reports, and how best to support applicants and recipients in the next grant cycle.
  - b. A motion was made to approve the reports as presented pending correction of report and invoicing from the Putnam Business Association. Tyra Penn made the first motion and Charlie Tracy made the second motion. All in favor - motion passed.
  - c. 9:00am September 18, 2024 is the next Grants Committee meeting.
3. Adjournment
  - a. Charlie Tracy made a motion to adjourn, seconded by Tyra Penn-Gesek. The meeting adjourned at 9:25am