



ERTD Grants Committee **Special Meeting**

Wednesday, November 6, 2024 at 9:00am

Zoom

<https://us02web.zoom.us/j/83460586879?pwd=Y1h2eURCcENTck9zQk1FcFovQ1NlZz09>

Meeting ID: 834 6058 6879

Passcode: 568601

Special Meeting

Meeting Minutes

Attendees: Fran Kefalas, Tyra Penn-Gesek, Stuart Peaslee, Mary Arcuri, Charlie Tracy

Guests: Andrea Manning, Tony Sheridan

1. Call to Order
 - a. Fran Kefalas called the meeting to order at 9:03am
2. Meeting Minutes Approval 8/21/2024
 - a. Stuart Peaslee made the first motion, seconded by Charlie Tracy. With no abstentions, the motion passed.
3. Review Suite of Documents on the Regional Marketing Partnership Program
 - a. The committee reviewed and discussed notes on the previous cycle, and minor updates to the grant submission requirements, eligibility requirements, scoring rubric, and final report template.



- b. Charlie Tracy made a motion to approve the suite of documents for the Regional Marketing Partnership Matching Grants Program, seconded by Tyra Penn-Gesek. All in favor, the motion passed.
4. Next Steps for Regional Marketing Partnership Program FY25
 - a. Discussion is held on next steps for the grants process, including its approval at the December Executive Committee meeting on 12/5, timeline for application window, and other key dates.
5. Adjournment
 - a. Tyra Penn -Gesek made a motion to adjourn, seconded by Charlie Tracy. All in favor the meeting adjourned at 9:52am.