Eastern Regional Tourism District (ERTD)
Finance Committee

Special Meeting

March 2, 2026 at 8:00am

Zoom:
https://us02web.zoom.us/j/81169509259?pwd=UHd4ZnFyQThQWXpqTnZjbUlzUG1kQT09

Dial in: +1 312 626 6799
+1 929 205 6099
+1 301 715 8592
Meeting ID: 811 6950 9259
Passcode: 134859

Meeting Minutes

Attendees: Bruce Flax, Jill St. Clair, Shannon Fagan, Fran Kefalas

Guests: Andrea Manning

1. Call to Order
    a. Bruce Flax called the meeting to order at 8:02am.
2. Meeting Minutes Approval
    a. 1/30/26 Meeting Minutes
        i. Jill St. Clair made a motion to approve the meeting minute as presented, seconded by Shannon Fagan. Three in favor, on abstention, the motion passed.
3. Review Financial Documents
    a. Profit & Loss Statement
        i. Jill St. Clair made a motion to approve the P&L as presented, seconded by Shannon Fagan. All in favor, the motion passed.
    b. Balance Sheet
        i. Jill St. Clair made a motion to approve the Balance Sheet as presented, seconded by Shannon Fagan. All in favor, the motion passed.
4. Invoice Approval
    a. Quinn & Hary
        i. March Media Spend

1. Jill St. Clair made a motion to approve the March Media Spend invoice as presented, seconded by Shannon Fagan. All in favor, the motion passed.

b. Chamber of Commerce of Eastern Connecticut
    i. January Administrative Invoice
        1. Jill St. Clair made a motion to approve the P&L as presented, seconded by Shannon Fagan. All in favor, the motion passed.

5. Other Business
    a. Discussion took place on the need to delay the FY27 budget meeting slated for 3/20 at the next Marketing Committee meeting. Andrea will poll marketing and finance for alternative times to meet on this issue.
6. Adjournment
    a. Jill St. Clair made a motion to adjourn, seconded by Fran Kefalas the meeting adjourned at 8:08am.