



**Eastern Regional Tourism District (ERTD)  
Finance Committee**

**Regular Meeting**

April 29, 2024 at 8:00am

Zoom:

<https://us02web.zoom.us/j/81169509259?pwd=UHd4ZnFyQThQWXpqTnZjbUIzUG1kQT09>

Dial in: +1 312 626 6799

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Meeting ID: 811 6950 9259

Passcode: 134859

**Meeting Minutes**

Attendees: Bruce Flax, Jill St. Clair, Fran Fefalas, Tom Borner

Guests: Andrea Manning

1. Call to Order. The meeting came to order at 8:03am
2. Meeting Minutes Approval
  - a. 3/25/2024 - Tom Borner makes a motion to approve, seconded by Jill St. Clair. All in favor, the motion passes.
3. Review Financial Documents
  - a. Profit & Loss Statement
  - b. Balance Sheet

Tom Borner makes a motion to approve, seconded by Fran Kefalas. The motion passes with no opposition.

4. Review and Approval of February 2024, March 2024 Invoices from Chamber of Commerce of Eastern Connecticut.

Tom Borner made a motion to approve. Fran Kefalas seconded. All in favor, the motion passes.

5. Review and Approval of May Media Spend Invoice from Quinn & Hary

Jill St. Clair made a motion to approve, seconded by Tom Borner. Unopposed, the motion passes. A discussion is held around the timing of applying unspent funds from Q1 Media Spend.

6. Process for paying June receipts for Quinn & Hary.

The committee discusses timing for approving final invoices for the 2024 fiscal year in June.

7. Adjournment. Tom Borner made a motion to approve. Fran Kefalas seconded. The meeting was adjourned at 8:19am.