



**Eastern Regional Tourism District (ERTD)  
Finance Committee**

**Regular Meeting**

March 25, 2024 at 8:00am

Zoom:

<https://us02web.zoom.us/j/81169509259?pwd=UHd4ZnFyQThQWXpqTnZjbUIzUG1kQT09>

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Meeting ID: 811 6950 9259

Passcode: 134859

**Minutes**

**Attendees:** Bruce Flax (Chair), Jill St/Clair, Tom Borner

**Guests:** Andrea Manning

1. Call to Order - Bruce Flax called the meeting to order at 8:04am
2. Meeting Minutes Approval
  - a. 2/26/2024 - Tom Borner Motions to approve. Jill St. Clair seconds.
  - b. Special Meeting 3/4/2024 Jill St. Clair motions to approve. Tom Borner seconds.  
The meeting minutes are approved with a unanimous vote.
3. Review Financial Documents
  - a. Profit & Loss Statement
  - b. Balance Sheet  
Bruce Flax presents these reports, and seeks a motion to approve. Tom Borner Motions, and Jill St.Clair seconds. The motion passes unanimously.

4. Review Marketing Committee Recommendation: Sponsorship at Mystic Outdoor Arts Festival.

Tom Borner motions to approve, and Jill St.Clair seconds.

Jill St.Clair asks how ERTD will man the tent at the event. Andrea will find volunteers from the Board. Jill raises concerns that may require additional expenses, including a new tent, and parking for volunteers. Bruce offers to lend a 10ftx10ft tent, and organize parking passes for volunteers. Bruce Flax recuses himself from the vote. The motion passes with two 'ayes'.

5. Scheduling Special Meeting to review bids from Brochure Printing and Brochure Distribution RFPs -

The committee will schedule a special meeting to review the bid tabulations and proposals for the RFPs for printing and distribution of brochures for Monday 4/1/2024 at 8am.

6. Adjournment

Tom Borner makes a motion to adjourn. Jill St.Clair seconds. The meeting adjourns at 8:10am