



Eastern Regional Tourism District (ERTD)

Finance Committee

MEETING Minutes

Regular Meeting

Monday, December 19, 2022 - 8:00AM

Zoom:

<https://us02web.zoom.us/j/81169509259?pwd=UHd4ZnFyQThQWXPqTnZjbUIzUG1kQT09>

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Meeting ID: 811 6950 9259

Passcode: 134859

Minutes

Attendees: Jill St. Clair, Tom Borner, Bruce Flax, Fran Kefalas

Guest: Rachel Lenda

1. Call to Order - Jill St. Clair called the meeting to order at 8:01am.
2. Approval of Minutes 11/28/2022
 - a. Tom Borner made a motion to approve the minutes, as presented. Bruce Flax made a second motion. Fran Kefalas abstained. Motion passed.
3. P&L Budget v. Actual
 - a. Tom Borner made a motion to accept the P&L Budget v. Actual as presented. Bruce Flax made the second motion. All in favor, motion passed.
4. Balance Sheet
 - a. Tom Borner made a motion to accept the Balance Sheet as presented. Bruce Flax made the second motion. All in favor, motion passed.
5. Trade Show Orders

- a. The Committee discussed that at this time, the District will not place any orders for 'giveaways'. Instead, the Committee opted to purchase thumb drives, additional brochures and the fact sheet to bring to the upcoming FY23 trade shows.

6. New Business

- a. Rachel Lenda presented bills that the District must pay, including \$850 to the National Tour Association for yearly membership, \$647 for Directors and Officers Liability insurance, and \$39,500 for Quinn & Hary's Q3 regular bill. Additionally, Rachel asked the committee to invest \$150 into DocuSign to assist with getting the Board of Directors to sign the Ethics and Conflict-of-Interest Policy. Bruce Flax made the first motion to accept and pay all four items. Tom Borner made the second motion. No discussion, no opposition. Motion passed.

7. Adjournment

- a. A motion was made by Tom Borner to adjourn the meeting. Bruce Flax made the second motion. Meeting adjourned at 8:23am.