



CONNECTICUT

STATE HISTORIC PRESERVATION OFFICE

INVESTING IN PRESERVATION SINCE 1955

Survey and Planning Grant

Application

2022

Survey and Planning Grant | *Application*

Applicant Information

Municipality/Organization:

Chief Elected Official/Executive Director:

Federal Employer ID Number:

Street Address:

City/Town:

State:

ZIP Code:

Mailing Address if different from above:

Contact Information

Contact Name:

Email Address:

Phone Number:

This contact information will be used for all questions and mailings related to the grant process.

Project Information

Please Identify the grant activity you are applying for:

- ☐ Historic Resources Inventory
- ☐ Archaeological Survey or Report
- ☐ Geophysical Survey for Human Burials (max grant. \$5,000)
- ☐ Historic Designation Report or Nomination
- ☐ Municipal Historic Preservation Planning Reports
- ☐ Pre-development Studies
- ☐ Partners In Preservation

1. Brief description of the project:

2. Street Address of the project resource _____

3. Date of Construction of the project resource _____

4. Grant Amount Request:

Total Project Cost:

5. Identify historic designation status of the resource affected by this project (check all that apply):

☐ National Historic Landmark

☐ National Historic Landmark, District: _____

☐ National Register of Historic Places

☐ National Register of Historic Places, District: _____

☐ State Register of Historic Places

☐ State Register of Historic Places, District: _____

☐ Local Historic Property

☐ Local Historic District: _____

6. Identify the applicant:

☐ municipality

☐ 501(c)3 nonprofit

☐ 501(c)13 nonprofit

If the applicant is a 501(c)3 or 501(c)13, submit a copy of the IRS Status Determination letter.

7. Is this a subsequent phase of a project?

☐ yes ☐ no

If yes, explain:

8. Has the applicant received previous grants from SHPO?

☐ yes ☐ no

If yes, please list all grants received (include grant type, date awarded, and award amount):

9. Does the applicant own or lease the property?

☐ own ☐ lease

If the property is leased, does the applicant have a long-term lease of at least 20 years as of the date of the application?

☐ yes ☐ no

If the property is leased, have notarized statements been obtained from the owner/s of the property that permit the applicant to submit this application and complete the project?

☐ yes ☐ no

N/A ☐

Explain _____

Please submit a copy of the Certificate of Title or lease and applicable notarized statements.

Authorization

Name of Authorized Official: _____

Title: _____

Signature: _____

Date: _____

The authorized official is the individual identified in the Certified Resolution as empowered to carry out the grant application and associated agreements on behalf of the organization/municipality.

Legislative Information

U.S Representative's Name: _____

District #: _____

State Senator's Name: _____

District #: _____

State Representative's Name: _____

District #: _____

Application Checklist

This checklist should be submitted with the application. All material listed is required unless otherwise noted. See the Application Guidelines for an explanation of each item.

	Included	N/A	Comments
A. Project Abstract	<input type="checkbox"/>	<input type="checkbox"/>	
B. Project Narrative	<input type="checkbox"/>	<input type="checkbox"/>	
C. Photographs	<input type="checkbox"/>	<input type="checkbox"/>	
D. Project Timeline	<input type="checkbox"/>	<input type="checkbox"/>	
E. Budget	<input type="checkbox"/>	<input type="checkbox"/>	
F. Budget Narrative	<input type="checkbox"/>	<input type="checkbox"/>	
G. Long-term preservation plan (for pre-dev. Grants)	<input type="checkbox"/>	<input type="checkbox"/>	
H. 501(c)3 or 501(c)13 IRS tax status determination letter (<i>contingent</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
I. Certified Resolution	<input type="checkbox"/>	<input type="checkbox"/>	
J. Vendor Profile Form and W-9	<input type="checkbox"/>	<input type="checkbox"/>	
H. Vendor Direct Deposit (ACH) Election Form	<input type="checkbox"/>	<input type="checkbox"/>	
Certificate of title or long-term lease agreement (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Letters of Support (optional)	<input type="checkbox"/>	<input type="checkbox"/>	
Applicant has read SEEC Form 11 (see website)	<input type="checkbox"/>	<input type="checkbox"/>	