

**HISTORIC PRESERVATION COUNCIL MEETING  
STATE HISTORIC PRESERVATION OFFICE  
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
Wednesday, May 5, 2021 @ 9:30 am**

The Connecticut State Historic Preservation Office (SHPO) presents the following record in accordance with the requirements of the Freedom of Information Act (FOIA), specifically Sec. 1-225. (Formerly Sec. 1-21), which states “The votes of each member of any such public agency upon any issue before such public agency shall be reduced to writing and made available for public inspection within forty-eight hours and shall also be recorded in the minutes of the session at which taken.” The full minutes of the public meeting shall be finalized and posted separately on the SHPO’s website as soon as they are completed.

The meeting was conducted in two (2) parts, each on a separate online platform.

**Part I**

**Agenda Items**

**V. State Historic Preservation Grants – Action Items**

**A. Unfinished Action Items**

- 1. Survey and Planning Grant, Canaan Institutional Baptist Church, Condition Assessment for 31 Concord Street, Norwalk**

*On a motion to table the agenda item until the July 7, 2021 Council meeting.*

**Members Voting Yes: 10**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Dr. Leah Glaser
6. Ms. Kathy Maher
7. Ms. Christine Nelson
8. Ms. Sara Nelson
9. Dr. Sarah Sportman
10. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 1**

1. Dr. Walter Woodward (absent)

**B. New Action Items**

**V. 1 Survey and Planning Grant, Bushnell Park Foundation, Condition Assessment for Soldiers and Sailors Memorial Arch, Hartford**

On a motion to approve the application for funding:

**Members Voting Yes: 10**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Dr. Leah Glaser
6. Ms. Christine Nelson
7. Ms. Sara Nelson
8. Dr. Sarah Sportman
9. Ms. Ellen Zoppo-Sassu

**Members Voting No: 1**

1. Ms. Kathy Maher

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 1**

1. Dr. Walter Woodward (absent)

MOTION PASSED

**2. Survey and Planning Grant, Town of Stafford, National Register Nomination for proposed Downtown Stafford District, Stafford**

On a motion to approve the application for funding:

**Members Voting Yes: 10**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Dr. Leah Glaser
6. Ms. Kathy Maher
7. Ms. Christine Nelson
8. Ms. Sara Nelson
9. Dr. Sarah Sportman
10. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 1**

1. Dr. Walter Woodward (absent)

MOTION PASSED

**3. Survey and Planning Grant, Dudley Foundation, National Register  
Nomination for the Dudley Farmstead, Guilford**

On a motion to approve the application for funding:

**Members Voting Yes: 9**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Ms. Kathy Maher
6. Ms. Christine Nelson
7. Ms. Sara Nelson
8. Dr. Sarah Sportman
9. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 2**

1. Dr. Leah Glaser (recused)
2. Dr. Walter Woodward (absent)

On a motion by Ms. Maher, Second by Ms. C. Nelson, the Council votes to revise the amount of the grant.

**Members Voting Yes: 9**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Ms. Kathy Maher
6. Ms. Christine Nelson
7. Ms. Sara Nelson
8. Dr. Sarah Sportman
9. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 2**

1. Dr. Leah Glaser (recused)
2. Dr. Walter Woodward (absent)

MOTION PASSED

**4. Survey and Planning Grant, Calkins Family Association, Condition Assessment for the Calkins House, Norwich**

On a motion to approve the application for funding:

**Members Voting Yes: 10**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Dr. Leah Glaser
6. Ms. Kathy Maher
7. Ms. Christine Nelson
8. Ms. Sara Nelson
9. Dr. Sarah Sportman
10. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 1**

1. Dr. Walter Woodward (absent)

MOTION PASSED

**5. Survey and Planning Grant, Jerome Orcutt Boys and Girls Club, Inc., Schematic phase plans for “The Orcutt,” Bridgeport**

On a motion to approve the application for funding:

**Members Voting Yes: 9**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Dr. Leah Glaser
6. Ms. Christine Nelson
7. Ms. Sara Nelson
8. Dr. Sarah Sportman
9. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 1**

1. Dr. Walter Woodward (absent)
2. Ms. Kathy Maher (recused)

**XIV.b. Discussion – Honoring the No-Match Requirement Past Deadline**

On a motion to allow applicants that submitted their grant applications prior to the deadline to still take advantage of the no match requirement for Survey and Planning Grants, even if the HPC hears them at meetings after the deadline.

**Members Voting Yes: 9**

1. Ms. Elizabeth Acly
2. Ms. Elizabeth Burgess
3. Ms. Marguerite Carnell
4. Dr. Margaret Faber
5. Ms. Kathy Maher
6. Ms. Christine Nelson
7. Ms. Sara Nelson
8. Dr. Sarah Sportman
9. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

1. Mr. Tom Elmore

**Members Absent or Recused: 1**

1. Dr. Walter Woodward (absent)
2. Dr. Leah Glaser (recused)

MOTION PASSED

## **PART II**

### **IX.a. Threatened Properties – 1 Old Kings Highway, Norwalk**

**On a motion to refer the item to the Office of the Attorney General Pursuant to the Connecticut Environmental Protection Act:**

**Members Voting Yes: 10**

10. Ms. Elizabeth Acly
11. Ms. Elizabeth Burgess
12. Ms. Marguerite Carnell
13. Dr. Margaret Faber
14. Dr. Leah Glaser
15. Ms. Kathy Maher
16. Ms. Christine Nelson
17. Ms. Sara Nelson
18. Dr. Sarah Sportman
19. Ms. Ellen Zoppo-Sassu

**Members Voting No: 0**

**Members Abstaining: 1**

2. Mr. Tom Elmore

**Members Absent or Recused: 1**

3. Dr. Walter Woodward (absent)